



PROCUREMENT SERVICES

ADDENDUM TO CONTRACT DOCUMENTS

ADDENDUM NO.: 1

PROJECT NAME: ITB No. B247488DG Furniture – Classroom, Office and Specialty

DATE OF ISSUE: July 19, 2024

The following information shall be included in the ITB documents and is hereby made part of the contract documents in the form of clarification, addition, deletion or revision to the contract specifications.

Proposers' questions/issues and District answers (District answers are italicized):

Q1. Are dealers allowed to be used on this contract?

A1. *Per Page 16 of the Specifications document, Item 9 Qualifications: Bids will be considered only from Vendor, manufacturers, authorized distributors or dealers who are normally engaged in the manufacture, sale or distribution of materials requested herein. The Bidder must have adequate organization, facilities, equipment and personnel to ensure prompt and efficient service to the District.*

Q2. Can dealers be added through the duration of the contract? If so, what is the process to add dealers, and how often can they be added?

A2. *Please see Specifications Document Page 16, 5-ii.*

Q3. Can dealers be added during the contract's duration? If so, what is the process to add dealers?

A3. *See Question 2.*

Q4. Is a bid bond required for this bid?

A4. *Bid bonds are not required for this bid.*

Q5. Are manufacturers allowed to bid on this?

A5. *Per Page 16 of the Specifications document, Item 9 Qualifications: Bids will be considered only from Vendor, manufacturers, authorized distributors or dealers who are normally engaged in the manufacture, sale or distribution of materials requested herein. The Bidder must have adequate organization, facilities, equipment and personnel to ensure prompt and efficient service to the District.*

Q6. I have another question about page 15 and 19 "secure fixed percentage discount off" price list. What timeline is this for? We can hold the discounting, but is applied to current manufacturer price lists.

A6. Please see Specifications Document Page 6 General Conditions, 22. Price Adjustments.

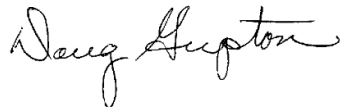
Q7. Will white boards be accepted?

A7. White boards are not included on this bid.

REMINDER: Client References are due by 2:00 PM, August 13, 2024. See page 18 of the Specifications document and Document 04 – Reference Request Form for Instructions and Form.

There are no other changes at this time. Please acknowledge this addendum via Attachment C, Addenda Acknowledgement Form, in your submittal.

Thank you for your interest in The School District of Lee County.

A handwritten signature in cursive script that reads "Doug Gupton".

Doug Gupton
Senior Procurement Agent