



INVITATION TO NEGOTIATE
 School District of Lee County
 Department of Procurement Services
 (239) 337-8180

Release Date: April 3, 2017
 ITN No.: N177276LN
 ITN Title: **FIRE ALARM SYSTEM REPLACEMENTS**
 Contact: Lorie Nein (LorieLN@LeeSchools.net)

Responses must be submitted to The School District of Lee County, Department of Procurement Services, 2855 Colonial Boulevard, Fort Myers, Florida, 33966-1012, no later than **2:00p.m. local time on April 25, 2017** and plainly marked ITN No. N177276LN Fire Alarm System Replacements. Proposals are due and will be opened at this time.

MANDATORY Proposers Conference will be held **April 11, 2017 at 8:00 AM EST** at the SW Florida Public Service Academy, 4312 Michigan Avenue, Fort Myers, FL 33905. All Proposers must attend this conference. **Mandatory Site Visit** for each location. Proposers may bid on 1 or more locations. Proposers must attend the site visit conference for the location(s) for which they will submit a proposal. **Only those Proposers attending all three (3) mandatory proposer's site visits will be eligible to submit a proposal for all 3 sites.**

REQUIRED SUBMITTAL CHECKLIST

For each item below initial that forms are accurately completed, signed by an officer of the business, and returned with the proposal.

- | | |
|---|--|
| <input type="checkbox"/> Proposal Response Form (Attachment A) | <input type="checkbox"/> Sealed Proposal Label (Attachment K) |
| <input type="checkbox"/> Reference Form (Attachment B) | <input type="checkbox"/> Business office with parts inventory within 200 miles of the installation. |
| <input type="checkbox"/> Insurance Requirements Form (Attachment C) | <input type="checkbox"/> Evidence of business operation for 5 years servicing fire alarms (SunBiz webpage or Contractor Business License) |
| <input type="checkbox"/> Addenda Acknowledgement Form (Attachment D) and copies of each | <input type="checkbox"/> Copy of Florida Certified Alarm Contractor I (EF) or Electrical Contractor (EC) License as a Fire Alarm Contractor |
| <input type="checkbox"/> Debarment Form (Attachment E) | <input type="checkbox"/> Copy of (NICET) National Institute for Certification Engineering Tech Alarm Level II or higher in Fire Alarms or factory certification. |
| <input type="checkbox"/> Drug Free Workplace Certification Form (Attachment F) | <input type="checkbox"/> Copy of FASA Badged Employees Cards |
| <input type="checkbox"/> Public Entities Crime Form (Attachment G) must be notarized | <input type="checkbox"/> One (1) manually signed proposal, six (6) copies, and an electronic version in usable Microsoft Word or Excel format on CD/DVD or flash drive as required herein. |
| <input type="checkbox"/> Corporate overview, experience, and key personnel (Attachment H) | |
| <input type="checkbox"/> Warranty/Compliance/Distance (Attachment I) | |
| <input type="checkbox"/> Project Approach (Attachment J) | |

Proposer Business Name: _____

Proposer Taxpayer Identification Number: _____

Address: _____

City, State & Zip Code: _____

Telephone: _____ Fax: _____

Name of Owner or Authorized Officer/Agent: _____

Title: _____ Date: _____

Email Address: _____ Internet URL: _____

Signature of Owner or Authorized Officer/Agent: _____

(Proposal must be signed by an officer or employee having authority to legally bind the proposer)

Anti-Collusion Statement/Public Domain: I, the proposer, have not divulged, discussed, or compared this proposal with any other proposer and have not colluded with any other proposer in the preparation of this proposal in order to gain an unfair advantage in the award of this proposal. I acknowledge that all information contained herein is part of the public domain subject to the Public Records Act, Chapter 119, Florida Statutes.

Proposal Certification: By my signature, I hereby certify that I am submitting the following information as my company's proposal and understand that by virtue of executing and returning with this proposal this **Required Submittal Checklist**, I further certify complete and unconditional acceptance of the contents inclusive of this Request of Proposal, and all appendices and the contents of any addenda released hereto.

NO RESPONSE – I HEREBY SUBMIT THIS AS A “NO RESPONSE” FOR THE REASON(S) CHECKED BELOW:

- | | |
|--|---|
| <input type="checkbox"/> Insufficient time to respond | <input type="checkbox"/> Addendum received too late to respond |
| <input type="checkbox"/> Specifications were unclear or restrictive | <input type="checkbox"/> Could not meet insurance requirements |
| <input checked="" type="checkbox"/> Could not meet bonding requirements | <input type="checkbox"/> We do not offer the product or service requested |
| <input type="checkbox"/> Our schedule will not permit us to respond | <input type="checkbox"/> Remove our company name from this commodity listing only |
| <input type="checkbox"/> Terms & Conditions were unclear or restrictive | <input type="checkbox"/> Keep our company on the proposal list for future proposals |
| <input type="checkbox"/> Could not meet specifications | |

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GENERAL CONDITIONS

Proposer: to ensure acceptance of the proposal follow these instructions.

1. **Sealed Proposal Requirements:** The "Invitation to Negotiate" sheet must be completed, signed, and returned with each proposal. Proposers must submit one original, manually signed proposal signed by a representative authorized to legally bind the Proposer to the provisions herein; additional copies as required in the detailed specifications; one electronic version on CD/DVD or flash drive identical to the original in PDF format; and all attachments and forms completed as required herein. Additional proposal submittal requirements may be defined in the detailed specifications herein. Unless otherwise specified, Proposers must use the form(s) furnished by The District. **Proposals received that fail to comply with these submittal requirements may not be considered for award.**
2. **Definitions:** For the purpose of this Invitation to Negotiate (ITN), the following words and phrases shall have these meaning:
 - a) "District" shall mean The School District of Lee County, Florida.
 - b) "Proposer" shall mean any person, firm or corporation who submits a proposal pursuant to this ITN.
 - c) "Vendor" shall mean the successful proposer(s), whether a corporation, partnership, individual or any combination thereof, and its, their or his successors, personal representatives, executors, administrators, and assignees.
3. **Proposer's Responsibility:** **It is the responsibility of the Proposer to obtain all pages of the ITN package and all attachments thereto, together with any addenda to the ITN package that may be issued prior to the ITN due date.** Proposers are required, before submitting their proposal, to obtain and carefully examine the ITN specifications and to completely familiarize themselves with all of the terms and conditions. Ignorance on the part of a Proposer will in no way relieve them of any of the obligations and responsibilities which are a part of this proposal.
4. **Proposal Submittal:** All proposals shall be typewritten or filled in with pen and ink. Proposals having erasure or corrections must be initialed by the Proposer in ink. All proposals must be signed in ink by an officer or employee having authority to legally bind the Proposer. All proposal pricing shall be on the response form provided herein and signed by an authorized officer of the company. By signing, Proposer attests that they fully understand there will be no recourse for negligence or oversight for not doing so. Completed proposal must be submitted in a sealed envelope.
5. **Specification Precedence:** If a conflict exists between the general conditions and the detailed specifications, then the detailed specifications shall prevail.
6. **Public Entity Crime:** Pursuant to Florida Statute 287.133, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a proposal on a contract to provide any goods or services to a public entity, may not submit a proposal on a contract with a public entity for the construction or repair of a public building or public work, may not submit proposals on leases of real property to a public entity, may not be awarded or perform work as a Contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO, for a period of 36 months from the date of being placed on the convicted vendor list.
Proposers shall complete and submit with their Proposal the complete, accurate, and notarized statement required by Section 287.133, Florida Statutes, Public Entity Crimes Statement, provided herein. Failure to submit a properly completed and notarized form shall be cause for submittal to be judged non-responsive.
7. **Specification Variances:** For purpose of evaluation, the Proposer shall indicate any and all variances from specifications, terms and/or conditions regardless of how slight. If variations are not stated in the proposal, it shall be assumed that the proposed product or service fully complies with the specifications, terms and conditions herein.
8. **Requests for Clarifications:** Any and all questions regarding this ITN, whether technical, procedural or otherwise, must be submitted in writing to the attention of the Procurement Agent designated herein, seven (7) business days prior to the ITN due date, unless otherwise stated in the specifications. All such interpretations and supplemental instructions will be in the form of written addenda to the ITN documents. No correction or clarification of any ambiguity, inconsistency or error in the ITN terms, conditions or specifications will be made to any Proposer orally. Only the interpretation or correction so given by the Procurement Agent, in writing, shall be binding. Proposers are advised that no other source is authorized to give information concerning, explaining, or interpreting the ITN documents. If a Proposer should be of the opinion that the meaning of any part of the proposal specifications are uncertain, obscure, or contains errors or omissions, they should report such opinion to the Procurement Agent in writing no more than three (3) days after the receipt of the documents.
9. **Delivery of Proposal:** One proposal clearly marked "Original", copies as required herein and an electronic version on CD/DVD or flash drive identical to the original in a useable Microsoft Word or Excel format, of response must be furnished and arrive no later than 2:00 PM., local time, on or before the due date specified on the cover sheet of this ITN, to be considered. Proposals shall be organized and shall include necessary information as to be in full compliance with the ITN specifications. The District reserves the right to reject and not consider any proposal that is not submitted in accordance with the ITN general conditions, specifications or ITN submittal requirements. The response shall be submitted in a sealed envelope addressed to The School District of Lee County, Department of Procurement Services, 2855 Colonial Blvd., Fort Myers, FL 33966-1012.
 - a) If a proposal is delivered in person, Proposer must follow the District's security access procedures as follows: park in visitor's parking area; enter building through front

door; present proposal to Procurement Department representative for official date/time stamping.

- b) Proposals received by telephone, telegraph, electronic mail, or facsimile machine shall not be accepted unless stated in the special conditions of this ITN.
10. **Proposal Opening:** Proposal openings shall be public at the date and time stated in the ITN at the Department of Procurement Services of The School District of Lee County, 2855 Colonial Blvd., Fort Myers, Florida 33966-1012, unless otherwise indicated.
11. **Proposals Received Late:** It is the Proposers responsibility to assure that the proposal is received by the Department of Procurement Services prior to the opening date and time specified. Any proposal received after the opening date and time shall not be considered for award. The District will not be responsible for proposals received late because of delays by a third party delivery service; e.g., U.S. Mail, UPS, Federal Express, etc.
12. **Processing Time:** It is understood that the normal proposal processing time shall be 120 days after the opening date of this ITN, and that prices reflected by the proposal will be firm through the proposal processing time and the delivery of items awarded.
13. **Original and Renewal Term:** The award resulting from this ITN shall be in effect for the term defined in the detailed specifications commencing upon Board approval or until new proposals are taken and awarded. The award resulting from this ITN (or any portion thereof) has the option of being renewed as defined in the detailed specifications, or extended for a period up to 180 days, upon mutual agreement of both parties, under the same terms and conditions as the original award. The District, through its Department of Procurement Services, will, if considering a renewal or extension, request a letter of intent to renew or extend from one or more awardees, prior to the end of the current contract period. The awardees will be notified when the recommendation has been acted upon by The District. At the request of the District and upon written agreement by both parties, the original or a renewal term may be extended for up to 180 days. The Proposer agrees to these conditions by signing its proposal.
14. **Lobbying:** From the time that a formal solicitation is released until such time as an award is made by the School Board, vendors are prohibited from lobbying School Board Members, District employees, or any community member appointed to serve on the relevant selection committee, regarding the formal solicitation. All inquiries must be written and directed to the Department of Procurement Services.
- (a) Lobbying is defined as any action taken by an individual, firm, association, joint venture, partnership, syndicate, corporation, and all other groups who seek to influence the governmental decision of School Board Members, District employees, or any community member appointed to serve on the relevant selection committee, on the award of a contract. Lobbying by any respondent or any individual on behalf of a vendor will result in rejections/disqualification of said response.
- (b) Violation of the provision regarding lobbying may also result in debarment of the vendor as provided in Policy 6.071.
15. **Prompt Payment Discount:** Cash discount for prompt payment of invoices, if offered, shall not be considered in evaluating proposals and making awards. Cash discount terms, if offered in the proposal, must be clearly indicated on each invoice.
16. **Brands:** Proposers shall indicate, for each item proposed, the name and model of the brand being proposed. Use of brand names, trade names, make, model, manufacturer, or Contractor catalog number in the specifications is for the purpose of establishing a grade or quality of material only. It is not The District's intent to rule out other competition; therefore, the phrase "OR APPROVED EQUAL" is added, unless otherwise indicated in the specifications. However, if a product other than specified is proposed, it is the Proposer's responsibility to submit, with the proposal, samples, descriptive literature and/or detailed specifications which illustrate the product sufficiently for evaluation. Proposals received without this information, or with insufficient information, as determined by the evaluation committee, may not be considered. If the words "ONLY" or "NO SUBSTITUTES" appear in the specification, then no other brands, trade names, makes, models or manufacturers shall be considered. The District shall be the sole judge concerning the merits of proposals submitted. Once an item is awarded from this proposal to a Proposer, no substitution of brands shall be permitted. If a Proposer does not indicate what he is offering in the proper blank and if the Proposer is successful in being awarded the item(s) then the Proposer shall be obligated to furnish the item(s) specified by The District.
17. **Warranty/Guarantee:** All materials and/or services furnished under this proposal shall be warranted by the Contractor, distributor and manufacturer to be free from defects and fit for the intended use. Unless otherwise requested, the items proposed must be new and equal to or exceed specifications. The manufacturer's standard guarantee or warranty shall apply. During the guarantee or warranty period, the Vendor must repair and/or replace the unit without cost to The District with the understanding that all replacements shall carry the same guarantee or warranty as the original equipment. The Vendor shall make any such repairs and/or replacements immediately upon receiving notice from The District.
18. **Proposal Evaluation and Award:** Proposals shall be reviewed in accordance with the ITN specifications and conditions and the best interest of the District. The District reserves the right to accept or reject any or all proposals in part or in whole, waive minor variations, informalities, irregularities, omissions or technicalities, request new proposals, and/or consider alternate proposals which meet the general specifications set forth. Proposals which contain any alteration, addition, conditions, limitations, unauthorized alternates or show irregularities of any kind may be rejected by the District. The District reserves the right to award proposals on such products and/or services it deems will best serve the District's best interest from the

standpoint of price, quality, and suitability for the intended purpose and any other determining factors.

- a) Proposals will be evaluated, scored and ranked based on the written responses to the proposal grading criteria specified herein. Based on the rankings, one or more firms may be selected to commence negotiations. The District reserves the right to create, and select proposers from a "short list" in order to enter into final contract negotiations with one or more Proposers, with the intent of awarding a contract and producing terms and conditions to reflect the outcome of the negotiations. The District reserves the right to negotiate individually or collectively with the top ranked firms, and to evaluate, score and rank Proposers who enter into final contract negotiations, based on the grading criteria specified herein. Proposers invited to negotiate shall make available at each and every negotiation their representatives with the responsibility and authority to legally commit the Proposer to final terms and conditions. Proposers are cautioned to present their best offer with their proposal as the District may select a proposal for award without further negotiation.
- b) After final evaluation, ranking, and/or negotiation of one or more proposals, a tabulation of the responses with intent to award shall be posted for review by interested parties at the office of the Department of Procurement Services and shall remain posted for a period of no less than three (3) days. This information shall also be posted on School District of Lee County's website <http://www.leeschools.net/procurement>.
- c) A recommendation for award will be presented to the Superintendent, and subsequently to the School Board for consideration. The School Board exercises the authority to accept or reject proposals.

