

Related Entries: (Not identified at this time)

### Use of Facilities

School plants and facilities are intended primarily for educational purposes and for the benefit of students. The use of school plants and facilities shall be subject to the approval of the principal and based on the following priorities:

- (1) The requirements of the school program shall receive prior consideration in the use of school facilities.
- (2) Requests for use of school facilities for purposes other than the regular school program shall be considered in the following order of priority:
  - (a) The Adult Education Program shall take precedence over non-educational programs.
  - (b) School-related organizations
  - (c) School sponsored groups
  - (d) Non-school related individuals or groups
- (3) Any request for the use of a school facility by a non-school related individual or group shall be made in writing on the form provided by the Superintendent. The request shall be submitted first to the school principal who shall forward the request to the Superintendent or designee with a recommendation for approval or disapproval. Fee charges shall be in accordance with a schedule of charges provided by the Superintendent and approved by the Board. The Superintendent or designee is authorized to waive the entire fee when the organization using the facility will provide some benefit to the School District through or as a result of the activity conducted during use of the facility and does not charge a fee for participation in the activity. The Superintendent or designee may waive the entire rental fee for use by another governmental agency when the agency has entered into a reciprocal use agreement with the School Board of approximately equal value.
- (4) Non-school organizations or individuals may not use school equipment except by approval of the principal.
- (5) School equipment shall not be removed from school premises except by written approval of the principal.

- 45 (6) No less than 50% of all fees collected for the use of school facilities shall be remitted  
46 to the School Board through the Superintendent.  
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- 48 (7) Any individual or organization granted the use of any school facility shall be held  
49 responsible for any damage to the facility or equipment and shall pay for such  
50 damage as determined by the Board in addition to any fee charged.  
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- 52 (8) School plants and facilities may be made available for evacuation shelters during  
53 times of emergency upon approval of the Superintendent or persons designated by  
54 the Superintendent.  
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57 **STATUTORY AUTHORITY:** 1001.41, 1001.42, 1001.43, 1001.51, 1013.10, 1013.15,  
58 F.S.  
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60 Adopted: 2/5/13  
61 Revised: 9/22/15