



Agenda Item Details

Meeting	Nov 06, 2024 - School Board Meeting Agenda 6:00 PM
Category	I. Consent - Business Services
Subject	3. Approval of Expenditure for Single Source - Purchase, Maintenance, and Services for Riso Duplicators from Onyx Business Solutions of Florida, Inc. d/b/a Total Office Technologies of Florida, LLC
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	80,000.00
Budgeted	Yes
Budget Source	Up to \$80,000.00 will be funded from budgeted School/Department funds. This agenda item is specifically for the approval of the expenditure. Funds will only be expended within the existing resources of the applicable locations.
Recommended Action	Approval of the expenditure for the purchase, maintenance, and service of Riso duplicators from single source provider Onyx Business Solutions of Florida, Inc. d/b/a Total Office Technologies of Florida, LLC, in Tampa, Florida, for up to \$80,000.00 for the period of November 21, 2024 through November 20, 2025. Approval authorizes the Superintendent to execute all related documents.
Goals	Strategic Priority: Improving Internal Operating Systems

Onyx Business Solutions of Florida, Inc. d/b/a Total Office Technologies of Florida, LLC, in Tampa, Florida is the single source provider for the purchase, maintenance, and service of Riso duplicators in Lee County, Florida. In accordance with the Florida Department of Education Rule 6A-1.012(12), a Notice of Single-Source Procurement was posted on September 17, 2024, and a Notice of Intended Decision to enter a Single Source Contract was posted on September 27, 2024. This contract will support the purchase of Riso duplicators and required services along with day-to-day replacement, maintenance, services, and repairs. It is recommended that the Board approve the expenditure up to \$80,000.00 for the purchase, maintenance, and service of Riso duplicators from single source provider Onyx Business Solutions of Florida, Inc. d/b/a Total Office Technologies of Florida, LLC, in Tampa, Florida for the period of November 21, 2024 through November 20, 2025.

[Contact Person: Dr. Ami Desamours, Chief Financial Officer]

Motion & Voting

Approved as part of the Consent Agenda.

Motion by Jada Fleming, second by Melisa Giovannelli.

Final Resolution: Motion Carried

Yea: Samuel Fisher, Melisa Giovannelli, Chris Patricca, Debbie Jordan, Armor Persons, Jada Fleming, Cathleen Morgan