19. **Notification of Award/Purchase Orders:** Upon Board approval to award a contract, participating Proposers, successful and unsuccessful, shall be notified of the award configuration in writing by the Department of Procurement Services. Proposers who are awarded a contract resulting from this ITN are cautioned not to provide goods or services to any District site or to any District employee prior to receiving purchase orders issued by the District's Department of Procurement Services. Notification of Award is not to be construed as authorization to provide goods or services.

20. **Contract Documents:** The submission of a proposal constitutes an offer by the Proposer. Upon Board approval the Department of Procurement Services will issue a letter of award. This ITN, any addenda to this ITN, the submitted proposal, revisions to such documents agreed upon by both parties in writing during the negotiation process, and the corresponding purchase order(s) and change order(s) will constitute the complete agreement between the successful Proposer and the District. If a specific contract document is requested by the District, it shall be included with the above mentioned items as part of the contract agreement. Each proposal is received with the understanding that an acceptance in writing by The District of the offer to furnish any or all of the services and materials described shall constitute a contract between the Proposer and The District.

This contract shall bind the Proposer to furnish and deliver the services and materials quoted, at the prices stated and in accordance with the terms conditions of said accepted proposal. It is agreed that the Proposer will not assign, transfer, convey or otherwise dispose of the contract or its right, title or interest in or to the same, or any part thereof, without previous consent of The District and any sureties.

21. **General Information about the District:** The District and its School Board of Lee County were created pursuant to Section 4, Article IX of the Constitution of the State of Florida. The District is an independent taxing and reporting entity managed, controlled, operated, administered, and supervised by District school officials in accordance with Chapter 1001, Florida Statutes.

a) The School Board consists of seven elected officials responsible for the adoption of policies, which govern the operation of District public schools. The Superintendent of Schools is responsible for the administration and management of the schools within the applicable parameters of State Laws, State Board of Education Rules, and School Board policies. The Superintendent is also specifically delegated the responsibility of maintaining a uniform system of records and accounts in the District by Section 1001.51, Florida Statutes as prescribed by the State Board of Education.

b) The School District of Lee County serves the entire area of the county, including the cities of Bonita Springs, Cape Coral, Fort Myers, Fort Myers Beach and Sanibel. The District's enrollment is approximately 90,000 pre-k-12 students. With approximately 12,000 employees (including full-time, part-time, substitutes, short-course instructors, and hourly employees), the School District is the largest employer in Lee County.

22. **Price Adjustments:** The District may, in its sole discretion, make an equitable adjustment in the contract terms and/or pricing if pricing or availability of supply are affected by extreme and unforeseen volatility in the marketplace, that is, by circumstances that satisfy all of the following criteria:

- a) The volatility is due to causes wholly beyond the vendor's control
- b) The volatility affects the marketplace or industry, not just the particular vendor's source of supply
- c) The effect on pricing or availability of supply is substantial
- d) The volatility so affects the vendor that continued performance of the contract would result in substantial loss or financial hardship.

The determination as to whether a situation represents "extreme" volatility of the marketplace and/or whether the effect on pricing or availability is "substantial" shall be solely at the discretion of the District. Requests for adjustments must be made to the Director of Procurement Services within twenty four hours after receipt of an order from the District for the affected product and will not be considered more than once in a 120-day period. For contracts with an initial award period exceeding one (1) year, prices shall remain firm for the first year.

23. **Substitutions:** Should a particular product become unavailable after award due to discontinuance by

manufacturer, extreme market demand or inability of manufacturer to produce the product for a certain period of time, or quality or compatibility as solely determined by the District, Vendor may propose a substitute product to the District. The Vendor shall provide specifications for the proposed substitute product, or if requested by the District, a sample of the proposed substitute. Vendor will also provide documentation as to the unavailability of the original awarded product to the District for its review. Such a substitute will only be considered if the District has a continued need for the product within a specified time frame where the original awarded product will be unavailable. Whether a substitute is necessary and whether the proposed substitute is acceptable are solely within the discretion of the District.

24. **Vendor Performance:** The Vendor shall provide competent, suitable, qualified personnel to perform any project required by the ITN. The Vendor shall at all times maintain good discipline and order while on District property. Vendor employees and subcontractor employees (if authorized) assigned to this project must be pre-screened and will be thoroughly reviewed for but not limited to current certification and documentation.

- a) When on District property, the Vendor shall furnish all equipment, labor, transportation, construction equipment and machinery, tools, appliances, fuel, power, heat, light, telephone, water and sanitary facilities and incidentals necessary for the execution, testing, initial operation and completion of any project unless otherwise specified.
- b) The Vendor shall be responsible for the appearance and demeanor of all personnel assigned to the project and shall require that all employees wear shirts with visible company logo and personal identification of the individual employee. Uniforms and/or dress code shall be inclusive of, but not limited to, neat and clean company uniforms or attire that are appropriate and easily identifiable. District identification badges shall be worn and clearly visible while on any District property.
- c) The Vendor's personnel shall have no contact with students or school staff, other than administrative staff or designated representatives, with the exception of emergency situations. The Vendors employees shall refrain from using foul, abusive, or profane language on District property.
- d) Upon arrival and departure onto any District school campus, the Vendor's employees shall enter their company information into the School Log Book provided in the Administrative office of each campus.
- e) The Vendor's personnel shall be aware that all District sites are smoke free areas. The use of tobacco products is prohibited on any property owned by The District. Vendor's personnel shall be aware that it is illegal to have in one's possession or be under the influence of any illegal drug or alcoholic beverage while on District property.
- f) When on District property, the Vendor shall strictly limit its operations to the designated work areas and shall not permit any employees to enter any other portions of

District property without District's expressed prior written consent.

- g) All employees are prohibited from distributing any papers or other materials upon District property, and are strictly prohibited from using any District telephones or other office equipment.
- h) All employees shall enter and leave District facilities only through the ingress and egress points designated, from time to time, by The District.
- i) The Vendor shall be responsible for the removal of all trash and debris occasioned by this contract. Failure to adhere to this requirement will result in the costs of the performance of this work by others being charged to the Vendor.
- j) The Vendor shall be responsible for all damages caused by the Vendor, its subcontractors and employees of each, and shall be held responsible for replacing or repairing any damage due to negligence on their part to any person(s) and/or property. The District may withhold payment or make such deductions as deemed necessary to insure reimbursement or replacement for loss or damage to property.
- k) Any existing surface or subsurface improvements, including, but not limited to, pavements, curbs, sidewalks, pipes, utilities, footings, structures, trees and shrubbery, not indicated in the contract documents to be removed or altered, shall be protected by Vendor from damage during the prosecution of any project. Any such improvements so damaged shall be restored by Vendor to condition at least equal to that existing at the time of Vendor's commencement of any project.
- l) Vendor acknowledges that work may be performed at a particular project site where The District simultaneously is conducting and continuing its operations upon the same site. In such event, Vendor shall coordinate its work so as to cause no unreasonable interference with or disruption to The District's operations. The District may perform other work related to any particular project at the site by The District's own forces, have other work performed by utility owners or let other direct contracts.
- m) If during the performance of any project, Vendor or any subcontractor, sub-subcontractor, agent, employee or anyone else for whom Vendor is legally liable, causes a disruption to any utilities service to other facilities or customers within a project area, Vendor shall take all actions necessary and required to immediately restore such utilities service. If Vendor fails to take such immediate actions The District shall have the right to take whatever actions it deems necessary and required to immediately restore the disrupted services, and all costs incurred by The District as a result thereof shall be reimbursed to The District by Vendor within five (5) business days of written demand for same from The District.
- n) Vendor is responsible for the safety and protection of all persons and property on or about the project site during the progress of any project. Further, it is Vendor's responsibility to protect from damage or loss all material and equipment to be incorporated into any project which

may be stored off the project site. Vendor shall develop and implement, in accordance with the requirements of the contract documents (including any District rules or regulations), a safety plan for any project, as required. Vendor shall comply with all applicable codes, laws, ordinances, rules and regulations of The District and any public body having jurisdiction over any project, including all of their safety codes, laws, ordinances, rules and regulations. If Vendor observes that the Contract Documents are at variance therewith, it shall promptly notify The District in writing.

- o) When requested, Vendor shall cooperate with any ongoing District investigation involving personal injury, economic loss or damage to The District's facilities or personal property therein.
- p) Proper safety barricades, protective, and covering devices shall be used to divert traffic and protect personnel. Normal safety signs, necessary lighting and temporary fencing/barricades around work areas shall be installed and maintained in accordance with OSHA requirements while the work is in progress. Materials must be secured in accordance with OSHA regulations when not in use.
- q) The Vendor shall be responsible for instructing their employees in all safety measures. All equipment used by the Vendor shall be free from defects or wear that may in any way constitute a hazard to any person or persons on District property. At no time shall equipment be operated without guards, shields, or other manufacturers recommended safety accessories in place and functioning as intended by the manufacturer. All current OSHA safety standards shall be reinforced including, but not limited to, the following rules:
 - i. All OSHA and Federal required safety equipment shall be installed and functioning on all equipment.
 - ii. All equipment shall be in sound working condition and must meet all OSHA Safety Standards. All workers shall be aware of and trained in the operation of all safety equipment required for this project.
 - iii. The Vendor shall ensure that employees are equipped with proper safety items such as glasses, hard hats, gloves, etc.
 - iv. All incidents on campus involving District property or personnel shall be reported to the Director of Maintenance Services Department and the Campus Administrator immediately upon occurrence.
 - v. All debris shall be removed to an environmentally approved landfill or recycling center.

FAILURE TO COMPLY WITH ANY OF THE ABOVE PERFORMANCE REQUIREMENTS MAY RESULT IN TERMINATION OF CONTRACT.

25. **Inspection, Identification and Acceptance:** Vendors shall be responsible for delivery of items in new condition meeting specification at point of destination. Vendors shall file with the carrier all claims for breakage, imperfections and other losses. If the material and/or services supplied to The District is found to be defective or does not conform to specifications,

The District reserves the right to cancel the order upon written notice to the seller and return the product to the seller at the seller's expense.

- 26. **Bid Bonds:** Bid bonds, when required, shall be submitted with the bid in the amount specified in the detailed specifications. Bid bonds will be returned to unsuccessful proposers.
- 27. **Performance Bonds:** When required and after acceptance of a proposal, the District will notify the successful proposer to submit a recorded payment and performance bond in the amount specified in the detailed specifications.
- 28. **Worker's Compensation:** Vendors shall obtain and maintain during the life of the contract Workers' Compensation Insurance in compliance with Chapter 440, Florida Statutes for all of his employees employed on the project. In case any work is sublet, Vendor shall require subcontractors similarly to provide Workers' Compensation Insurance.
- 29. **Cancellation/Termination:** In the event any of the provisions of the contract awarded as a result of this ITN are violated by the Vendor, the Superintendent or designee will give written notice to the Vendor stating the deficiencies and unless the deficiencies are corrected within ten (10) calendar days, recommendation may be made to the Board for immediate cancellation. Upon cancellation hereunder the Board may pursue any and all legal remedies as provided herein and by law. The Board reserves the right to terminate any contract resulting from this invitation at any time and for any reason, upon giving seven (7) days prior written notice to the other party. If said contract should be terminated for convenience as provided herein, the Board will be relieved of all obligations under said contract. The Board will only be required to pay to the Vendor that amount of the contract actually performed to the date of termination. Repeated instance of failure to perform may result in cancellation of the contract and removal of the Proposer from consideration on other District contracts for the duration of the document contract period or for three years, whichever is longer, at the discretion of the Director of Procurement. The contract may be terminated in accordance with Section 287.135, Florida Statutes, by the District if:
 - a) Vendor is found to have submitted a false certification concerning inclusion on a Scrutinized Companies List;
 - b) Vendor has been placed on the Scrutinized Companies that Boycott Israel List, or is engaged in a boycott of Israel;
 - c) Vendor has been placed on the Scrutinized Companies with activities in Sudan List or the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List; or
 - d) Vendor has been engaging in business operations in Cuba or Syria.
- 30. **Default:** In the event that the awarded Proposer should breach this contract, the District and the School Board reserve the right to seek all remedies in law and/or in equity.
- 31. **Liability:** Where Vendors are required to enter or go onto District property to deliver materials, perform work or provide services as a result of a proposal award, the awarded Vendor assumes full duty, obligation and expense of obtaining all necessary licenses, permits and insurance, and shall be fully responsible for its own negligent or willful acts

or omissions. Refer to the Attachment C (Insurance Requirements form) for the District's insurance requirements.

