



THE SCHOOL DISTRICT OF LEE COUNTY

PROCUREMENT SERVICES DEPARTMENT

Richard Cowie – Procurement Agent

ADDENDUM TO CONTRACT DOCUMENTS

ADDENDUM NO.: 3

PROJECT NAME: RFP No. N177293RC - Branding

DATE OF ISSUE: March 24, 2017

The following information shall be included in the ITN documents and is hereby made part of the contract documents in the form of clarification, addition, deletion or revision to the contract specifications.

NOTICE: With this addendum, the District hereby extends the ITN due date for responses to March 30, 2017 at 2:00 pm LOCAL time.

Additional questions/issues and District answers (District answers are italicized):

Q1. Was this RFP sent out earlier to other participants?

A1. This ITN was released on March 3, 2017

Q2. It appears the submission requires notarization - can this be sent as a follow up to the submission?

A2. Please follow submittal instructions, pgs. 11-13, Section 8. Attachment G requires notarization.

Q3. Is there an extension available for questions?

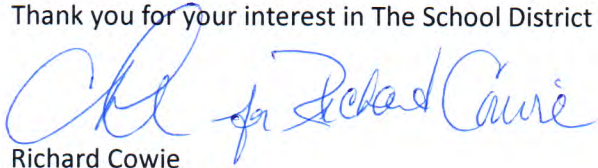
A3. The date to submit questions has been extended to March 27, 2017.

Q4. As a sole proprietor and certified, woman-owned small business some of the paperwork appears to not be applicable - we do not have any employees, we partner with other sole proprietors and consultants. How should these documents be handled for your RFP process?

A4. If you believe a form does not pertain to you or your organization, please submit the form with the letters "N/A" in the designated signature area.

There are no other changes at this time. Please acknowledge this addendum via Attachment D, Addenda Acknowledgement Form.

Thank you for your interest in The School District of Lee County.

A handwritten signature in blue ink, appearing to read "Richard Cowie". The signature is stylized and cursive.

Richard Cowie
Procurement Agent