



# PROCUREMENT SERVICES

## ADDENDUM TO CONTRACT DOCUMENTS

ADDENDUM NO.: 1

PROJECT NAME: ITN No. N247483LN – **Environmental Remediation**

DATE OF ISSUE: April 26, 2024

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The following information shall be included in the ITN documents and is hereby made part of the contract documents in the form of clarification, addition, deletion, or revision to the instruction to the respondent and specifications.

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**DATE CHANGE:** Please note there has been a date change in the Estimated Timeline (pg. 17, #12)

- May 9, 2024 Proposals due on or before 3:00 PM local time
- May 14, 2024 Evaluation Committee Meeting, Review and Scoring of Written Proposals, 1:00 PM local time
- May 21, 2024 Optional interviews, scheduled at the District's discretion

Q1. For the Proposal Form: We need carpet treatment with Anti-microbial and an item for steam cleaning carpet. Hopefully priced by the Square Foot.

A1. *This line item has been added to the Revised Proposal Response Form and the unit of measure will be square feet.*

Q2. For equipment needed do you work this into the hourly rate- or is the hourly rate for the person plus tools for the designated task only?

A2. *Per the specifications, "Revised Proposal Response Form" section, pricing (hourly rates) shall include all materials, and equipment (beyond what is provided by the District) required to perform the installation/maintenance according to the specification. Pricing shall be all-inclusive. Rental equipment shall follow the "Table 1 – Fixed Fee Rate Schedule" and requirements.*

Q3. Is there an area to add equipment, consumables (example poly, filters)?

A3. *Per the specifications, "Revised Proposal Response Form" section, pricing (hourly rates) shall include all materials, and equipment (beyond what is provided by the District) required to perform the installation/maintenance according to the specification. Pricing shall be all-inclusive.*

Q4. Could you please provide the current bid prices/tab?

A4. Investigation and Mitigation of Indoor Air Quality:

<https://acrobat.adobe.com/id/urn:aaid:sc:us:06c85f15-4129-4511-b5bd-a7cc81fe3cd0>

Cleaning Services Mold and Water Remediation:

<https://acrobat.adobe.com/id/urn:aaid:sc:US:bc06f5db-ec02-415c-8280-f2003e0d9545>



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Q5. Is there an equivalent license or certification for Remediation, Remodeling and Painting (RRP) certification?

A5. *The RRP certification requirement follows the EPA and Florida Health Department compliance guidelines. No equivalent license or certification was located on the EPA website. For additional information on this certification, the contractor can go to the EPA website for RRP requirements and/or additional information.*

Q6. Is there an equivalent license/certification for the GHS of Classification and Labeling of Chemicals certification?

A6. *There is a Hazard Communication Standards (HCS) that aligns with the Globally Harmonized System of Classification and Labeling of Chemicals (GHS). The District's preferred certification is GHS.*

Q7. How many current incumbents are there, and who are they?

A7. *Concurrently, the District is using two (2) separate piggyback bids for service. See answer to Question 4.*

Q8. Is there a preference for a team that could provide all services listed, between the prime and any subconsultants?

A8. *The intent is to award this contract to multiple vendors. Proposers may submit a response for one, some or all products/services. The District will utilize the vendors holding the licenses for specific services they submitted a bid/price for.*

Q9. Can meeting minutes and a sign-in sheet from the Pre-Submittal conference on 4/17 be provided?

A9. *The Pre-Submission Sign-In sheet has been posted in Bonfire.*

Q10. Is it required that our firm holds all licenses listed on this ITN or can we subcontract the appropriate parties with the appropriate licenses? I.E. Asbestos Abatement. I see on the proposal response form that "proposer may submit a response for one, some or all products/services" but I do not see comment elsewhere on this matter. Though it does appear that scoring is based upon available services offered and licensing. As we are a GC/BC, we do typically sub-contract with trusted and verified vendors for services that we do not conduct inhouse but I am not sure if this is allowed and/or appropriate with this contract.

A10. *The District prefers that the vendors are licensed in the services they are able to provide due to stringent District badging requirements.*

Q11. Hourly Rates – Is this per man hour or per hour on the job? Example: If we have 10 technicians completing remediation, are we charging this rate per technician per hour or is this simply a flat hourly rate for all work being conducted on the job? Typically per hour rates in our experience are per man hour so we want to confirm this is the correct logic before providing a price.

A11. *The hourly rate is per person, per hour. (Example, 10 technicians completing remediation work would be 10 technicians at an hourly rate of "x", which totals "y".) Note, there are some line items that are not by hour but by another unit of measure.*



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Q12. Hourly Rates - in the specifications I see that it is assumed that all work is to be conducted after hours so pricing should be addressed accordingly. However, what if work is requested to be conducted during normal business hours for an emergency or other requested work. It is typical with our other contracts with government entities for a separation of pricing due to this fact. We are happy to bid as requested but I question if it would not be appropriate for a separation of hourly pricing, regular hours and after hours per the stated appropriate hours in the specification.

A12. *The existing contract only has one rate for the work being performed. The District's preference is that this same process be continued for this new contract.*

13. Equipment rental - It is traditional in the remediation/ water damage industry to charge per piece of needed equipment per day. Such as air scrubbers, air movers, dehumidifiers, desiccants, and generators. Our company owns our own equipment and we would typically detail our usage of our equipment on a specific project by the day and its subsequent cost to our customer based upon the contract we have with them. I see no line item request for the pricing of these most commonly used pieces of equipment. This is how we have conducted business with all of the surrounding government entities that we have worked with over the years so we seek clarification on this please. Additionally, if we are not renting the equipment and we own the equipment, we would not be able to provide aggregate invoices from the rental of the equipment from a 3<sup>rd</sup> party. How can this matter be addressed?

### RENTAL EQUIPMENT

The cost of rental equipment will be reimbursed at the correlated fixed fee identified in Table 1: Fixed Fee Rate Schedule (above). Invoices must include an aggregate cost for all rental equipment, including the cost from the supplier, plus the negotiated fixed rate. All credits for rentals are to be returned to the District.

A13. *Page 21 of 34, on the specifications, indicates that the hourly rates include all materials and equipment. If there is a unit that is rented, then the back-up paperwork will need to be provided and at the time of invoicing the vendor can reference Table 1 - Fixed Fee Rate Schedule for the allowable reimbursement. (For example, if the rental costs \$999.00, then the allowable reimbursement is \$40.00.)*

Q14. Under scope of work items d, e & f under Florida Statue 489, you must have an HVAC license to perform these services. I see under qualifications there isn't any requirement for any of these licenses or did I miss it in the document?

A14. *For HVAC work, a Mechanical Contractor license is preferred and at a minimum should have a "Class A" Air Conditioning Contractor license.*

There are no other changes at this time. Please acknowledge this addendum via Attachment B. Addenda Acknowledgement Form.

**Thank you for your interest in The School Board of Lee County.**

Sincerely,

Lorie Nein, Procurement Coordinator