32. **Indemnity:** This General Condition of the ITN is NOT subject to negotiation and any proposal that fails to accept these conditions will be rejected as "non-responsive", unless vendor is entitled to sovereign immunity by action of the Florida Legislature. The District agrees to assume liability in the amounts and for the cause established in Section 768.28, Florida Statutes for only injuries or damage caused by the negligence of the District, its agents or employees in performance of the duties of this contract. Nothing herein is intended to serve as a waiver of sovereign immunity by the District. Nothing herein shall be construed as consent by the District to be sued by third parties in any matter arising out of any contract. Vendor shall hold harmless and defend the District and its agents and employees from all suits and actions, including attorney's fees and all costs of litigation and judgments of any name and description arising out of or incidental to the performance of this contract or work performed there under. This provision shall also pertain to any claims brought against the District by an employee of the named Vendor, any Subcontractor, or anyone directly or indirectly employed by any of them. The Vendor's obligation under this provision shall not be limited in any way by the agreed upon contract price as shown in this Contract or the Vendor's limit of, or lack of, sufficient insurance protection.
33. **Taxes:** The District is exempt from any Taxes. State Exemption Certificate certified on request. State Sales Tax Exemption Certificate is No. 85-8012622066C-4, and Federal Tax Identification is No. 59-6000701.
34. **Occupational Safety Hazards Act Requirements:** The Proposer certifies that all material, equipment, etc., contained in the Proposal meets all Occupational Safety Hazards Act (OSHA) requirements. The Proposer further certifies that if he or she is the successful Proposer and the material, equipment, etc., delivered is subsequently found to be deficient pursuant to any OSHA requirement in effect on the date of delivery, all costs necessary to bring the material, equipment, etc. into compliance with aforementioned requirements shall borne solely by the Proposer.
35. **Drug Free Workplace/Identical Tie Proposals:** Whenever two or more proposals, which are equal with respect to price, quality and service, are received for the procurement of commodities or contractual services, a proposal received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. In order to have a drug-free workplace program, a business shall comply with the requirements of Florida Statute 287.087.
36. **Ethics:** All awarded Vendors shall comply with the requirements of law regarding ethics as set forth in Chapter 112, Florida Statutes, rules promulgated by the Florida Commission of Ethics, and District Purchasing and Bidding Policies.
37. **Confidentiality:** Proposers shall be aware that all submittals provided with a proposal are subject to public disclosure and will **not** be afforded confidentiality with the exception of financial statements.
38. **Use of Other Contracts:** The District reserves the right to utilize other District contracts, State of Florida Contracts, contracts awarded by other city or county governmental agencies, other school boards, other community college/state university system cooperative proposal agreement, or to directly negotiate/purchase per School Board policy and/or State Board Rule 6A-1.012(5) in lieu of any offer received or award made as a result of this proposal, if it is in its best interest to do so. The District also reserves the right to separately propose any single order to purchase any item on this proposal if it is in its best interest to do so.
39. **Authority to Piggyback:** The School District of Lee County is a member of S.W. Florida Cooperative Purchasing Consortium. Other members include governmental entities in Charlotte, Collier, Hendry and Lee Counties. . The District is also a member of the Bay Area Schools Purchasing Consortium; other members include the school boards of Brevard, Charlotte, Florida Virtual Schools, Hernando, Hillsborough, Lake, Manatee, Osceola, Pasco, Pinellas, Polk, Sarasota, and Seminole; and additional Florida school boards may join the Consortium. Upon award of this proposal, if mutually agreed upon between the successful Proposer(s) and governmental entity, submission of any proposal in response to this request constitutes a proposal made under the same conditions, for the same price, and for the same effective period as this proposal, to any other participating members of the above referenced Consortium entity.
40. **Invoicing:** Orders shall be processed or work performed only upon receipt of authorized purchase orders issued by The School District of Lee County Procurement Department. The Vendor will provide **two copies of the original invoice to The School District of Lee County, Financial Accounting Department, located at 2855 Colonial Blvd, Fort Myers, FL 33966-1012.**
- a) All invoices shall include purchase order number for proper identification. Invoices must be prepared properly to avoid unnecessary delays in payment. Upon receipt of invoices forwarded from the Finance Department, the user school/department will approve payment for requested work that has been completed satisfactorily. All invoices and correspondence shall be legibly written, signed and dated.
41. **Liquidated Damages Recovery:** Vendor agrees to the use of Liquidated Damages Recovery in the event the Vendor fails to perform in accordance with contract provisions. On any occasion where the Vendor fails to perform or defaults on the contract, or any material provision thereof, the District may procure the necessary supplies/services from other sources and hold the Vendor financially responsible for any excess costs incurred. The difference between the contracted price of the products and the actual price paid in this circumstance may be deducted from funds owed to the non-performing Vendor.
42. **Contact Information:** The Vendor shall appoint a person or persons to act as a primary contact with the District. This person or their designated back up shall be readily available during normal business hours by phone or in person; knowledgeable of the terms, conditions and procedures involved; and respond to messages within 24 hours. The District shall appoint a person or persons to act as the District

Representative. The Vendor shall have access to the site after school hours, on weekends, and during school hours at the discretion of District Representative. All scheduling shall be coordinated with the District Representative.

43. **Bid Protest:** All solicitations and notices of intended decisions with respect to contract awards shall include the following statement: "Failure to follow the requirements of the bid protest procedures established by The School District of Lee County, Florida, shall constitute a waiver of all protest rights. Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

44. **Maintaining Public Records:** Parties awarded a contract as a result of this solicitation who provide a service acting on behalf of the District shall:

- a) Keep and maintain public records required by the District to perform the service.
- b) Upon request from the District's custodian of public records, provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in the Chapter 119, Florida Statutes or as otherwise provided by law.
- c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Vendor does not transfer the records to the District.
- d) Upon completion of the contract, transfer, at no cost, to the District all public records in possession of Vendor or keep and maintain public records required by the District to perform the service. If Vendor transfers all public records to the District upon completion of the contract, Vendor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Vendor keeps and maintains public records upon completion of the contract, Vendor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the District, upon request of the District's custodian of public records, in a format that is compatible with the information technology systems of the District

45. **Vendor Background Screening Requirements:** Vendor will comply with all requirements of Florida Statutes 1012.32, 1012.465, 1012.467 and 1012.468, by certifying that the Vendor and all of its employees who provide services under this contract have completed the background screening required by the referenced statutes and meet the standards established by the statutes. This certification will be provided to The District in advance of the Vendor providing any services on campus while students are present. The Vendor will bear the cost of acquiring the background screening and any fee imposed by the Florida Department of Law Enforcement to maintain the fingerprints provided with respect to Vendor and its employees. Vendor will provide The

District a list of its employees who have completed background screening as required by the referenced statutes and meet the statutory requirements. Vendor will update these lists in the event that any employee listed fails to meet the statutory standards or new employees who have completed the background check and meet standards are added. Vendor agrees that in the event the Vendor or any employee who the Vendor has certified as completing the background check and meeting the statutory standards then is convicted of any disqualifying offense, the Vendor will notify The District within 48 hours of such.

- a) The parties agree that in the event that Vendor fails to perform any of the duties described in this paragraph, this will constitute a material breach of the contract entitling The District to terminate immediately with no further responsibility to make payment or perform any other duties under this contract. Vendor agrees to indemnify and hold harmless The District, its officers and employees from any liability in the form of physical injury, death, or property damage resulting from Vendor's failure to comply with the requirements of this paragraph of the Florida Statutes.
- b) Effective October 1, 2005 the Florida Department of Law Enforcement opened a new shared fingerprint database that is available to all School Districts in Florida. Vendor and their employees who were fingerprinted within the last five (5) years in any county in Florida should be in the State fingerprinting database. Vendors and their employees who have been fingerprinted in one of the School Districts should have the ability to notify other School Districts Human Resources Department of their fingerprinting status by providing the name of the School District in which they were fingerprinted, employee name and social security number. This legislation alleviates the issue of requiring vendors to be fingerprinted in every District in which they provide services.
- c) Vendor must provide a list of employees that will participate in this contract for fingerprinting appointments to the District's Department of Professional Standards and Equity at 239-337-8331.
- d) Any costs associated with obtaining District badges through the Department of Professional Standards and Equity shall be the sole responsibility of the Vendor.

46. **Vendor Process for Fingerprinting:** Upon award, Vendor is required to comply with the requirements of Florida Statutes, Section 1012.32, 1012.465, 1012.467 and 1012.468 and the Lee County School Board Policy 5.04, Fingerprinting and Background screening, sections 4 and 5. Among other compliance items included in this policy, section 5 (a) and (b) state: (a) Prior to the start of work on any District site, all construction vendors and other vendors including but not limited to construction manager, company owners, architects, engineers, specialty vendors, subcontractors and personnel for the same shall be subject to a criminal background check to determine eligibility to perform work on a District site, unless the individual meets an exception contained in the School Board Policy. Individuals subject to a criminal background screening under this section shall pay

the processing and maintenance fee required for all appropriate background checks. (b) In the event a contract results in the deployment of personnel, whether they are a direct employee of the vendor or a subcontractor, to a District construction site or any District property it is the responsibility of the Vendor to follow the requirements of this policy.

Contractor Fingerprinting - Frequently Asked Questions and Cost: The cost for fingerprinting, and answers to frequently asked questions (FAQs) related to the fingerprinting process, are located on the School District's website: <http://www.leeschools.net/vendor-fingerprinting-faq>.

Contractors who will never be present on a school district campus are not required to be fingerprinted.

Effective May 12, 2014, fingerprinting services for contractors with the School District of Lee County will be provided by Fieldprint. There are currently multiple local locations that offer Fieldprint fingerprinting services. Those locations, as well as the locations of additional authorized service centers in Florida and other states, are available on the Fieldprint registration website at <http://www.fieldprintflorida.com>.

THERE WILL BE NO EXCEPTIONS TO THIS PROCESS.

DETAILED SPECIFICATIONS
FIRE ALARM SYSTEM REPLACEMENTS
ITN No. N177276LN

1. **Overview:** The School District of Lee County (hereinafter "The District") is seeking proposals from qualified Contractors to remove existing fire alarm systems and install new Non-coded, UL listed intelligent analog addressable fire alarm systems with multiplexed signal transmission. Pricing for each location shall be based on a firm fixed not to exceed amount for labor, materials, and equipment. Pricing details shall be submitted on Attachment A, Proposal Response Form. Initially three (3) new systems are scheduled for replacement; proposed labor rates shall be used for the removal and replacement of systems at additional locations, if requested by the District. Systems replaced shall be maintained by the awarded Contractor(s), for the duration of the warranty. Contractor shall provide seven (7) day, twenty-four (24) hour emergency service for the warranty period. **Approved manufacturers are EST, Johnson Control, Notifier, Siemens and Simplex. No other brands will be acceptable.**

All proposals submitted shall be on the Invitation to Negotiate response form, page 1 of the specifications, a copy of which may be reviewed or obtained at the Department of Procurement Services or by downloading from Lee County School District, Procurement Services' website at: <http://www.leeschools.net/procurement>.

District locations that may require service are listed in Exhibit 1: School District of Lee County Locations.

2. **Mandatory Proposers Site Visit Conference:** A MANDATORY Proposer's site visit, to be conducted at three (3) different locations will be held **April 11, 2017 at 8:00 AM EST** starting at SW Florida Public Service Academy, 4312 Michigan Avenue, Fort Myers, FL 33905. Proposers may bid on 1 or more locations. Proposers must attend the site visit conference for the location(s) for which they will submit a proposal. **Only those Proposers attending all three (3) mandatory proposer's site visits will be eligible to submit a proposal for all 3 sites. Sign in at each location will be required. The 3 sites are:**

SW Florida Public Service Academy
4312 Michigan Avenue
Fort Myers, FL 33905

Cypress Lake Middle
8901 Cypress Lake Drive
Fort Myers, FL 33919

Allen Park Elementary
3345 Canelo Drive
Fort Myers, FL 33901

Contact Lorie Nein, LorieLN@LeeSchools.net to register for the Mandatory Proposers' Site Visit Conference. A walk through of the sites will be conducted. Questions and answers originating from the conference shall be published as addenda to the ITN, and shall be acknowledged by Proposers in their response.

The purpose of the Mandatory Proposers' Site Visit Conference is to allow prospective Proposers to evaluate the existing systems, view each site and bring forth questions, to allow prospective Proposers to be aware of questions other Proposers may have, and to stimulate discussions that will generate information to assist prospective Proposers in preparing the best and most comprehensive proposal for submission to The District. Questions submitted will be answered via addenda. All questions shall be submitted in accordance with Section 4, Questions about the ITN. Any information given, by any party, at the Mandatory Proposers' Site Visit Conference is not binding on the District. Only the information provided in the ITN or via written addenda shall be considered by Proposers.

3. **Qualifications:** The following requirements are necessary for proposals to be considered for evaluation.
- a. Proposer shall have adequate organization, facilities, equipment and qualified personnel to ensure prompt and efficient service to the District in support of this contract. The Contractor shall maintain adequate spare parts stocked within 200 miles of the installation. Any defects that render the system inoperative shall be repaired within 24 hours of the District notifying the Contractor during the warranty period.
 - b. Proposer shall include evidence of conducting business installing fire alarm systems for at least five (5) years. Submit with the proposal a copy of Contractor's business license or copy of SunBiz webpage illustrating compliance with this criteria.
 - c. Proposer shall have demonstrated past successful experience in accomplishment of specified services for accounts similar in size and scope. All such services shall be verifiable.
 - d. Proposer shall hold a current Florida Certified Alarm Contractor I (EF) or Electrical Contractor (EC) license as a Fire Alarm Contractor (copy must be provided).

- e. Proposer shall hold a certificate in engineering technologies (NICET) Alarm Level II or higher in Fire Alarms. A factory certification will satisfy this requirement (copy must be provided).
- f. Proposer shall hold a current Fire Alarm Systems Agent certification (FASA) and badge (copy must be provided).

4. **Questions About the ITN:** Any questions concerning the Invitation to Negotiate shall be directed in writing to:

The School District of Lee County
 Department of Procurement Services
 Lorie Nein, Procurement Agent
 2855 Colonial Blvd., Fort Myers, FL 33966
 Via fax at (239) 337-8200 or
 E-mail LorieLN@LeeSchools.net.

All questions must be received no later than **April 12, 2017 at 2:00 PM**. Any and all written questions received will be compiled and official responses will be developed by appropriate District employees. The compilation of written questions and their official responses will be issued by the Department of Procurement Services in the form of addenda and placed on The District's website <http://www.leeschools.net/procurement>. Proposer shall be responsible for the acknowledgement of each addendum on Attachment D, the Addenda Acknowledgement Form.

No verbal or written information which is obtained other than by information in this document or by addendum to this ITN will be binding on the District.

5. **Contract Term:** The District anticipates awarding a contract for three (3) years commencing upon Board approval or until new proposals are taken and awarded. The contract (or any portion thereof) has the option of being renewed for three (3) additional one (1) year periods, for a total duration not to exceed six (6) years, upon mutual agreement of both parties, under the same terms and conditions. The District, through its Department of Procurement Services, will, if considering renewal, request a letter of intent to renew from each awardee, prior to the end of the current contract period. The awardee will be notified when the recommendation has been acted upon by The District. The proposer agrees to this condition by signing its proposal.

6. **Orders:** All orders will be placed directly to the awarded Contractor(s) by the District's Maintenance Services Department via a blanket purchase order. No stipulation will be accepted for minimum or maximum orders. The base contract is for the locations for which site walk-throughs are mandatory. Additional orders may be placed using the awarded contract, at the District's discretion. If additional orders are placed, a mandatory site walk-through shall be required of the awarded Contractor(s) to provide a cost for materials and equipment. Proposed labor rates shall be used as the basis for work to be performed for future projects.

7. **Estimated Timeline**

April 3, 2017	Release of ITN No. N177276LN
April 11, 2017	Mandatory Proposers' Site Visit Conference beginning at 8:00 AM and moving to additional locations. Sign in is required at each location. (see section 2, page 12)
April 12, 2017	Written questions due in the Department of Procurement Services by 2:00 PM, local time
April 25, 2017	Proposals due on or before 2:00 PM local time Department of Procurement Services 2855 Colonial Blvd. Fort Myers, Florida 33966-1012
April, 2017	Evaluation Committee reviews proposals
April, 2017	Optional interviews, schedule at the District's discretion
May, 2017	School Board Action

Dates and times are estimated and are subject to change. Notification of changes to the time schedule will be made to registered proposers. Response to inquiries regarding the status of a proposal will not be made prior to the posting of award recommendation.

