



# PROCUREMENT SERVICES

## ADDENDUM TO CONTRACT DOCUMENTS

ADDENDUM NO.: 7

SOLICITATION NAME: ITB No. B237456JA – Specialty Diet Food

DATE OF ISSUE: June 25, 2023

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The following information shall be included in the ITB documents and is hereby made part of the contract documents in the form of clarification, addition, deletion or revision to the contract specifications.

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### Proposer's question/issue and District answers. (District answers are italicized.):

Q1. When will sampling be conducted? Is there a window where you can extend sample summation?

**A1. *All samples are due on or before 2:00pm, EST, on June 28, 2023. Sampling will be conducted the following day.***

**\*\*\*REMINDER - ALL BIDS ARE DUE BY 2:00pm, EST, THIS WEDNESDAY, JUNE 28, 2023.\*\*\*** They are to be submitted in Bonfire. Bonfire will not allow any submissions received after the 2:00 PM. We highly recommend to not wait until the last minute to upload submissions. You never know if there could be Wi-Fi problems, issues with Bonfire, etc., and there are no exceptions for late submissions.

There are no other changes/questions at this time. Please acknowledge this addendum via Fillable Forms, Attachment B - Addenda Acknowledgement Form, in your submittal.

Thank you for your interest in The School District of Lee County.

Joni Al-Shabibi  
Procurement Agent



# PROCUREMENT SERVICES

## ADDENDUM TO CONTRACT DOCUMENTS

ADDENDUM NO.: 6

SOLICITATION NAME: ITB No. B237456JA – Specialty Diet Food

DATE OF ISSUE: June 23, 2023

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The following information shall be included in the ITB documents and is hereby made part of the contract documents in the form of clarification, addition, deletion or revision to the contract specifications.

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**Proposer's question/issue and District answers. (District answers are italicized.):**

- Q1. What entity is certifying this Amendment below?  
Byrd Anti-Lobbying Amendment (31 U.S.C. 1352): applies if contract is greater than or equal to \$100,000. Vendor certifies that it has filed the required certification and that it will not and has not used Federal appropriated funds.
- A1. *The US Office of Management and Budget oversees this.***
- Q2. In reading all the documents and requirements it would seem to me that we should be providing pricing to distributors who can service the entire selection. Do you have distributors in this category of specialty products that have shown interest and we could provide pricing to them to enable us to provide product requirements in the bakery products area.
- A2. *Prices provided in the bid submission are what your company would charge the District for a case of product - inclusive of delivery to our District Warehouse. We do not have a list of distributors.***

There are no other changes/questions at this time. Please acknowledge this addendum via Fillable Forms, Attachment B - Addenda Acknowledgement Form, in your submittal.

Thank you for your interest in The School District of Lee County.

Joni Al-Shabibi  
Procurement Agent



# PROCUREMENT SERVICES

## ADDENDUM TO CONTRACT DOCUMENTS

ADDENDUM NO.: 5

SOLICITATION NAME: ITB No. B237456JA – Specialty Diet Food

DATE OF ISSUE: June 15, 2023

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The following information shall be included in the ITB documents and is hereby made part of the contract documents in the form of clarification, addition, deletion or revision to the contract specifications.

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### Proposer's question/issue and District answers. (District answers are italicized.):

Q1. Is the Bid to be submitted both Electronically and In a sealed envelope?

**A1. *Bids are only to be submitted electronically in the Bonfire Platform.***

Q2. Can I reformat the Bid Response Form into an excel format?

**A2. *An excel version of Document 3, the Bid Response Form has been posted in Bonfire.***

Q3. Is fingerprinting required when deliveries are delivered to the warehouse and not the schools?

**A3. *Fingerprinting does not apply to vendors who are not delivering to schools.***

Q4. Just to clarify, if an Item goes on sale, am I to adjust the pricing from the contracted Bid and pass the discounts on to The School District? In the past discounts were not accepted by the School.

**A4. *We do not require you to change pricing for items that go on sale.***

Q6. I thought I remembered reading something about a Deposit for the Bid of \$100 but I cannot find that information. Can you please let me know if this is the case and direct me to where this information was posted?

**A6. *A Bid Bond is not required for this solicitation.***

Q7. What entity is certifying this Amendment below?

**Byrd Anti-Lobbying Amendment** (31 U.S.C. 1352): applies if contract is greater than or equal to \$100,000. Vendor certifies that it has **filed the required certification** and that it will not and has not used Federal appropriated funds...

(Signature of Official (Chief Financial Officer) Authorized to Sign Application)?

(Signature of Official (Executive Director) Authorized to Sign Application)?

**A7. *Answer to this question will be posted next week in another addendum.***



# PROCUREMENT SERVICES

Q8. Please clarify highlighted areas of Attachment E – the Public Entities Crime Form.

**A8. Please see highlighted answers below:**

## SWORN STATEMENT UNDER SECTION 287.133(3)(a), FLORIDA STATUTES, PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Bid, Proposal or Contract No. \_\_\_\_\_ for \_\_\_\_\_.
2. This sworn statement is submitted by \_\_\_\_\_ (Name of entity submitting sworn statement) whose business address is \_\_\_\_\_ and (if applicable) its Federal Employer Identification Number (FEIN) is \_\_\_\_\_. If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: **Business Owner's SS#**.
3. My name is **Submitting Person's Name** and my relationship to the **Name of Company** (please print name of individual signing) entity name above is **Job Position/Title with Company**.

There are no other changes/questions at this time. Please acknowledge this addendum via Fillable Forms, Attachment B - Addenda Acknowledgement Form, in your submittal.

Thank you for your interest in The School District of Lee County.

Joni Al-Shabibi  
Procurement Agent