



PROCUREMENT SERVICES

ADDENDUM TO CONTRACT DOCUMENTS

ADDENDUM NO.: 1

PROJECT NAME: RFQ No. CQ19-0030TA – **Roofing Consultant Services**
Re-roofing of Cypress Lake High School

DATE OF ISSUE: October 28, 2019

The following information shall be included in the RFQ documents and is hereby made part of the contract documents in the form of clarification, addition, deletion or revision to the instruction to respondent and specifications.

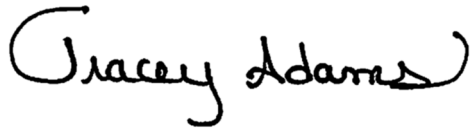
- Q1. For item L, workload, for the percent complete and the scheduled completion date, are you asking for the completion of the design documents or completion of the job including the completed roof replacement?
- A1. The District is looking for the percent complete of the project and the scheduled completion date of the project.
- Q2. Page 16, Item 7-Mandatory Submittal Requirements, states that “sections shall be tabbed to correspond to the headings listed in this section”. The bolded sections amount to a total of about 26 tabs per book. Would it be acceptable to place Attachments A through J under one divider tab called “Attachments”, as it would greatly reduce the size/volume of each set.
- A2. Yes, section p-y can be one divider tab labeled ATTACHMENTS.
- Q3. With regards to the General Conditions, Pg. 6, Item 21-Contract Documents, it states that the School Board anticipates negotiating a specific contract document for this award. After award, can the awarded firm present to the School Board any exceptions found to the contract?
- A3. Yes, after the School Board approves the ranking, the District will meet with the top ranked firm to negotiate a fee and terms of the contract.

Reminder that responses and references for RFQ No. CQ19-0030TA – Roofing Consultant Services for Cypress Lake High School, are due no later than 2:00 PM on Thursday, November 21, 2019. References must be submitted directly to me by your Clients. It is the Respondents responsibility to notify me if they wish to use references that are on file as instructed in the RFQ Packet. **To use previous references please provide a list identifying the RFQ Name, Number and Due Date.**

Thank you,

There are no other changes at this time. Please acknowledge this addendum via Attachment D. Addenda Acknowledgement Form.

Thank you for your interest in The School Board of Lee County.

A handwritten signature in black ink that reads "Tracey Adams". The signature is written in a cursive, flowing style.

*Tracey Adams, CLGPO
Procurement Coordinator*