8. **Proposal Submittal:** In order to maintain comparability and facilitate the review process, it is required that proposals be organized in the manner specified below. Include all information requested herein in your proposal. All responses to the ITN shall be submitted in an 8 ½" x 11", edge-bound format. Covers may be slightly larger. Sections shall be tabbed to correspond to the headings listed in this section. Contents shall be in conformance with requested criteria utilizing the applicant Proposer's phrasing to complete the requested listing. Include one (1) original, manually signed proposal, six (6) copies, and an electronic version on CD/DVD or flash drive identical to the original. **Failure to comply with proposal submittal requirements may be grounds for proposal rejection.**
- 8.1 **Title Page:** Include ITN number, subject, the name of the Proposer, address, telephone number and the date.
- 8.2 **Table of Contents:** Include a clear identification of the material by section and by page number.
- 8.3 **Letter of Transmittal:** Proposer shall include the following information in the letter of transmittal:
- a. Names of the persons who will be authorized to make representations for the proposer, their titles, addresses, email addresses and telephone numbers.
 - b. Proposer shall have adequate organization, facilities, equipment and qualified personnel to ensure prompt and efficient service to the District in support of this contract. The Contractor shall maintain a service organization with adequate spare parts stocked within 200 miles of the installation. Any defects that render the system inoperative shall be repaired within 24 hours of the District notifying the Contractor for the warranty period.
 - c. Proposer shall include evidence of conducting business installing fire alarm systems for at least five (5) years. Submit with the proposal a copy of Contractor's business license or copy of SunBiz webpage illustrating compliance with this criteria.
 - d. Proposer shall hold a current Florida Certified Alarm Contractor I (EF) or Electrical Contractor (EC) license as a Fire Alarm Contractor (copy must be provided).
 - e. Proposer shall hold a certificate in engineering technologies (NICET) Alarm Level II or higher in Fire Alarms. A factory certification will satisfy this requirement (copy must be provided).
 - f. Proposer shall hold a current Fire Alarm Systems Agent certification (FASA) and badge (copy must be provided).
 - g. Indicate any and all variances from the ITN specifications, terms and/or conditions regardless of how slight. If no variations are stated, it shall be assumed that the proposed product or service fully complies with the specifications, terms and conditions of the ITN.
- 8.4 **Required Submittal Checklist:** Proposer shall complete and submit the Required Submittal Checklist coversheet, page 1 of the ITN, with all required information completed and all signatures (blue ink preferred on original) as specified. Any modifications or alterations to this form shall not be accepted and may cause proposal to be rejected.
- 8.5 **Attachment A - Proposal Response Form (Pricing):** Submit proposed hourly labor rates. Pricing shall include all materials, and equipment (beyond what is provided by the District) required to perform the installation/maintenance according to the specification. Pricing shall be all inclusive. For example, pricing shall include all required insurance, licenses, and bonds; overhead; profit; vehicles; and labor per hour and supervision. Pricing for labor provided in Proposer's response shall be inclusive of all labor regardless of day of week/time of day work is performed. For medium to large scale projects it is anticipated that contractors will be required to work outside of normal school hours. School hours vary by site. The District reserves the right, at its sole discretion, to furnish equipment and materials for any and all jobs or work performed pursuant to this contract.
- 8.6 **Attachment B – Reference Form:** Proposer shall submit a minimum of three (3) references for commercial/institutional customers for whom the Proposer has performed similar work within the past five (5) years.
- 8.7 **Attachment C – Insurance Requirements Form:** Proposer shall respond to the District insurance requirements.
- 8.8 **Attachment D – Addenda Acknowledgement Form:** Proposer shall complete form with all required information and all

signatures as specified. The enclosed Addenda Acknowledgement Form must be signed and returned in order for your proposal to be considered.

- 8.9 **Attachment E – Debarment Form:** Certification regarding debarment, suspension, ineligibility and voluntary exclusion – lower tier covered transactions.
- 8.10 **Attachment F – Drug Free Workplace Certification:** Proposer shall complete form with all required information and all signatures as specified. The enclosed for Drug Free Workplace Form must be signed and returned.
- 8.11 **Attachment G – Public Entity Crimes Form:** Sworn statement under section 287.133(3), (A), Florida Statutes, Public Entity Crimes, signed and notarized.
- 8.12 **Attachment H – Corporate Overview, Experience and Key Personnel:** Proposer shall complete the form with all required information.
 - a. **Corporate Overview:** provide the location of the office from which service is to be performed; the number of employees; indicate the number of years the business has been in operation; disclose under what other or former name(s) the Proposer is currently operating or has operated; provide a statement of any litigation or regulatory action that has been filed against the Proposer, any affiliates, and/or subcontractors in the last three years. If an action has been filed, state and describe the litigation or regulatory action filed, and identify the court or agency before which the action was instituted, the applicable case or file number, and the status or disposition for such reported action. If no litigation or regulatory action has been filed against the Proposer, provide a statement to that effect.
 - b. **Corporate Experience:** Proposer shall describe experience providing services similar in size, scope and complexity to those requested in the ITN.
 - c. **Key Personnel:** Proposer shall identify key personnel who shall be assigned to the District. Describe the experience of the individual(s) that demonstrate their knowledge, skills, and ability to support the District in achieving the stated goals and delivering quality work products, and years of service and experience. List the names of personnel who currently hold a Universal Vendor Badge for Florida School Districts, or who hold current District contractor badges.
- 8.13 **Attachment I – Guarantee/Compliance/Distance:** Proposer shall complete the form with all required information and all signatures as specified.
- 8.14 **Attachment J – Project Approach:** Proposer is required to complete the approach to be applied to implement the tasks defined in the Technical specifications herein.
- 8.15 **Attachment K – Proposal Mailing Label:** Accurately completed and adhered to sealed proposal.
- 9. **Evaluation of Proposals – Evaluation Criteria:** Proposals shall be scored using the following evaluation criteria.

EVALUATION CRITERIA	MAXIMUM POINTS
Pricing	40
Key Personnel	25
Business Experience	25
References	10
TOTAL POSSIBLE POINTS	100

Based on the scores Proposers will be ranked and one or more Proposers may be selected to commence negotiations. The District reserves the right to create, and select respondents from a “short list” in order to enter into final contract negotiations with one or more Proposers, with the intent of awarding a contract and producing terms and conditions to reflect the outcome of the negotiations. Proposers are cautioned to present their best offer with their proposal as the District may select a proposal for award without further negotiation. The following criteria will be used to evaluate presentations and/or interviews of one or more “short listed” Proposers.

EVALUATION CRITERIA	MAXIMUM POINTS
Negotiated Fee	30
Project Approach	40
On-site Team	30

10. Technical Specifications:

- A. Each project will be a complete replacement of the Fire Alarm system with all the wiring to meet all code requirements.
- B. Non-coded, UL Listed intelligent analog addressable fire alarm system with multiplexed signal transmission is required to be installed.
- C. The System supplied under this specification shall utilize independently addressed, input/output modules, and power supply(s) as described in this specification. Each fire alarm system contains, 1 control panel, remote annunciator(s) and NAC power supply(s).

11. Contractor Shop Drawings:

- A. Contractor shop drawings shall be approved by the District Safety and Inspection Department.
- B. Contractor shop drawings shall be prepared by a person trained and certified by the manufacturer in fire-alarm system design.
- C. Contractor shop drawings shall be stamped and sealed by an engineer.
- D. Product Data: Product Data sheets with the printed logo or trademark of the manufacturer of all equipment. Indicated in the documentation shall be the type, size, rating, style, and catalog number for all items proposed to meet the system performance detailed in this specification. The proposed equipment shall be subject to the approval of the District.
- E. Comply with recommendations in the Documentation Section of the "Fundamentals of Fire Alarm Systems" Chapter in NFPA 72.
- F. Include voltage drop calculations for notification appliance circuits.
- G. Include battery-size calculations.
- H. Include performance parameters and installation details for each detector, verifying that each detector is listed for complete range of air velocity, temperature, and humidity possible when air-handling system is operating
- I. Include plans, sections, and elevations of heating, ventilating, and air-conditioning ducts, drawn to scale and coordinating installation of duct smoke detectors and as per manufacturer specifications. Show critical dimensions that relate to placement and support of sampling tubes, detector housing, and remote status and alarm indicators. Locate detectors according to manufacturer's written recommendations.
- J. Include floor plans to indicate final outlet locations showing address of each addressable device. Show size and route of cable and conduits.

12. Operation and Maintenance Data:

- A. Comply with the "Records" Section of the "Inspection, Testing and Maintenance" Chapter in NFPA72 as per Lee County, Florida requires.
- B. Provide "Record of Completion Documents" according to NFPA72 article "Permanent Records" in the "Records" Section of the "Inspection, Testing and Maintenance" Chapter.
- C. Record copy of site-specific software database file, hardcopy print-out and CD, with password for delivery to the District. Proprietary system/service companies will not be acceptable.
- D. Provide "Maintenance, Inspection and Testing Records" according to NFPA72 article of the same name and include the following:
 - 1. Frequency of testing of installed components.
 - 2. Frequency of inspection of installed components.
 - 3. Requirements and recommendations related to results of maintenance.
 - 4. Manufacturer's user training manuals in both hardcopy and electronic formats
- E. Manufacturer's required maintenance related to system warranty requirements.
- F. Abbreviated operating instructions for mounting at fire-alarm control unit.

13. Software and Firmware Operational Documentation:

- A. Software operating and upgrade manuals.
- B. Program Software Backup: In electronic format, complete with data files.
- C. Device address list.

- D. Printout of software application.
- E. Electronic copy of site-specific software database file with password, and electronic product data sheets. Provide hard copy printout of the software program.
- F. Provide a complete system comparison report for each change implemented during the warranty period.
- G. Provide a list of global system settings
- H. Provide a list of the contents of each system cabinet and their settings
- I. Provide a list of all addressable devices with their addresses and settings

14. **Quality Assurance:**

- A. Installer Qualifications: Personnel shall be trained and certified by manufacturer for installation of units required for each Project.
- B. Source Limitations for Fire-Alarm System and Components: Obtain fire-alarm system from single source from single manufacturer. Components shall be compatible with, and operate as, an extension of existing system.
- C. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA70, by a qualified testing agency, and marked for intended location and application.
- D. NFPA Certification: Obtain certification according to NFPA72 in the form of a placard by an approved alarm company.

15. **Extra Materials:**

- A. Furnish extra materials that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.
 - 1. Smoke Detectors, heat detectors, monitor modules and control modules: Quantity equal to 2% percent of amount of each type installed, but no fewer than 2 units of each type per location.
 - 2. Keys: Ten extra sets for access to locked and tamperproof components for each location.
 - 3. Audible and Visual Notification Appliances: 2% of each type installed for each location.

16. **Warranty and Software Service Agreement:**

- A. The Contractor shall warrant all materials, installation and workmanship for three (3) years from date of acceptance, unless otherwise specified. A copy of the manufacturers' warranty shall be provided with closeout documentation and included with the operation and installation manuals.
- B. The Contractor shall maintain a service organization with adequate spare parts stocked within 200 miles of the installation. Any defects that render the system inoperative shall be repaired within 24 hours of the District notifying the Contractor for the warranty period.
- C. Technical Support: Beginning with Substantial Completion, Contractor shall provide software support for three (3) years for this project.
- D. Upgrade Software: Update software to most current version at Project completion. Install and program software upgrades that become available within three (3) years from date of Substantial Completion. Upgrading software shall include operating system. Upgrade shall include new or revised licenses for use of software.

17. **Manufacturers:**

- A. Manufacturers: The materials, appliances, equipment and devices shall be tested and listed by a nationally recognized approvals agency for use as part of a protected premises protective signaling fire alarm system. The authorized representative of the manufacturer of the major equipment, such as control panels, shall be responsible for the satisfactory installation of the complete system.
- B. The Contractor shall provide, from the acceptable manufacturer's current product lines, equipment and components, which comply, with the requirements of these Specifications. Equipment or components, which do not provide the performance and features, required by these specifications are not acceptable, regardless of manufacturer.
- C. Strict conformance to this specification is required to ensure that the installed and programmed system will function as designed, and will accommodate the future requirements and operations of the District. All specified operational features must be met without exception.
- D. All control panel assemblies and connected (new) field appliances shall be provided by the same Contractor, and shall be designed and tested to ensure that the system operates as specified. All equipment and components shall be installed in strict compliance with the manufacturer's

recommendations.

- E. Upon completion of the project the District shall be provided with a hard copy printout of the system software database and an electronic version of the system program and database with all required passwords.
- F. That equipment proposed to be supplied will be considered only if it meets all sections of the performance specification. Any deviations of system performance outlined in this specification will only be considered when the following requirements have been met:
 - 1. A complete description of proposed alternate system performance methods with three (3) copies of working drawings thereof for approval by the District not less than ten (10) calendar days prior to the scheduled date for submission of bids.
 - 2. The supplier of alternate equipment than the basis of design shall furnish evidence that the proposed alternate system performance is equal to or superior than the system operation stated in the specification. Such evidence shall be submitted to the District, not less than ten (10) calendar days prior to the scheduled date for submission of bids.
 - 3. The supplier shall submit a point-by-point statement of compliance for all sections in this specification. The statement of compliance shall consist of a list of all paragraphs within these sections. Where the proposed system complies fully with the paragraph as written, placing the word "comply" opposite the paragraph number shall indicate such. Where the proposed system does not comply with the paragraph as written, and the supplier feels the proposed system will accomplish the intent of the paragraph, a full description of the function as well as a full narrative description of how its proposal will meet its intent shall be provided. Any submission that does not include a point-by-point statement of compliance as described herein shall be disqualified. Where a full description is not provided, it shall be assumed that the proposed system does not comply.
 - 4. The supplier of alternate equipment shall submit a list from the alternate manufacture on the manufactures letterhead indicating the names and addresses of all authorized suppliers in the area. The acceptability of any alternate proposed system shall be the sole decision of the District.
 - 5. Approved Products: All panels and peripheral devices shall be of the standard product of single manufacturer and shall display the manufacturer's name of each component. **Approved manufacturers are EST, Johnson Control, Notifier, Siemens and Simplex. No others will be acceptable.**

18. **Systems Operational Description:**

- A. Fire-alarm signal initiation shall be by one or more of the following devices:
 - 1. Manual stations.
 - 2. Heat detectors.
 - 3. Flame detectors.
 - 4. Smoke detectors.
 - 5. Duct smoke detectors.
 - 6. Verified automatic alarm operation of smoke detectors.
 - 7. Automatic sprinkler system water flow.
 - 8. Heat detectors in elevator shaft and pit.
 - 9. Fire standpipe system.
- B. Fire-alarm signal shall initiate the following actions:
 - 1. Activate the audible and visual notification appliances.
 - 2. Identify alarm at fire-alarm control unit and remote annunciators.
 - 3. Transmit an alarm signal to the remote alarm receiving station.
 - 4. Unlock electric door locks in designated egress paths.
 - 5. Release fire and smoke doors held open by magnetic door holders.
 - 6. Switch heating, ventilating, and air-conditioning equipment controls to fire-alarm mode.
 - 7. Recall elevators to primary or alternate recall floors.
 - 8. Activate emergency shutoffs for gas and fuel supplies.
- C. Supervisory signal initiation shall be by one or more of the following devices and actions:
 - 1. Valve supervisory switch.
 - 2. Low-air-pressure switch of a dry-pipe sprinkler system.
 - 3. Duct Smoke Detector.
- D. System trouble signal initiation shall be by one or more of the following devices and actions:
 - 1. Open circuits, shorts, and grounds in designated circuits.

