




Agenda Item Details

Meeting	May 23, 2023 - School Board Meeting Agenda - 6:00 PM
Category	I. Consent - Business Services
Subject	2. Approval to Award ITN No. N237435JA Food Supply and Distribution Services
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	29,000,000.00
Budgeted	Yes
Budget Source	Up to \$29,000,000.00 will be funded from budgeted Food and Nutrition Services funds. This agenda item is specifically for the approval of the award. Funds will only be expended within the existing resources of the applicable locations.
Recommended Action	Approval to award ITN No. N237435JA for Food Supply and Distribution Services, to HPS, LLC, as indicated on the attached tabulation sheet. This ITN will be effective for three years, beginning July 1, 2023 through June 30, 2026, with renewal options for three additional one-year periods, upon the written agreement of the vendor and the District, for up to \$29,000,000.00, for the first year of the base contract period of July 1, 2023 through June 30, 2024. HPS, LLC is a Group Purchasing Organization (GPO) that represents Gordon Food Services, Inc., the company that will be providing food and food related commodities to the District. The District will utilize this contract to purchase the majority of food and non-food products for District schools. It is estimated the District will purchase approximately \$28,000,000.00 in protein components such as chicken, beef, fish, pork and legumes; grain components such as pasta and rice; fruit and vegetable sides such as frozen vegetables, frozen fruit and cupped fruit; and condiments such as ketchup, mustard, mayonnaise, jelly, cream cheese and salad dressings. Non-food product purchases are estimated at \$1,000,000.00 and include disposable cafeteria items such as trays, bowls, cups, and lids. It is estimated the District will serve close to 17 million meal equivalents in the 2023-2024 school year, the majority of the components of the meals purchased through this contract. Approval authorizes the Superintendent to execute all related documents.
Goals	 Objective 5 - Increase Operational Efficiency and Effectiveness

Invitation to Negotiate No. N237435JA is for Food Supply and Distribution Services. The District will utilize this contract to purchase the majority of food and non-food products for District schools. HPS, LLC is a Group Purchasing Organization (GPO) who represents Gordon Food Services, Inc., the company that will be providing food and food related commodities to the District. It is estimated the District will purchase approximately \$28,000,000.00 in protein components such as chicken, beef, fish, pork and legumes; grain components such as pasta and rice; fruit and vegetable sides such as frozen vegetables, frozen fruit and cupped fruit; and condiments such as ketchup, mustard, mayonnaise, jelly, cream cheese and salad dressings. Non-food product purchases are estimated at \$1,000,000.00 and include disposable cafeteria items such as trays, bowls, cups, and lids. It is estimated the District will serve close to 17 million meal equivalents in the 2023-2024 school year, the majority of the components of the meals purchased through this contract. It is recommended the award be made to HPS, LLC, as indicated on the attached tabulation sheet, effective for three years, beginning July 1, 2023 through June 30, 2026, with renewal options for three additional one-year periods, for up to \$29,000,000.00, for the first year of the base contract period of July 1, 2023 through June 30, 2024. Thirty-nine vendors were notified of the ITN, one (1) vendor submitted a Proposal, one (1) vendor submitted a No Bid and 37 vendors did not respond.

There is 1 PDF attached.

[Contact Person: Dr. Ami Desamours, Chief Financial Officer, Business Services]



09. N237435JA - Tabulation.pdf (204 KB)

Motion & Voting

Approved as part of the Consent Agenda.

Motion by Debbie Jordan, second by Samuel Fisher.

Final Resolution: Motion Carried

Yea: Cathleen Morgan, Chris Patricca, Melisa Giovannelli, Debbie Jordan, Samuel Fisher, Jada Fleming, Armor Persons