



# The School District of Lee County Procurement Services

## ADDENDUM TO CONTRACT DOCUMENTS

ADDENDUM NO.: 2

PROJECT NAME: ITN No. N257517AN – Elevator Equipment, Maintenance, Modernization, Replacement, and Repair Services

DATE OF ISSUE: October 30, 2025

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The following information shall be included in the ITN documents and is hereby made part of the contract documents in the form of clarification, addition, deletion or revision to the contract specifications.

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### Proposers' questions/issues and District answers (District answers are italicized):

Q1. You mentioned that "whether or not your company does business with the District, you must submit the required documents by the deadline." I've reviewed the bid documents, but could you please confirm which specific forms or documents we're required to submit?

**A1. *In reference to the message sent on October 29, 2025, and the following statement:  
"Please note: Whether or not your company currently does business with the District, you must submit the required documents by the deadline to be considered for an award or to do business with the District in the future."***

***Please refer to Specifications, page 17, Item 14 – Proposal Submittal Requirements. There are four (4) documents required for a complete submittal package:***

- 1. Document 1: Proposal***
- 2. Document 2: Proposal Response Form***
- 3. Document 3: Fillable Forms***
- 4. Document 4: References***

***All four (4) documents must be uploaded to Bonfire for the submittal to be considered complete.***

There are no other changes at this time. Please acknowledge this addendum via Attachment B, Addenda Acknowledgement Form, in your submittal.

Thank you for your interest in The School District of Lee County.

Amy Naranjo  
Procurement Agent