2. Opening, tampering with, or removing alarm-initiating and supervisory signal-initiating devices.
3. Loss of primary power at fire-alarm control unit.
4. Ground or a single break in fire-alarm control unit internal circuits.
5. Abnormal ac voltage at fire-alarm control unit.
6. Break in standby battery circuitry.
7. Failure of battery charging.
8. Abnormal position of any switch at fire-alarm control unit or annunciator.
9. Fire-pump power failure, including a dead-phase or phase-reversal condition.
10. Low-air-pressure switch operation on a dry-pipe or pre-action sprinkler system.

19. **Fire-Alarm Control Unit:**

- A. The control panel shall include all required hardware, software and system programming to provide a complete and operational system. The control panel shall assure that life safety takes precedence among all panel activities.
- B. The control panel shall include the following capacities:
 1. Support one loop of 250 analog/addressable points, expandable up to two loops for a total of 500 points.
 2. Support up to 4 fully supervised remote annunciators.
 3. Support digital dialer with Contact ID format
 4. Support up to 1000 chronological events.
- C. The control panel shall include the following features:
 1. Ability to download or upload site applications and system diagnostics remotely through an Ethernet connection, or DACT.
 2. Provide electronic addressing of analog/addressable devices. Rotary and dip switch addressing shall be considered equal.
 3. Provide an operator interface display that shall include functions required to annunciate, command and control system functions.
 4. Provide an internal audible signal with different programmable patterns to distinguish between alarm, supervisory, trouble and monitor conditions.
 5. Provide system reports that provide detailed description of the status of system parameters for corrective action or for preventative maintenance programs. Reports shall be displayed by the operator interface or capable of being printed on a printer.
 6. Provide an authorized operator with the ability to operate or modify system functions like system time, date, passwords, restart the system and clear control panel event history file.
 7. Provide an authorized operator to perform test functions within the installed system.
- D. The control panel shall provide the following intelligent and intuitive diagnostic software tools.
 1. Fast Ground Check
Allow quick wiring diagnostics for ground faults every 4 seconds to troubleshoot ground faults much quicker and determine if they have been fixed or not.
 2. Recalibrate Device
The control panel recalibrates any devices that have been cleaned. The Recalibrate Device feature will immediately reset the environmental compensation and dirtiness levels for faster verification of cleaned devices.
 3. Test Fire
The control panel sends a test command to a detector or input module to activate. This allows for proper operation and programming testing of the device.
 4. Flash Device LED
It shall be possible to activate any device LED from the control panel menu to help troubleshooting or locate a specific device on a loop.
 5. Walk Test
Walk test will allow the operator to test individual zones or devices without placing an alarm event on the system. It shall be possible to perform a walk test in a silent or audible test mode. Silent test mode shall display the test results on the LCD display. Audible test confirmation shall sound a coded signal on the systems NAC circuits. It shall be possible to activate Walk Test by zone or device to ensure the balance of the system remains in service to protect the premises.
It shall be possible to view and print a walk test report showing the activation and restoration of all walk test events.
 6. Device Maintenance
It shall be possible to view and print a report of all detectors dirtiness levels to optimize cleaning schedules. The report shall filter for all devices, devices that are 20% dirty or devices that are 80%

dirty. The report shall show the device, how dirty it is by percentage and its sensitivity setting. Detectors shall automatically send an alert message to the LCD Users Interface and illuminate the service detector LED when they reach 80% dirty and latch a trouble when they reach 100% dirty to ensure maintenance action is performed.

20. **Main Operators Display Operations:**

- A. Provide a discreet system control switch provided for reset, alarm silence, panel silence, remote disconnect, drill switch, and up/down/right/left switches.
- B. Backlit LCD display shall be 80 character display.
- C. Each point shall have a 40 character custom message.
- D. Service Detector LED: Provide indication when a detector needs servicing
- E. Programmable Switches: Provide minimum of 2 programmable switches with corresponding LED.
- F. The switches shall be programmed for disable/enable or activate restore functions as follows;
 - 1. Disable NAC
 - 2. Disable Elevator Recall
 - 3. Disable Fan Shutdown
- G. Alarm and Trouble Annunciator: Provide minimum of 32 zones of LED annunciation with red alarm and yellow trouble indicators; 8 zones may be utilized for supervisory zone annunciation. Devices on addressable loop circuits shall be identified by display or their address and by their condition (alarm, pre-alarm, monitor, supervisory, and trouble).

21. **Instructions:**

Computer printout or typewritten instruction card mounted behind a plastic or glass cover in a stainless-steel or aluminum frame. Include interpretation and describe appropriate response for displays and signals. Briefly describe the functional operation of the system under normal, alarm, and trouble conditions

22. **Circuits Requirements:**

- A. Signaling Line Circuits for Intelligent Analog Addressable Loop:
 - 1. Class B (style 4)
- B. Notification Appliance Circuits:
 - 1. Class B (style Y)
- C. Maximum circuit loading to 2.5 amps for notification appliance circuits
 - 1. Activation of alarm notification appliances, elevator recall and other functions shall occur within 3 seconds after the activation of an initiating device.

23. **Smoke-Alarm Verification:**

- A. Initiate an audible and visible indication of an "alarm-verification" signal at fire-alarm control unit.
- B. Activate an NRTL-listed and -approved "alarm-verification" sequence at fire-alarm control unit and detector.
- C. Record events by the system printer.
- D. Sound general alarm if the alarm is verified.
- E. Cancel fire-alarm control unit indication and system reset if the alarm is not verified.

24. **Elevator Recall:**

- A. Smoke detectors at the following locations shall initiate automatic elevator recall. Alarm- initiating devices, except those listed, shall not start elevator recall Signaling Line Circuits for Intelligent Analog Addressable Loop:
 - 1. Elevator lobby detectors except the lobby detector on the designated floor.
 - 2. Smoke detector in elevator machine room.
 - 3. Smoke detectors in elevator hoist-way.
- B. Elevator lobby detectors located on the designated recall floors shall be programmed to move the cars to the alternate recall floor.
- C. Water-flow alarm connected to sprinkler in an elevator shaft and elevator machine room shall shut down elevators associated with the location without time delay.

1. Water-flow switch associated with the sprinkler in the elevator pit may have a delay to allow elevators to move to the designated floor.

25. **Door Controls:**

Door hold-open devices that are controlled by smoke detectors at doors in smoke barrier walls shall be connected to fire- alarm system.

26. **Smoke-Detector Sensitivity Adjustment Controls:**

Controls shall select specific addressable smoke detectors for adjustment, display their current status and sensitivity settings, and change to alternate settings. Allow controls to be used to program repetitive, time-scheduled, and automated changes in sensitivity of specific detector groups. Record sensitivity adjustments and sensitivity-adjustment schedule changes in system memory, and print out the final adjusted values on system printer.

27. **Digital Alarm Communicator Transmitter:**

The system shall have an integrated off premise communications capability using a digital alarm communications transmitter (DACT) for sending system events to multiple central monitoring station (CMS) receivers. The system shall provide the CMS(s) with point identification of system events using Contact ID protocol. The dialer shall have the capability to support up to two (2) individual accounts and to send account information to two (2) different receivers. Each having a primary and secondary telephone access number. System events shall be capable of being directed to one or more receivers depending on event type or location as specified by the system designed. In the event of a panel CPU failure during a fire alarm condition, the DACT degraded mode shall transmit a general fire alarm signal to the CMS.

A. Digital data transmission shall include the following (Contact ID)

1. Address of the alarm-initiating device.
2. Loss of ac supply or loss of power.
3. Low battery.
4. Abnormal test signal.
5. Communications bus failure.

28. **Digital Alarm Communicator Transmitter:**

The system shall have an integrated off premise communications capability using a digital alarm communications transmitter (DACT) for sending system events to multiple central monitoring station (CMS) receivers. The system shall provide the CMS(s) with point identification of system events using Contact ID protocol. The dialer shall have the capability to support up to two (2) individual accounts and to send account information to two (2) different receivers. Each having a primary and secondary telephone rolls shall select specific addressable smoke detectors for adjustment, display their current status and sensitivity settings, and change to alternate settings. Allow controls to be used to program repetitive, time-scheduled, and automated changes in sensitivity of specific detector groups. Record sensitivity adjustments and sensitivity-adjustment schedule changes in system memory, and print out the final adjusted values on system printer.

29. **Primary Power:**

24-V dc obtained from 120-V ac service and a power-supply module. Initiating devices, notification appliances, signaling lines, trouble signals, shall be powered by nominal 24-V dc source.

- A. Alarm current draw of entire fire-alarm system shall not exceed 80 percent of the power- supply module rating.

31. **Secondary Power:**

Shall provide 24 hours supervisory and 5 minutes of alarm with batteries, automatic battery charger, and automatic transfer switch.

32. **NAC Power Supply:**

The NAC power supply shall be independent unit that will provide power to visual strobe notification appliances. It shall be possible to configure the NAC's to follow the main panel's NAC or activate from intelligent synchronized modules. The booster NAC's must be configurable to operate independently at any one of the following rates: continuous synchronized, or 3-3-3 temporal. Fault conditions on the power supply shall not impede alarm activation of host NAC circuits or other power supplies. The NAC power supply must be able to provide concurrent power for notification devices, security devices, access control equipment and auxiliary devices such as door holders. . All the NAC Power Supplies shall be synchronized. The power supply shall support up to 24 amp hour batteries.

- A. Power supply shall be minimum of 10 amps and UL 864 Listed.
- B. Four independent 3amp NAC circuits. Each being configurable as auxiliary power.
- C. All circuits shall be synchronized.

33. **Printer:**

Each control panel shall be capable of supporting a printer. All control panel printer ports shall be configurable to output any combination of alarm, supervisory, trouble, monitor, or group event messages.

34. **Remote Annunciator:**

Remote LCD Annunciator shall have LCD display functions for alarm, supervisory, and trouble indications and common system controls including; acknowledge/silence, signal silence, reset, drill, and lamp test. Annunciator must support a 24 LED expander. Shall be housed in a metal enclosure with key lock door.

35. **Manual Fire-Alarm Boxes:**

A. General Requirements for Manual Fire-Alarm Boxes:

- 1. Double-action mechanism requiring two actions to initiate an alarm, pull-lever type; with integral addressable module arranged to communicate manual-station status (normal, alarm, or trouble) to fire-alarm control unit.
- 2. The manual pull station will have an intelligent module integral of the unit.
- 3. Station Reset: key operated switch shall match the control panel key.
- 4. Manual pull stations that initiated an alarm condition by opening the unit are not acceptable.

B. Indoor Protective Shield: Factory-fabricated clear plastic enclosure. Hinged at the top to permit lifting for access to initiate alarm. Lifting the cover actuates an integral battery powered audible horn (when noted on the drawings) intended to discourage false-alarm operation.

C. Weatherproof manual pull station shall be provided of red metal construction with special weatherproof gasket metal red box.

- 1. Single-action operation.
- 2. Station Reset: key operated switch shall match the control panel key.
- 3. The intelligent monitor module will be located within the building and not with the station

36. **Intelligent Analog System Smoke Detectors:**

A. General Requirements for Intelligent Analog Detectors

- 1. Integral Microprocessor: All decisions are made at the detector determining if the device is in the alarm or trouble condition.
- 2. Non-Volatile Memory: Permanently stores serial number, and type of device. Automatically updates Historic information including hours of operation, last maintenance date, number of alarms and troubles, time of last alarm and analog signal patterns for each sensing element just before last alarm.
- 3. Sensitivity Range: Each analog addressable smoke detector's sensitivity shall be capable of being programmed individually as: most sensitive, more sensitive, normal, less sensitive or least sensitive. It shall be possible to automatically change the sensitivity of individual analog/addressable detectors for the day and night periods. It shall be possible to program control panel activity to each level.
- 4. Pre-Alarm: Detector stores 8 pre-alarm sensitivity values to alert local personnel prior to the sensor reaching a full evacuation sensitivity. Sensitivity values can be set in 5-10% increments.
- 5. Environmental Compensation: The detector's sensing element reference point shall automatically adjust, compensating for background environmental conditions such as dust, temperature, and pressure. Periodically, the sensing element real-time analog value shall be compared against its reference value. The detector shall

- provide a maintenance alert signal when the detector reaches 80% compensation has been used. The detector shall provide a dirty fault signal and illuminate Service Detector LED on control panel
6. Twin Status LEDs: Flashing Green LED shows normal; flashing RED shows alarm state; steady RED and steady GREEN show alarm state in stand-alone mode, visible from any direction.
 7. UL Sensitivity Testing: The detector shall utilize a supervised microprocessor that is capable of monitoring the sensitivity of the detector. If the detector sensitivity shifts outside of the UL limits, a trouble signal is sent to the panel.
 8. Device Replacement: The system shall allow for changing of detector types for service replacement purposes without the need to reprogram the system. The replacement detector type shall automatically continue to operate with the same programmed sensitivity levels and functions as the detector it replaced. System shall display an off-normal condition until the proper detector type has been installed or change in the application program profile has been made.
- B. Intelligent Photoelectric Detector
1. Provide intelligent analog addressable photoelectric smoke detectors at the locations shown on the drawings.
- C. Intelligent 135 Degree Fixed Temperature I Rate of Rise Heat Detector
1. Provide intelligent combination fixed temperature/rate-of-rise heat detectors at the locations shown on the drawings. The heat detector shall have a low mass thermistor heat sensor and operate at a fixed temperature and at a temperature rate-of-rise. It shall continually monitor the temperature of the air in its surroundings to minimize thermal lag to the time required to process an alarm. The integral microprocessor shall determine if an alarm condition exists and initiate an alarm based on the analysis of the data. Systems using central intelligence for alarm decisions shall not be acceptable. The intelligent heat detector shall have a nominal fixed temperature alarm point rating of 135°F (57°C) and a rate-of-rise alarm point of 15°F (9°C) per minute. The heat detector shall be rated for ceiling installation at a minimum of 70 ft (21.3m) centers and be suitable for wall mount applications. Provide intelligent analog addressable photoelectric smoke detectors at the locations shown on the drawings.
- D. Fixed Temperature Heat Detector
1. Provide intelligent fixed temperature heat detectors at the locations shown on the drawings. The heat detector shall have a low mass thermistor heat sensor and operate at a fixed temperature. It shall continually monitor the temperature of the air in its surroundings to minimize thermal lag to the time required to process an alarm. The integral microprocessor shall determine if an alarm condition exists and initiate an alarm based on the analysis of the data. Systems using central intelligence for alarm decisions shall not be acceptable. The heat detector shall have a nominal alarm point rating of 135°F (57°C). The heat detector shall be rated for ceiling installation at a minimum of 70 ft (21.3m) centers and be suitable for wall mount applications.
- E. Detector Base Types
1. Provide standard detector mounting bases suitable for mounting on 1-gang, or 4inch octagon box and 4 inch square box. The base shall, contain no electronics and support all series detector types. Bases with electronics or dip-switches are not acceptable.
 2. Provide relay detector mounting bases suitable for mounting on 1-gang, or 4" octagon box and 4" square box. The relay base shall support all Signature Series detector types and have the following minimum requirements:
 - a. The relay shall be a bi-stable type and selectable for normally open or normally closed operation.
 - b. The position of the contact shall be supervised.
 - c. The relay shall automatically de-energize when a detector is removed.
 - d. The operation of the relay base shall be controlled by its respective detector processor or under program control as required by the application. Detector relays not capable of operational programming independent of the detector shall not be considered equal. Form CIC" Relay contacts shall have a minimum rating of 1 amp @ 30 Vdc and be listed for "pilot duty".
 - e. Removal of the respective detector shall not affect communications with other detectors.
- F. Intelligent Duct Smoke Detector - Photoelectric
1. Provide intelligent photoelectric duct smoke detector at the locations shown on the drawings.
 - a. One form C auxiliary alarm relay rated at 2amps @ 30Vdc.
 - b. The operating range shall be 100ft/min to 4,000ft/min air velocity and temperature range of -20 to 158F.
 - c. Sample tube can be installed with or without the cover plate and be rotated in 45-degree increments to ensure proper alignment with duct airflow.
 - d. Local magnet-activated test switch.
 2. Provide remote test station with Alarm LED and Key Switch.
 3. Relay Fan Shutdown: Rated to interrupt fan motor control circuit. Furnish and install separate device for

each motor start. Connect to motor start a required for fan shutdown during alarm condition.

