



### Agenda Item Details

Meeting	Dec 05, 2023 - School Board Meeting Agenda - 6:00 PM
Category	I. Consent - Business Services
Subject	4. Approval of Annual Expenditure for the Purchase of Instructional Materials, Professional Development, Testing Materials, Information Technology, and Textbooks
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	65,000,000.00
Budgeted	Yes
Budget Source	Up to \$65,000,000.00 will be funded from budgeted School/Department funds. This agenda item is specifically for the approval of the expenditures. Funds will only be expended within the existing resources of the applicable locations.
Recommended Action	Approval of expenditures for the purchase of instructional materials, professional development, testing materials, information technology, and textbooks, for up to \$65,000,000.00, for the period of December 7, 2023 through December 6, 2024. Instructional materials, professional development, testing materials, computer software, textbooks, library books and additional materials are purchased from Florida School Book Depository and direct from publishers, producers or their authorized dealers throughout the fiscal year using various funds allocated to each School/Department by the Florida Department of Education and other sources. Approval authorizes the Superintendent to execute all related documents.

Instructional materials, professional development, testing materials, computer software and textbooks are purchased throughout the fiscal year using various funds allocated to each School District by the Florida Department of Education and other sources. A portion of the allocations are categorically based on the full time equivalent (FTE) student count for each District.

The largest end users and departments prepared budget forecasts for instructional materials and other items listed above. Sample items to be purchased and the overall departmental forecast expenditures are provided below.

- Curriculum and Instructional Maintenance for Schools: Textbooks and other instructional materials, including the adoption of new textbooks. The estimated annual expenditure is approximately \$29,232,500.00.
- Adult and Career Education: Textbooks, computer software, and additional materials as needed for instruction. The estimated annual expenditure is \$9,333,500.00.
- Intervention Services: Instructional materials, printing of assessments, library books, DOE-required training and materials and additional materials as needed for instruction. The estimated annual expenditure is \$5,473,213.65.
- Schools and Departments: Instructional materials, professional development, computer software, textbooks, library books, reading program materials and additional materials as needed for instruction. The estimated annual expenditure is approximately \$5,060,000.00.
- Research and Assessment: Testing materials and instructional computer software. The estimated annual expenditure is approximately \$4,702,500.00.
- Information Services: Computer software and peripheral devices for mainframe and enterprise operations; computer software for capturing and reporting student grades and attendance, and communicating with parents. The estimated annual expenditure is \$4,485,800.00.

- Exceptional Student Education: Computer software, assessment instruments, counseling materials, textbooks, tests, printing and additional materials as needed for instruction. The estimated annual expenditure is \$3,585,450.00.
- School Counseling and Mental Health Services, Psychological Services, and Student Services: Accommodations, prevention materials, tobacco prevention materials, CPR, first aid and AED training and additional materials as needed for instruction. The estimated annual expenditure is \$1,496,814.35.
- Business Services: Computer software and peripheral devices for attendance, payroll, serving student meals and assuring compliance with food sales, meal counts, student prepayment accounts, and safe food temperatures. The estimated annual expenditure is \$1,019,722.00.
- Operations: Computer software and peripheral devices for school safety, transportation and professional development. The estimated annual expenditure is \$610,500.00.

Instructional materials, professional development, testing materials, computer software, textbooks, library books and additional materials are purchased from Florida School Book Depository and direct from publishers, producers or their authorized dealers.

Section 1010.04(4), Florida Statutes, states that The State Board of Education may, by rule, provide for alternative procedures for bidding or purchasing in cases in which the character of the item requested renders competitive bidding impractical.

Florida Department of Education Rule 6A-1.012(11), states: *The requirements for requesting competitive solicitations from three (3) or more sources is hereby waived as authorized by Section 1010.04(4), F.S., for the purchase of professional or educational services, educational tests, textbooks, printed instructional materials, computer software, films, reference books and printed library cards where such materials are purchased directly from the Publisher or Producer, the owner of the Copyright, and exclusive agent within the State, a governmental agency or a recognized educational institution.*

It is recommended the Board approve the expenditure up to \$65,000,000.00, for the purchase of instructional materials, professional development, testing materials, computer software, textbooks, and library books for the period of December 7, 2023 through December 6, 2024.

[Contact Person: Dr. Ami Desamours, Chief Financial Officer, Business Services]

**Motion & Voting**

Approved as part of the Consent Agenda.

Motion by Jada Fleming, second by Armor Persons.

Final Resolution: Motion Carried

Yea: Samuel Fisher, Melisa Giovannelli, Chris Patricca, Debbie Jordan, Armor Persons, Jada Fleming, Cathleen Morgan