



# PROCUREMENT SERVICES

## ADDENDUM TO CONTRACT DOCUMENTS

ADDENDUM NO.: 1

SOLICITATION NAME: ITB No. B237456JA – Specialty Diet Food

DATE OF ISSUE: June 9, 2023

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The following information shall be included in the ITB documents and is hereby made part of the contract documents in the form of clarification, addition, deletion or revision to the contract specifications.

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### Proposer's question/issue and District answers. (District answers are italicized.):

Q1. In regard to providing samples for each item in which I submit a price for may be a challenge. Some of these groceries are shelf stable however, some are frozen or need to be refrigerated. These items come in case quantities and will not have that kind of storage since I am trying to give you several options. Will you be set up to take in these food items at LCPEC? These are specialty food items that sometimes are out of stock or take 2 weeks to receive. I'm worried about the time restraints; we're looking at approximately 12 business days.

A1. *We do have the ability to receive and properly store all samples at the LCPEC. Because the samples are food items, it is particularly important to address the box(es) exactly as it is written in the specifications:*

*Lee County Public Education Center (LCPEC)  
Procurement Services  
Attn: Joni Al-Shabibi, Procurement Agent  
2855 Colonial Boulevard  
Fort Myers, FL 33966  
(239) 337-8129*

There are no other changes/questions at this time. Please acknowledge this addendum via Fillable Forms, Attachment B - Addenda Acknowledgement Form, in your submittal.

Thank you for your interest in The School District of Lee County.

Joni Al-Shabibi  
Procurement Agent