G. Beam Smoke Detectors

1. Provide reflective beam type smoke detectors at the locations shown on the drawings. This detector shall consist of an integrated transmitter and receiver capable of being powered separately or together.
2. The detector shall operate in either a short range of 15 to 160 ft or a long range of 160 to 330 ft. The detector shall feature a bank of alignment LEDs on both the receiver and transmitter to ensure proper alignment without the use of special tools.
3. The detector shall utilize an automatic gain control to compensate for gradual signal deterioration from dirt accumulation on lenses. The beam smoke detectors shall be powered from the system control panel. Testing shall be carried out using calibrated test filters.
4. Provide a remote key activated remote test station.

37. Intelligent Modules:

- A. It shall be possible to address each intelligent module without the use of DIP or rotary switches. Devices using switches for addressing shall not be acceptable. The personality of multifunction modules shall be programmable at site to suit conditions and may be changed at any time using a personality code downloaded from the Analog Loop Controller.
1. Integral Microprocessor: All decisions are made at the module determining if the device is alarm or trouble condition. Each module provides its own ground fault detection.
 2. Non-Volatile Memory: Permanently stores serial number, and type of device. Automatically updates historic information including hours of operation, number of alarms and troubles, time of last alarm.
 3. Twin Status LEDs: The modules shall have a minimum of 2 diagnostic LEDs mounted behind a finished cover plate. A green LED shall flash to confirm communication with the loop controller. A red LED shall flash to display alarm status.
 4. Input and output circuit wiring shall be supervised for open and ground faults.
 5. Two styles of modules shall be available, those designed for gang box mounting, and where multiple modules are required in a single location, plug in modules shall be provided with a Universal Input/Output motherboard.
- B. Intelligent Input Module. The Input Module shall provide one or two supervised Class B input circuit capable of a minimum of 4 personalities, each with a distinct operation. The module shall be suitable for mounting on North American 2 1/2" (64mm) deep 1-gang boxes and 1 1/2" (38mm) deep 4" square boxes with 1-gang covers. The single input module shall support the following circuit types:
- Normally-Open Alarm Latching (Manual Stations, Heat Detectors, etc.)
 - Normally-Open Alarm Delayed Latching (Waterflow Switches)
 - Normally-Open Active Non-Latching (Monitor, Fans, Dampers, Doors, etc.)
 - Normally-Open Active Latching (Supervisory, Tamper Switches)
- C. Intelligent Relay Module. Provide addressable control relay circuit modules shall provide one (1) form C dry relay contacts rated at 24Vdc @ 2 amps (pilot duty) to control external appliances or equipment. The position of the relay contact shall be confirmed by the system firmware. The module shall be suitable for mounting on North American 2 1/2" (64mm) deep 1-gang boxes and 1 1/2" (38mm) deep 4" square boxes with 1-gang covers.
- D. NAC Control Module: Provide intelligent NAC control module shall provide one (1) supervised Class B output circuit capable of a minimum of 2 personalities, each with a distinct operation. The gang box -mounted version shall be suitable for mounting in North American 2 1/2" (64mm) deep 2-gang boxes and 1 1/2" (38mm) deep 4" square boxes with 2-gang covers. or European 100mm square boxes. The plug-In version shall plug into a universal multi-module motherboard. The NAC control module shall support the following operations:
- 24volt NAC circuit
 - Audio notification circuit 25v or 70v
 - Telephone Power Selector with Ring Tone (Firefighter's Telephone)
 - Visual Synchronized Output to Genesis appliances or to NAC Power Supply.
- E. FA Elevator Interface Cabinet
- Provide red metal cabinet enclosure with word FIRE in white letters on the cover. Inside will be four intelligent relays (Primary Recall, Alternate Recall, Fire Hat and Shunt Trip), one monitor input (Shunt Trip AC Power Supervision) and 120vac relay (Shunt Trip AC Power Supply).

- Label all the relays and input modules for the function

38. **Notification Appliances:**

- A. All appliances shall be of the same manufacturer as the Fire Alarm Control Panel specified to insure absolute compatibility between the appliances and the control panels, and to insure that the application of the appliances are done in accordance with the single manufacturers' instructions.
- B. Any appliances, which do not meet the above requirements. and are submitted, for use must show written proof of compatibility for the purpose intended. Such proof shall be in the form of documentation from all manufacturers which clearly states that their equipment (as submitted) are 100% compatible with each other for the purposes intended. All appliances shall be UL listed Fire Protective Service and shall be UL 1971.
- C. Notification Appliances - Visual
 - 1. Provide wall or ceiling mounted white strobes with in-out screw terminals shall be provided for wiring. Strobes shall provide a smooth light distribution pattern field selectable candela 15 cd, 30 cd, 75 cd, and 110 cd flash output rating. The strobe (15, 30, 75, 110) candela rating shall be view from the side window to verify the setting. All strobes shall be synchronization to within 10 milliseconds for an indefinite period shall not require the use of separately installed remote synch modules. The strobes shall mount to one-gang electrical box.
 - 2. The device shall have plastic protective cover for during installation.
 - 3. The actual candela setting on the visual shall be marked on the appliance.
- D. Notification Appliance - Horn
 - 1. Provide low profile wall mount horns at the locations shown on the drawings. The horn shall provide an 95 dBA sound output at 10 ft. when measured in reverberation room per UL-464. The horn shall have a selectable steady or synchronized temporal output. In and out screw terminals shall be provided for wiring. The horn shall mount in a 1-gang box.
 - 2. The device shall have plastic protective cover during installation.
- E. Notification Appliance - Horn/Strobe
 - 1. Provide low profile wall mount horn/strobes at the locations shown on the drawings. The horn/strobe shall provide an audible output of 95 dBA at 10 ft. when measured in reverberation room per UL-464. Strobes shall provide synchronized flash outputs. The strobe output shall be determined as required by its specific location and application from a family of 15cd, 30cd, 60cd, 75cd & 110cd devices. The horn shall have a selectable steady or synchronized temporal output. In and out screw terminals shall be provided for wiring. Low profile horn/strobes shall mount to one-gang box.
 - 2. The device shall have plastic protective cover during installation.
- F. Notification Appliance - Harsh Environment Temporal Horn/Strobes
 - 1. Provide red electronic horn/strobes at the locations shown on the drawings. Horns shall be temporal output. At the high output setting, the horn shall provide a 85 dBA continuous sound output or a 95 dBA temporal sound output, when measured in reverberation room per UL-464. Strobes shall provide 15 cd, 75 cd, 110 cd synchronized flash outputs without the use of separate "synchronizing" modules. The strobe shall have lens markings oriented for wall or ceiling mounting.
 - 2. In - Out screw terminals shall be provided for wiring. Horns shall mount to a North American 4" electrical boxes (2-1/8" deep) or to a 2-gang (2-3/4" deep) electric box. Weatherproof wall boxes shall be provided for outdoor applications.

39. **Wire and Cable:**

- A. Signaling Line Circuits - Annunciator Data: Twisted pair, not less than No. 18Awg or as recommended by the manufacturer.
- B. Signaling Line Circuits - Intelligent Loop: Twisted pair, not less than No. 18Awg or as recommended by the manufacturer.
 - 1. Circuit Integrity Cable: Provide as required to meet NFPA or Local Code requirements.
 - 2. CI Cable shall meet National Electrical Code, power limited fire alarm service.
 - 3. Existing wiring shall not be used.

- C. Notification Appliance Circuits -
 1. Horn and Visual. 14AWG THHN or FPLP or as recommended by the manufacturer.
 2. All cable will be in conduit, or MC type cable with FPLP cable inside. (Armoured Cable)
 3. All underground wiring will be replaced with "wet location" rated wire type.

40. **Equipment Installation:**

- A. Comply with NFPA72 for installation of fire-alarm equipment.
- B. Smoke- or Heat-Detector Spacing:
 1. Comply with NFPA72, "Smoke-Sensing Fire Detectors" Section in the "Initiating Devices" Chapter, for smoke-detector spacing.
 2. Comply with NFPA72, "Heat-Sensing Fire Detectors" Section in the "Initiating Devices" Chapter, for heat-detector spacing.
 3. Smooth ceiling spacing shall not exceed 30 feet.
 4. Spacing of detectors for irregular areas, for irregular ceiling construction, and for high ceiling areas shall be determined according to NFPA 72.
 5. HVAC: Locate detectors not closer than [3 feet] [5 feet] from air-supply diffuser or return- air opening.
 6. Lighting Fixtures: Locate detectors not closer than 12 inches from any part of a lighting fixture.
- C. Duct Smoke Detectors: Comply with NFPA72 and NFPA90A. Install sampling tubes so they extend the full width of duct.
- D. Heat Detectors in Elevator Shafts: Coordinate temperature rating and location with sprinkler rating and location.
- E. Single-Station Smoke Detectors: Where more than one smoke alarm is installed within a dwelling or suite, they shall be connected so that the operation of any smoke alarm causes the alarm in all smoke alarms to sound.
- F. Notification Appliance Devices: Install between 80 and 96 inches on the wall.
- G. Fire-Alarm Control Unit: Surface mounted, with tops of cabinets not more than 72 inches above the finished floor.
- H. Annunciator: Install with top of panel not more than 56 inches above the finished floor.
- I. All underground wiring to be replaced with WP cabling where needed.
- J. All new surge protection to be installed along with ground rods as specified by manufacture where wiring comes in to buildings or out of the ground.
- K. All new devices to be installed in same locations unless the location does not meet code compliance.
- L. All new wiring above ceilings, in above conduits where needed (must be FPL in conduit and MC FPL free air above ceilings)
- M. System must be total turnkey, design, drawings stamped and sealed, conduits, boxes, wiring, 120vac, trenching, patching, and painting.
- N. System must be approved by District Fire Safety Department before any work is started.

41. **Connections:**

- A. For fire-protection systems related to doors in fire-rated walls and partitions and to doors in smoke partitions, comply with requirements in Division 8 Section "Door Hardware." Connect hardware and devices to fire-alarm system.
 1. Verify that hardware and devices are NRTL listed for use with fire-alarm system in this Section before making connections.
- B. Make addressable connections with a supervised interface device to the following devices and systems. Install the interface device less than 3 feet from the device controlled. Make an addressable confirmation connection when such feedback is available at the device or system being controlled.
 1. Smoke dampers in air ducts of designated air-conditioning duct systems.
 2. Alarm-initiating connection to elevator recall system and components.
 3. Alarm-initiating connection to activate emergency lighting control.
 4. Alarm-initiating connection to activate emergency shutoffs for gas and fuel supplies.
 5. Supervisory connections at valve supervisory switches.
 6. Supervisory connections at low-air-pressure switch of each dry-pipe sprinkler system.
 7. Trouble connections at elevator shunt trip breaker.
 8. Supervisory connections at fire-pump power failure including a dead-phase or phase- reversal condition.

9. Supervisory connections at fire-pump engine control panel.

42. **Identification:**

- A. Identify system components, wiring, cabling, and terminals. Comply with requirements for identification specified in Division 16 Section "Electrical Identification."
- B. Install framed instructions in a location visible from fire-alarm control unit.
- C. All initiating devices shall have bar code label installed visibly on the device. This bar code shall be used for digital inspection of the fire alarm system using Building Reports.Com.

43. **Grounding:**

- A. Ground fire-alarm control unit and associated circuits; comply with IEEE 1100. Install a ground wire from main service ground to fire-alarm control unit.

44. **Field Quality Control:**

- A. Field tests shall be witnessed by Architect, Engineer and authorities having jurisdiction.
- B. Manufacturer's Field Service: Engage a factory-authorized service representative to inspect, test, and adjust components, assemblies, and equipment installations. including connections.
- C. Perform tests and inspections.
 - 1. Manufacturer's Field Service: Engage a factory-authorized service representative to inspect components, assemblies, and equipment installations, including connections, and to assist in testing.

45. **Test and Inspections:**

- A. Visual Inspection: Conduct visual inspection prior to testing.
 - 1. Inspection shall be based on completed Record Drawings and system documentation that is required by NFPA72 in "Completion Documents, Preparation" Table in the "Documentation" Section of the "Fundamentals of Fire Alarm Systems" Chapter.
 - 2. Comply with "Visual Inspection Frequencies" Table in the "Inspection" Section of the "Inspection, Testing and Maintenance" Chapter in NFPA72; retain the "Initial/Reacceptance" column and list only the installed components.
- B. System Testing: Comply with "Test Methods" Table in the "Testing" Section of the "Inspection, Testing and Maintenance" Chapter in NFPA72.
- C. Test audible appliances for the public operating mode according to manufacturer's written instructions. Perform the test using a portable sound-level meter complying with Type 2 requirements in ANSI S1.4.
- D. Test audible appliances for the private operating mode according to manufacturer's written instructions.
- E. Test visible appliances for the public operating mode according to manufacturer's written instructions.
- F. Factory-authorized service representative shall prepare the "Fire Alarm System Record of Completion" in the "Documentation Section" of the "Fundamentals of Fire Alarm Systems" Chapter NFPA72 and the "Inspection and Testing Form" in the "Records" Section of the "Inspection, Testing and Maintenance" Chapter in NFPA72.

46. **Reacceptance Testing:**

- A. Perform reacceptance testing to verify the proper operation of added or replaced devices and appliances.
- B. Fire-alarm system will be considered defective if it does not pass tests and inspections.
- C. Prepare test and inspection reports.

