



# PROCUREMENT SERVICES

## ADDENDUM TO CONTRACT DOCUMENTS

ADDENDUM NO.: 3

SOLICITATION NAME: ITN No. **N207374ES – Group Short-Term and Long-Term Disability Insurance**

DATE OF ISSUE: May 14, 2020

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The following information shall be included in the ITN documents and is hereby made part of the contract documents in the form of clarification, addition, deletion or revision to the contract specifications.

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**Proposals are due May 15, 2020 no later than 2:00 pm.**

Florida State Sunshine Law states proposal openings must be open to the public. Due to the COVID-19 pandemic, the Lee County Public Education Center is closed to the public. Procurement will proceed with a live virtual video conference for this proposal opening. Details are as follows:

**May 15, 2020**

**2:00 PM Eastern Time**

**Join Zoom Meeting**

**<https://zoom.us/j/5486533962?pwd=NnN4MmR6MjlLRzd2ZXp2WnlLMjBzUT09>**

**Meeting ID: 548 653 3962**

**Password: 8U3Jdm**

**In addition, the public can also view opening in person through the following process:**

- **A line will form outside the LCPEC with six feet of separation between each person.**
- **Line will be escorted to large room to view Zoom meeting on video screen with six feet of separation between each person while in room.**

There are no other changes at this time. Please acknowledge this addendum via Attachment D, Addenda Acknowledgement Form, in your submittal.

*Thank you for your interest in The School District of Lee County.*

**Edith Stiller**

**Procurement Agent**