



## Agenda Item Details

Meeting	Nov 19, 2024 - School Board Meeting (Board Organization) 6:00 PM
Category	J. Consent - Business Services
Subject	5. Approval of Expenditure for the Purchase of Instructional Materials, Professional Development, Testing Materials, Information Technology, and Textbooks
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	77,200,000.00
Budgeted	Yes
Budget Source	Up to \$77,200,000.00 will be funded from budgeted School/Department funds. This agenda item is specifically for the approval of the expenditures. Funds will only be expended within the existing resources of the applicable locations.
Recommended Action	Approval of expenditures for the purchase of instructional materials, professional development, testing materials, information technology, and textbooks, for up to \$77,200,000.00, for the period of December 7, 2024 through December 6, 2025. Instructional materials, professional development, testing materials, computer software, textbooks, library books and additional materials are purchased from Florida School Book Depository and direct from publishers, producers or their authorized dealers throughout the fiscal year using various funds allocated to each School/Department by the Florida Department of Education and other sources. Approval authorizes the Superintendent to execute all related documents.
Goals	<a href="#">Strategic Priority: Preparing ALL Students for Life after Graduation</a> <a href="#">EnVision 2030 Strategic Plan</a>

Instructional materials, professional development, testing materials, information technology and textbooks are purchased throughout the fiscal year using various funds allocated to each School District by the Florida Department of Education and other sources. A portion of the allocations are categorically based on the full time equivalent (FTE) student count for each District.

The largest end users and departments prepared budget forecasts for instructional materials and other items listed above. Sample items to be purchased and the overall departmental forecast expenditures are provided below: *(Requested grand total is rounded up for additional commodities/services.)*

- Curriculum and Instructional Materials: Textbooks and other instructional materials, including the adoption of new textbooks. The estimated annual expenditure is \$32,807,500.00.
- Adult and Career Education: Textbooks, computer software, and additional materials as needed for instruction. The estimated annual expenditure is \$13,112,660.00.
- Information Services: Computer software and peripheral devices for mainframe and enterprise operations; computer software for capturing and reporting student grades and attendance, and communicating with parents. The estimated annual expenditure is \$10,233,300.00.
- Intervention Services: Instructional materials, printing of assessments, library books, DOE required training and materials and additional materials as needed for instruction. The estimated annual expenditure is \$5,301,230.00.

- School Choice and Administration: Testing materials and instructional computer software. The estimated annual expenditure is \$4,728,740.50.
- Professional Development in Human Resources: Instructional materials, professional development, computer software, textbooks, library books, reading program materials and additional materials as needed for instruction. The estimated annual expenditure is \$3,685,000.00.
- Exceptional Student Education: Computer software, assessment instruments, counseling materials, textbooks, tests, printing and additional materials as needed for instruction. The estimated annual expenditure is \$3,585,450.00.
- School Counseling and Mental Health Services, Psychological Services, and Student Services: Accommodations, prevention materials, tobacco prevention materials, CPR, first aid and AED training and additional materials as needed for instruction. The estimated annual expenditure is \$1,496,814.35.
- Early Childhood: Computer software, assessment instruments, textbooks, licensing, and additional materials as needed for instruction. The estimated annual expenditure is \$963,900.00.
- Operations: Instructional materials, professional development, computer software, textbooks, library books, reading program materials and additional materials as needed for instruction. The estimated annual expenditure is \$610,500.00.
- Business Services: Computer software and peripheral devices for attendance, payroll, serving student meals and assuring compliance with food sales, meal counts, student prepayment accounts, and safe food temperatures. The estimated annual expenditure is \$584,722.00.

Instructional materials, professional development, testing materials, computer software, textbooks, library books and additional materials are purchased from Florida School Book Depository and direct from publishers, producers or their authorized dealers.

Florida Statutes Section 1010.04(4) states that The State Board of Education may, by rule, provide for alternative procedures for bidding or purchasing in cases which the character of the item requested renders competitive bidding impractical.

Florida Department of Education Rule 6A-1.012(11), states: *The requirement for requesting competitive solicitations for commodities or contractual services from three or more sources is hereby waived as authorized by section 1010.04(4)(a), F.S., for: (a) The purchase by district school boards of professional services which shall include, without limitation, artistic services; academic program reviews; lectures by individuals; auditing services not subject to section 218.391, F.S.; legal services, including attorney, paralegal, expert witness, court reporting, appraisal or mediator services; and health services involving examination, diagnosis, treatment, prevention, medical consultation or administration; and, (b) The purchase by district school boards of educational services and any type of copyrighted materials including, without limitation, educational tests, textbooks, printed instructional materials, computer software, films, filmstrips, videotapes, dvds, disc or tape recordings, digital recordings, or similar audio-visual materials, and for library and reference books, and printed library cards where such materials are purchased directly from the producer or publisher, the owner of the copyright, an exclusive agent within the state, a governmental agency or a recognized educational institution.*

It is recommended the Board approve the expenditure up to \$77,200,000.00, for the purchase of instructional materials, professional development, testing materials, computer software, textbooks, and library books for the period of December 7, 2024 through December 6, 2025.

[Contact Person: Dr. Ami Desamours, Chief Financial Officer, Business Services]

## Motion & Voting

Approval of the Consent Items, exclusive of pulled items (if applicable).

Motion by Vanessa Chaviano, second by William Ribble.

Final Resolution: Motion Carried

Yea: Samuel Fisher, Melisa Giovannelli, William Ribble, Debbie Jordan, Armor Persons, Jada Fleming, Vanessa Chaviano