



# PROCUREMENT SERVICES

## ADDENDUM TO CONTRACT DOCUMENTS

ADDENDUM NO.: 2

PROJECT NAME: Voluntary Group Vision Insurance

DATE OF ISSUE: June 9, 2023

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The following information shall be included in the ITN documents and is hereby made part of the contract documents in the form of clarification, addition, deletion or revision to the contract specifications.

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**Proposers' questions/issues and District answers (District answers are italicized):**

Q1.	The vision RFP Excel workbooks require a password to enter data into the questionnaire, and we do not see where to access it.
A1.	<i>All cells that require responses/explanations are unlocked. You are able to enter information into these cells freely and without a password. The cells which utilize drop-down answers are not able to accept free-writing.</i>
Q2.	My RFP administrator just asked me for a password for the proposal info sheet – Curious where I may request the pw ?
A2.	<i>The Proposal information sheet in the Solicitation Document is not password protected. It is a fillable form.</i>
Q3.	I cannot locate the RFP password for the protected cells in the questionnaire in any of my saved documentation – Can you please assist us with the password, please?
Q3.	<i>See response to Q1</i>

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There are no other changes at this time. Please acknowledge this addendum via Attachment D, Addenda Acknowledgement Form, in your submittal.

***Thank you for your interest in The School District of Lee County.***

**Amy Naranjo**  
**Procurement Agent**