



Agenda Item Details

Meeting	Dec 05, 2023 - School Board Meeting Agenda - 6:00 PM
Category	I. Consent - Business Services
Subject	2. Approval to Increase Expenditure and to Piggyback Prince William County Public Schools Contract No. R-TC-17006 – On-line Marketplace for Purchase of Products and Services through Amazon Services, LLC
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	2,900,000.00
Budgeted	Yes
Budget Source	The increase of up to \$300,000.00, and the request to renew the contract in the amount of up to \$2,600,000.00, will be funded from budgeted School/Department funds. This agenda item is specifically for a one-time approval to increase the previously Board approved amount of \$800,000.00 by \$300,000.00, and for the Piggyback of the contract in the amount of \$2,600,000.00 for a total amount up to \$2,900,000.00. Funds will only be expended within the existing resources of the applicable locations.
Recommended Action	<p>Approval to Increase Expenditure and to Piggyback the Prince William County Public Schools Contract No. R-TC-17006 – On-line Marketplace for Purchase of Products and Services through Amazon Services, LLC of Seattle, WA with location in Lee County, FL. This contract supports the purchase of office supplies, classroom supplies, art supplies, books, musical instruments, audiovisuals, electronics, secondary education scientific equipment and lab supplies, as well as hard to find items. Two actions are recommended.</p> <p>1. It is recommended the Board approve an increase to the previously Board approved amount of \$800,000.00 by \$300,000.00, for up to \$1,100,000.00, for the period of December 5, 2023 through January 18, 2024. The one-time increase of \$300,000.00 is requested due to increased orders on Amazon from new P-Card holders in District schools and departments, including orders from Infrastructure Services for computer memory sticks and other computer components.</p> <p>2. It is also recommended the Board approve this Piggyback for a period not to exceed one year, commencing on the date of the renewal of the contract by the Prince William County Public Schools, for up to \$2,600,000.00, with an option to cancel if deemed to be in the best interest of the District. Approval authorizes the Superintendent to execute all related documents.</p>

Piggyback No. Prince William County Public Schools Contract No. R-TC-17006 is for On-line Marketplace for Purchase of Products and Services through Amazon Services, LLC, Seattle, WA. This contract supports the purchase of office supplies, classroom supplies, art supplies, books, musical instruments, audiovisuals, electronics, secondary education scientific equipment and lab supplies, as well as hard to find items. On January 19, 2017 this Piggyback was awarded to Amazon Services, LLC of Seattle, WA with location in Lee County, FL, for a five-year period beginning January 19, 2017 through January 18, 2022, and renewed through January 18, 2024, with two more two-year renewals available. Two actions are recommended:

1. It is recommended the Board approve an increase to the previously Board approved amount of \$800,000.00 by \$300,000.00, for up to \$1,100,000.00, for the period of December 5, 2023 through January 18, 2024. The one-time

increase for \$300,000.00 is requested due to increased orders on Amazon from new P-Card holders in District schools and departments, including orders from Infrastructure Services for computer memory sticks and other computer components.

2. It is also recommended the Board approve this Piggyback for a period not to exceed one year, commencing on the date of the renewal of the contract by the Prince William County public Schools, for up to \$2,600,000.00, with an option to cancel if deemed to be in the best interest of the District.

[Contact Person: Dr. Ami Desamours, Chief Financial Officer]

Motion & Voting

Approved as part of the Consent Agenda.

Motion by Jada Fleming, second by Armor Persons.

Final Resolution: Motion Carried

Yea: Samuel Fisher, Melisa Giovannelli, Chris Patricca, Debbie Jordan, Armor Persons, Jada Fleming, Cathleen Morgan