47. **Demonstration:**

- A. Engage a factory-authorized service representative to train District maintenance personnel to adjust, Operate, and maintain fire-alarm system.

The Contractor shall purchase no equipment for the system specified herein until the District has approved the project submittals in their entirety and has returned them to the contractor. It is the responsibility of the contractor to meet the entire intent and functional performance detailed in these specifications. Approved submittals shall only allow the contractor to proceed with the installation and shall not be construed to mean that the contractor has satisfied the requirements of these specifications. The Contractor shall submit three (3) complete sets of documentation within 30 calendar days after award of purchase order.

48. General Requirements:

- A. All work shall be coordinated with the appropriate Maintenance Services designee prior to the start of work on site.
- B. Contractor to field verify all information and report deviations to the Maintenance Services designee within three (3) business days of discovery.
- C. All work shall be inspected by the District and/or their designee. Final payment shall not be made until the District certifies that the project is inspected.
- D. Normal working hours shall be considered Monday through Friday, 6:00am to 5:00pm excluding District observed holidays. Contractor shall provide seven (7) day, twenty-four (24) hour emergency service.
- E. The Contractor will provide a quote and price negotiated shall be inclusive of all labor, supervision, overhead, profit, insurance, bonds, tools, vehicles, equipment, and supplies necessary for job completion. All trip charges, mileage, vehicle charges and travel time are to be included in the unit pricing, and shall not be invoiced separately to the District.
- F. Variations on the specifications or documents shall not be permitted without the knowledge of the Maintenance Services designee and confirmation by written change order.
- G. Contractor is responsible for providing any and all equipment needed for the repairs including but not limited to: ladders, hi-lifts, trenchers, excavators, etc.
- H. The Contractor shall be responsible for the complete performance of all work; for the methods, means and equipment used; and for furnishing all materials, tools, apparatus and property of every description used in connection therewith.
- I. The Contractor shall make such investigations to enable them to fully understand the facilities, difficulties and restrictions attending the execution of each project. Contractor shall also thoroughly examine and be familiar with all the specifications.
- J. Upon commencement of work, project shall continue uninterrupted to the conclusion of all work specified with the exception of inclement weather conditions. Projects shall at all times be properly supervised and adequately manned by an experienced crew of appropriate size.
- K. The Contractor will be responsible for and shall replace and repair any damage to any building caused by the maintenance activities. Any damage to buildings, trees, utilities, etc., shall be reported by the Contractor immediately to the Maintenance Services designee. The Contractor shall be responsible for any damage due to negligence on his/her part to any person(s) and/or property.
- L. The Contractor shall at all times guard against damage or loss to the property of the District and shall be held responsible for replacing or repairing any such loss or damage. The District may withhold payment or make such deductions as deemed necessary to insure reimbursement or replacement for loss or damage to property. Any damage caused by the contractor shall be reported to the Maintenance Services designee within 4 hours of occurrence.
- M. Site shall be left in good condition and free of any debris or trash. Contractor shall be responsible for clean-up and disposal of all waste. The Contractor will be responsible for the disposal of all debris and shall not use District dumpsters for any disposal. Area shall be kept as neat, clean, and orderly as possible during repairs and the work site must be in the same or better condition upon Contractor's completion.
- N. The Contractor shall notify the Maintenance Services designee immediately upon discovery of any new problematic issues. The Maintenance Services designee will be the sole determiner if action is required.
- O. It shall be the responsibility of the Contractor to assure against any asbestos violations. In the event of any Asbestos detection or suspicion, the Contractor shall immediately cease work, secure the area and contact the Maintenance Services designee. The District will be responsible for any required abatement.
- P. The District, their respective representatives, agents and employees and governmental agencies with jurisdiction over the Project shall have access at all times to the work, whether the work is being performed on or off of the Project site, for their observation, inspection and testing. Contractor shall provide proper, safe conditions for such access. Contractor shall provide Maintenance Services designee with timely notice of readiness of the work for all required inspections, test or approvals.

- Q. A physical inspection will be made for satisfaction and acceptance by the Maintenance Services designee.
- R. Site may be inspected for Contractor compliance prior to acceptance of services rendered. If deficiencies are noted, the Maintenance Services designee shall notify Contractor of the specific deficiencies which the Contractor must rectify by 5:00 p.m. of the next working day, weather permitting. Payment will be withheld for service call if left uncorrected within the above time frame. Inspection will occur, as nearly as is practically possible, upon completion of work.
- S. If, during the course of work, the Contractor encounters unforeseen conditions which impact the work and which could not initially be evaluated, the Contractor shall not proceed without written authorization of the District authorized representative.
- T. In the event of a situation where the awarded Contractor cannot complete the work in the time frame required, the District reserves the right to use other contractors as necessary without breaching the contract.

49. **Coordination and Safety:**

- A. All work resulting from this ITN shall be coordinated with the Supervisor Electronics Systems and Fire Equipment Maintenance, Maintenance Services, 3308 Canal Street, Fort Myers, Florida 33916, telephone number (239) 707-4401 or email GeorgeCF@LeeSchools.net. Requests will be dispatched and all orders will be placed directly to the successful proposer(s) by the School District of Lee County's Maintenance Services via a purchase order.
- B. The Contractor shall appoint a person or persons to act as primary contact(s) with the District. This person or back up shall be readily available during normal business hours, and/or as hours stated above by phone or in person, knowledgeable of the terms, conditions and procedures involved.
- C. Projects shall at all times be properly supervised and adequately manned by an experienced crew of appropriate size. Precautions will be exercised at all times for the protection of persons (including employees) and property. At no time shall equipment be operated without guards, shields, or other manufactures recommended safety accessories in place and functioning as intended by the manufacturer.
- D. All work shall be accomplished by skilled workers familiar with and trained to do this type of work. Workers shall be qualified to operate and/or use the equipment necessary to accomplish this work.
- E. Job site electric and water in a reasonable amount shall be furnished to the Contractor by the District at no cost.
- F. No material shall be stored on site without prior approval from the District.
- G. The Contractor shall prohibit their employees from disturbing District property that is not within the employees' scope of responsibility. Workmanship shall be of the highest quality. All employees of the Contractor shall be mentally and physically competent to perform the services required. The Contractor shall enforce strict discipline and good order among their employees at all times. Contractor's personnel shall have absolutely no contact with students or staff, other than administrative personnel or designated representatives, with the exception of emergency situations.
- H. Safety Standards - All current OSHA safety standards shall be enforced. The Contractor shall ensure that their employees are equipped with proper safety items. The Contractor shall be responsible for the supervision and direction of the work performed by their employees. The Contractor shall be responsible for instructing their employees in all safety measures. All equipment used by the Contractor shall be maintained in safe operating condition at all times, and be free from defects or wear that may in any way constitute a hazard to any person or persons on school district property. All current OSHA safety standards shall be reinforced including the following rules:
 - i. All OSHA and Federal required safety equipment shall be installed and functioning on all equipment.
 - ii. All equipment shall be in sound working condition and must meet all OSHA Safety Standards. All workers shall be aware of and trained in the operation of all safety equipment required for this project.
 - iii. The Contractor shall ensure that employees are equipped with proper safety items such as glasses, hard hats, gloves, etc.
 - iv. All incidents on campus involving district property or personnel shall be reported to the designated school contact immediately upon occurrence.
 - v. All debris shall be removed to an environmentally approved landfill or recycling center.
 - vi. Normal safety signs, necessary lighting and temporary fencing/barricades around work areas shall be installed and maintained in accordance with OSHA requirements while the work is in progress. Materials must be secured in accordance with OSHA regulations when not in use.
 - vii. Proper safety barricades, protective, and covering devices shall be used to divert traffic and protect personnel.

viii. Services shall comply with all governing codes and regulations and shall meet or exceed the accepted standards of the industry. No statement within this proposal request shall negate compliance with any applicable governing regulation.

I. The Contractor is required to be familiar with and comply with all current federal, state and local laws, codes, rules and regulations. All work shall conform to all laws, ordinances, codes, rules and regulations including state, local and federal. Services shall comply with all governing codes and regulations and shall meet or exceed the accepted standards of the industry.

NO STATEMENT WITHIN THIS DOCUMENT SHALL NEGATE COMPLIANCE WITH ANY APPLICABLE GOVERNING REGULATION.

EXHIBIT 1 - SCHOOL DISTRICT OF LEE COUNTY LOCATIONS

Adult and Career Education 2855 Colonial Blvd Fort Myers, FL 33966	Allen Park Elementary 3345 Canelo Drive Fort Myers, FL 33901	Bayshore Elementary 17050 Williams Road North Fort Myers, FL 33917
Bonita Springs Elementary 10701 Dean Street S. E. Bonita Springs, FL 34135	Bonita Springs Middle Center for the Arts 10141 West Terry Street Bonita Springs, FL 34135	Buckingham Exceptional Center 3291 Buckingham Road Fort Myers, FL 33905
Caloosa Elementary 620 South Del Prado Blvd Cape Coral, FL 33990	Caloosa Middle 610 South Del Prado Blvd Cape Coral, FL 33990	Cape Coral High 2300 Santa Barbara Blvd Cape Coral, FL 33991
Cape Coral Technical College 360 Santa Barbara Blvd. Cape Coral, FL 33993	Cape Elementary 4519 Vincennes Blvd Cape Coral, FL 33904	Challenger Middle 624 Trafalgar Parkway Cape Coral, FL 33991
Colonial Elementary 3800 Schoolhouse Road East Fort Myers, FL 33916	Cypress Lake High 6750 Panther Lane Fort Myers, FL 33919	Cypress Lake Middle 8901 Cypress Lake Drive Fort Myers, FL 33919
Diplomat Elementary 1115 N.E. 16th Terrace Cape Coral, FL 33909	Diplomat Middle 1039 N.E. 16th Terrace Cape Coral, FL 33909	Dr. Carrie D. Robinson Littleton Elementary 700 Hutto Road N. Fort Myers, FL 33903
Dunbar Community School 1857 High Street Fort Myers, FL 33916	Dunbar High 3800 E. Edison Avenue Fort Myers, FL 33916	Early Childhood Learning Services 3650 Michigan Ave., Suite 4 Fort Myers, FL 33916
East Lee County High 715 Thomas Sherwin Avenue Lehigh Acres, FL 33974	Edgewood Elementary 3464 Edgewood Avenue Fort Myers, FL 33916	Edison Park Creative and Expressive Arts School 2401 Euclid Avenue Fort Myers, FL 33901
Estero High 21900 River Ranch Road Estero, 33928	Fort Myers Beach Elementary 2751 Oak Street Fort Myers Beach, FL 33931	Fort Myers High 2635 Cortez Blvd. Fort Myers, FL 33901
Fort Myers Technical College 3800 Michigan Avenue Fort Myers, FL 33916	Fort Myers Middle Academy 3050 Central Avenue Fort Myers, FL 33901	Franklin Park Elementary 2323 Ford Street Fort Myers, FL 33916
G. Weaver Higgs Elementary 1200 Homestead Rd. N. Lehigh Acres, FL 33936	Gateway Elementary 13280 Griffin Drive Fort Myers, FL 33913	Gulf Elementary 3400 S.W. 17th Place Cape Coral, FL 33914
Gulf Middle 1809 S.W. 36th Terrace Cape Coral, FL 33614	Hancock Creek Elementary 1601 Skyline Drive N. Fort Myers, FL 33903	Harns Marsh Elementary 1800 Unice Avenue N. Lehigh Acres, FL 33971
Harns Marsh Middle 1820 Unice Avenue N. Lehigh Acres, FL 33971	Hector A. Cafferata, Jr. Elem. 250 Santa Barbara Blvd. Cape Coral, FL 33993	Heights Elementary 15200 Alexandria Court Fort Myers, FL 33908
Ida S. Baker High 3500 Agualinda Blvd Cape Coral, FL 33914	Island Coast High 2125 De Navarra Pkwy Cape Coral, FL 33909	J. Colin English Elementary 120 Pine Island Road North Fort Myers, FL 33903
James Stephens Int'l Academy 1333 Marsh Avenue Fort Myers, FL 33905	Lehigh Acres Middle 104 Arthur Ave Lehigh Acres, FL 33936	Lehigh Elementary 200 Schoolside Drive Lehigh Acres, FL 33936
Lehigh Senior High 901 Gunnery Road Lehigh Acres, FL 33971	Lexington Middle 16351 Summerlin Road Fort Myers, FL 33908	Manatee Elementary 5301 Tice Street Fort Myers, FL 33905
Mariner High 701 Chiquita Blvd Cape Coral, FL 33993	Mariner Middle 425 Chiquita Blvd Cape Coral, FL 33993	Mirror Lakes Elementary 525 Charwood Avenue S. Lehigh Acres, FL 33936
North Fort Myers Academy for the Arts 1856 Arts Way N. Ft. Myers, FL 33917	North Fort Myers High 5000 Orange Grove Road N. Ft. Myers, FL 33903	Oak Hammock Middle 5321 Tice Street Fort Myers, FL 33905

Orange River Elementary 4501 Underwood Drive Fort Myers, FL 33905	Orangewood Elementary 4001 De Leon Street Fort Myers, FL 33901	Patriot Elementary 711 S.W. 18th Street Cape Coral, FL 33991
Paul Laurence Dunbar Middle 4750 Winkler Ave. Ext. Fort Myers, FL 33966	Pelican Elementary 3525 S.W. 3rd Ave. Cape Coral, FL 33914	Pine Island Elementary 5360 Ridgewood Drive Bokeelia, FL 33922
Pinewoods Elementary 11900 Stoneybrook Golf Drive Estero, FL 33928	Ray V. Pottorf Elementary 4600 Challenger Blvd Fort Myers, FL 33912	Rayma C. Page Elementary 17000 S. Tamiami Trail Fort Myers, FL 33908
Riverdale High 2600 Buckingham Road Fort Myers, FL 33905	River Hall Elementary 2800 River Hall Parkway Alva, FL 33920	Royal Palm Exceptional Center 3050 Indian Street Fort Myers, FL 33916
San Carlos Park Elementary 17282 Lee Road Fort Myers, 33967	Skyline Elementary 620 S.W. 19th Street Cape Coral, FL 33991	South Fort Myers High 14020 Plantation Road Fort Myers, FL 33912
Spring Creek Elementary 25571 Elementary Way Bonita Springs, FL 34135	Sunshine Elementary 601 Sara Avenue Lehigh Acres, FL 33971	Support Services Annex 3308 Canal Street Fort Myers, FL 33916
Tanglewood Elementary 1620 Manchester Blvd Fort Myers, FL 33919	The Alva School 17500 Church Avenue Alva, FL 33920	The Sanibel School 3840 Sanibel-Captiva Road Sanibel, FL 33957
Three Oaks Elementary 19600 Cypress View Drive Fort Myers, FL 33967	Three Oaks Middle 18500 Three Oaks Pkwy. Fort Myers, FL 33912	Tice Elementary 4524 Tice Street Fort Myers, FL 33905
Tortuga Preserve Elementary 1711 Gunnery Road N. Lehigh Acres, FL 33971	Trafalgar Elementary 1850 S.W. 20th Avenue Cape Coral, FL 33991	Trafalgar Middle 2120 Trafalgar Pkwy Cape Coral, FL 33991
Treeline Elementary 10900 Treeline Avenue Fort Myers, FL 33913	Tropic Isles Elementary 5145 Orange Grove Blvd. North Fort Myers, FL 33903	Varsity Lakes Middle 801 Gunnery Road Lehigh Acres, FL 33971
Veterans Park Academy for the Arts 49 Homestead Road S. Lehigh Acres, FL 33936	Villas Elementary 8385 Beacon Blvd. Fort Myers, FL 33907	Lee County Public Education Center 2855 Colonial Blvd. Fort Myers, FL 33966
District Warehouse Operations 3308 Canal Street Fort Myers, FL 33916-6594	Vince Smith Center 2450 Prince Street Fort Myers, FL 33916	Lee Adolescent Mothers Program (LAMP) 3650 Michigan Ave. Suite 2 Fort Myers, FL 33916
Student Assignment Lehigh Acres Office 1262 Wings Way Suite 207 Lehigh Acres, FL 33936	SW Florida Public Service Academy 4312 Michigan Avenue Fort Myers, FL 33905	Transportation Central 3234 Canal Street Fort Myers, FL 33916
Transportation East 3291 Buckingham Road Fort Myers, FL 33905	Transportation Leonard 301 Leonard Blvd. Lehigh Acres, FL 33971	Transportation South 14701 Ben C. Pratt Six Mile Cypress Parkway Fort Myers, FL 33912
Transportation West 450 N.W. 14th Avenue Cape Coral, FL 33909	PACE Center for Girls of Lee County 3800 Evans Avenue Fort Myers, FL 33901	AMI Kids Southwest Florida 1190 Main Street Fort Myers, FL 33931
SW Florida Detention Center 2525 Ortiz Avenue Fort Myers, FL 33906	Success Academy 3650 Michigan Avenue Fort Myers, FL 33916	

Lee County Charter Schools:

Acceleration Middle School 3365 Seminole Avenue Fort Myers, FL 33916-1429	Bonita Springs Charter School 25380 Bernwood Drive Bonita Springs, FL 34135	Cape Coral Charter School 76 Mid Cape Terrace Cape Coral, FL 33990
Edison Collegiate High School 8099 College Parkway Fort Myers, FL 33919	Christa McAuliffe Charter Elementary 2817 SW 3rd Lane Cape Coral, FL 33991	City of Palms Charter High 2830 Winkler Avenue, Ste. 201 Fort Myers, FL 33916

Coronado High School 3057 Cleveland Avenue Fort Myers, FL 33901	Donna J. Beasley Technical Academy 13830 Jetport Commerce Parkway, Suite No. 6 Fort Myers, FL 33913-7726	Florida SouthWestern Collegiate High School-Lee 8099 College Parkway Fort Myers, FL 33919-5566
Gateway Charter Elementary 12850 Commonwealth Drive Fort Myers, FL 33913	Gateway Charter Intermediate 12770 Gateway Boulevard Fort Myers, FL 33913-8654	Gateway Charter High 12770 Gateway Blvd Fort Myers, FL 33913
Goodwill LIFE Academy 5100 Tice Street, Suite D Fort Myers, FL 33905-5203	Harlem Heights Community Charter 15570 Hagie Drive Fort Myers, FL 33908	Island Park High School 16520 S. Tamiami Trail, Suite 190Fort Myers, FL 33908-5349
The Island School P.O. Box 1090 135 1st Street W. Boca Grande, FL 33921-1090	North Nicholas High School 428 SW Pine Island Road Cape Coral, FL 33991-1916	Northern Palms Charter High 13251 North Cleveland Avenue North Fort Myers, FL 33903
Oak Creek Charter School of Bonita Springs 28011 Performance Lane Bonita Springs, FL 34135	Oasis Charter Elementary 3415 Oasis Blvd, Cape Coral, FL 33914	Oasis Charter Middle School 3507 Oasis Blvd. Cape Coral, FL 33914
Oasis Charter High School 3519 Oasis Blvd. Cape Coral, FL 33914	Palm Acres Charter High School 507 Sunshine Boulevard North Lehigh Acres, FL 33971	Pivot Charter School 2675 Winkler Ave. Extension Suite 200 Fort Myers, FL 33901
Six Mile Charter Academy 6851 Lancer Avenue Fort Myers, FL 33912	Unity Charter School of Cape Coral 2107 Santa Barbara Boulevard Cape Coral, FL 33991	Unity Charter School of Fort Myers 4740 South Cleveland Avenue Fort Myers, FL 33907-1311

**ATTACHMENT A – PROPOSAL RESPONSE FORM
(Page 1 of 2)**

**THE SCHOOL DISTRICT OF LEE COUNTY, FLORIDA
DEPARTMENT OF PROCUREMENT SERVICES
ITN No. N177276LN
FIRE ALARM SYSTEM REPLACEMENTS**

DATE SUBMITTED: _____

PROPOSER NAME: _____

TO: The School District of Lee County Fort Myers, Florida

In addition to pricing, provide information required in response to Section 8.

Having carefully examined the “General Conditions”, and the “Detailed Specifications”, all of which are contained herein, the Undersigned proposes to furnish the following which meet the specifications:

**LOCATION 1
SOUTHWEST FLORIDA PUBLIC SERVICE ACADEMY**

<u>CATEGORY</u>	<u>TITLE</u>			
PERSONNEL	Supervisor	\$ _____ Hourly Rate	_____ Estimated Hours	\$ _____ Total Cost
	Laborer	\$ _____ Hourly Rate	_____ Estimated Hours	\$ _____ Total Cost
	Other _____	\$ _____ Hourly Rate	_____ Estimated Hours	\$ _____ Total Cost
WARRANTY	Warranty Period	_____ Years		
	Cost for Warranty Maintenance (if any)	\$ _____		
	Not to exceed cost for Materials & Equipment	\$ _____		
TOTAL COST FOR THIS LOCATION		\$ _____		

Printed Name: _____

Signature of authorized contractor representative: _____

Date: _____

**ATTACHMENT A – PROPOSAL RESPONSE FORM
(Page 2 of 2)**

**LOCATION 2
CYPRESS LAKE MIDDLE SCHOOL**

<u>CATEGORY</u>	<u>TITLE</u>			
PERSONNEL	Supervisor	\$ _____ Hourly Rate	_____ Estimated Hours	\$ _____ Total Cost
	Laborer	\$ _____ Hourly Rate	_____ Estimated Hours	\$ _____ Total Cost
	Other _____	\$ _____ Hourly Rate	_____ Estimated Hours	\$ _____ Total Cost
WARRANTY	Warranty Period	_____ Years		
	Cost for Warranty Maintenance (if any)	\$ _____		
	Not to exceed cost for Materials & Equipment	\$ _____		
TOTAL COST FOR THIS LOCATION		\$ _____		

**LOCATION 3
ALLEN PARK ELEMENTARY SCHOOL**

<u>CATEGORY</u>	<u>TITLE</u>			
PERSONNEL	Supervisor	\$ _____ Hourly Rate	_____ Estimated Hours	\$ _____ Total Cost
	Laborer	\$ _____ Hourly Rate	_____ Estimated Hours	\$ _____ Total Cost
	Other _____	\$ _____ Hourly Rate	_____ Estimated Hours	\$ _____ Total Cost
WARRANTY	Warranty Period	_____ Years		
	Cost for Warranty Maintenance (if any)	\$ _____		
	Not to exceed cost for Materials & Equipment	\$ _____		
TOTAL COST FOR THIS LOCATION		\$ _____		

Printed Name: _____

Signature of authorized contractor representative: _____

Date: _____

ATTACHMENT B – REFERENCE FORM

Provide three (3) references of similar size, scope and complexity to this ITN.

The District prefers businesses to provide three (3) references.

The District will consider Proposers with fewer than three (3) references, exclusive of the District. If fewer than three (3) non-District references are provided, the District will take into consideration the longevity and experience of the business, service to schools or government entities, and the nature of the service to be performed.

1. PROJECT NAME/DESCRIPTION: _____

CONTACT PERSON: _____

TITLE: _____

PHONE: _____

EMAIL: _____

PROJECT SIZE: \$ _____

2. PROJECT NAME/DESCRIPTION: _____

CONTACT PERSON: _____

TITLE: _____

PHONE: _____

EMAIL: _____

PROJECT SIZE: \$ _____

3. PROJECT NAME/DESCRIPTION: _____

CONTACT PERSON: _____

TITLE: _____

PHONE: _____

EMAIL: _____

PROJECT SIZE: \$ _____

ATTACHMENT C - INSURANCE REQUIREMENTS FORM

**The School Board of Lee County Florida
Insurance Requirements**

<u>INSURANCE TYPE</u>	<u>REQUIRED LIMITS</u>
<u>X</u> 1. Workers' Compensation	Statutory Limits of Florida Statutes, Chapter 440 and all Federal Government Statutory Limits and Requirements. Policy must include Employers Liability with a limit of <u>\$500,000.00</u> each incident.
<u>X</u> 2. Commercial General Liability (Occurrence Form) patterned after the 1995 I.S.O. form	<u>Bodily Injury & Property Damage</u> <u>\$1,000,000.00</u> Single Limit Per Occurrence
<u>X</u> 3. Indemnification: The Contractor, in consideration of One Hundred Dollars (\$100.00), the receipt and sufficiency of which is accepted through the signing of this document, shall hold harmless and defend The School Board of Lee County and its agents and employees from all suits and actions, including attorney's fees and all costs of litigation and judgments of any name and description arising out of or incidental to the performance of this contract or work performed there under. This provision shall also pertain to any claims brought against The School Board of Lee County by an employee of the named Contractor, any Subcontractor, or anyone directly or indirectly employed by any of them. The Contractor's obligation under this provision shall not be limited in any way by the agreed upon contract price as shown in this Contract or the Contractor's limit of, or lack of, sufficient insurance protection. The first One Hundred Dollars (\$100.00) or money received on the contract price is considered as payment of this obligation by The School Board of Lee County.	
<u>X</u> 4. Automobile Liability Owned/Non-owned/Hired Automobile Included	<u>\$1,000,000.00</u> Each Occurrence
<u>X</u> 5. Other Insurance as indicated below: a) Professional Liability b) Builder's Risk	<u>\$1,000,000.00</u> \$ -0-

ATTACHMENT D - ADDENDA ACKNOWLEDGEMENT FORM

It is the sole responsibility of each proposer to ensure that all addenda released are received; that all ITN and addenda requirements have been completed and that all required submittals have been included.

The undersigned acknowledges the receipt of any addenda. Include a copy of each addendum with proposal.

Addendum #1 _____ Date Issued: _____ Attached to proposal? __Y__N
Signature

Addendum #2 _____ Date Issued: _____ Attached to proposal? __Y__N
Signature

Addendum #3 _____ Date Issued: _____ Attached to proposal? __Y__N
Signature

Addendum #4 _____ Date Issued: _____ Attached to proposal? __Y__N
Signature

Addendum #5 _____ Date Issued: _____ Attached to proposal? __Y__N
Signature

ATTACHMENT E – DEBARMENT FORM

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transactions

This certification is required by the Department of Education regulations implementing Executive Order 12549, Debarment and Suspension, 34 CFR Part 85, for all lower tier transactions meeting the threshold and tier requirements stated at Section 85.110.

Instructions for Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion-Lower Tier Covered Transactions, without modification, in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may but is not required to, check the No procurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

NAME OF APPLICANT	PR/AWARD NUMBER AND/OR PROJECT NAME
PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
SIGNATURE	DATE

ED 80-0014, 9/90 (Replaces GCS-009 (REV.12/88), which is obsolete)

ATTACHMENT F - DRUG-FREE WORKPLACE CERTIFICATION

The undersigned proposer, in accordance with Florida Statue 287.087 hereby certifies that

_____ does:
Name of Business

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, employee assistance programs and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under proposal a copy of the statement specified in Paragraph 1.
4. In the statement specified in Paragraph 1, notify the employees that, as a condition of working on the commodities or contractual services that are under proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of Paragraphs 1 thru 5.

As the person authorized to sign this statement, I certify that this firm complies fully with the above requirements.

Signature of Authorized Officer _____

Date _____

ATTACHMENT G - PUBLIC ENTITY CRIMES FORM

**SWORN STATEMENT UNDER SECTION 287.133(3)(A),
FLORIDA STATUTES, PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Bid, Proposal or Contract No. _____ for _____.

2. This sworn statement is submitted by _____ (Name of entity submitting sworn statement) whose business address is _____ and (if applicable) its Federal Employer Identification Number (FEIN) is _____. If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement:_____.

3. My name is _____ and my relationship to the _____ (please print name of individual signing) entity name above is _____.

4. I understand that a “public entity crime” as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

5. I understand that “convicted” or “conviction” as defined in Paragraph 287.133(1)(b), Florida Statutes, means a violation of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.

6. I understand that an “affiliate” as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
 1. A predecessor or successor of a person convicted of a public entity crime; or
 2. as entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

7. I understand that a “person” as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term “person” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

8. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies.)

_____ Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor any affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989, AND (Please indicate which additional statement applies.)

_____The person or affiliate has not been placed on the convicted contractor list. (Please describe any action taken by or pending with the Department of General Services.)

(Signature)

Date: _____

STATE OF _____

COUNTY OF _____

_____ APPEARED IN PERSON BEFORE ME (the undersigned authority), who is personally known to me or provided the following identification _____, and affixed his/her signature in the space provided above on this _____ day of _____, 20_____.

NOTARY PUBLIC

My commission expires:

Form PUR 7068 (Rev. 11/89)

Attachment H

CORPORATE OVERVIEW, EXPERIENCE AND KEY PERSONNEL

Corporate Overview: (Company location(s); in business since; operated under other names; any company litigations or regulatory actions filed against; type of licenses)

Company Location(s):

Number of employees: (number of full time and number of part time)

List the names of personnel who currently hold a Universal Vendor Badge for Florida School Districts, or who hold current District contractor badges.

In Operation since: _____

Operated under any other names, if so list:

Any litigation or regulatory action in past 3 years? If so provide details.

ATTACHMENT K - SEALED PROPOSAL LABEL

Attach this “Sealed Proposal” label to the outside of proposal response envelope.

SEALED PROPOSAL * DO NOT OPEN *** SEALED PROPOSAL *** DO NOT OPEN*** SEALED PROPOSAL**

FROM: _____

ADDRESS: _____

DELIVER TO: THE SCHOOL DISTRICT OF LEE COUNTY
DEPARTMENT OF PROCUREMENT SERVICES
2855 COLONIAL BLVD.
FORT MYERS, FL 33966-1012

FIRE ALARM REPLACEMENTS
ITN NO.: N177276LN
OPENS: April 25, 2017 at 2:00 pm