



THE SCHOOL DISTRICT OF LEE COUNTY

VENDOR BID LIST NOTIFICATION FORM

Procurement Services Department
2855 Colonial Blvd.
Fort Myers, FL 33966
(239) 337-8180 • (239) 337-8200 fax
Email: ZoraidaEC@LeeSchools.net

Form with checkboxes for 'New Notification Form' and 'Updated Notification Form'.

Form fields for company information: Name of Company, Owner/President, Address, City, State, Zip, Toll-Free Phone, Fax, Website, Company E-Mail, Account Representative, Phone, E-Mail Address, Years in business, Federal EIN #, Florida Sales Tax #, and Minority Business details.

Filing of this Vendor Bid List Notification Form supplies information only. It does NOT register you as a vendor with the School District.

As a potential vendor of The School District of Lee County [SDLC], I \_\_\_\_\_ certify that: NAME

- [A] I am not an employee of SDLC and that to the best of my knowledge and belief, no relative or personal relationship exists which may be a potential conflict of interest between my organization and any employee or agent of SDLC.
[B] A Potential Conflict of Interest may exist between my organization and an employee of SDLC. Please explain potential conflict on an attached sheet.

Please indicate below the products/services you wish to furnish to the District. When the District issues a BID(s), RFP(s) and/or ITN(s) for the commodities you indicate, the District will attempt to notify you at the email address above.

Empty table for listing products/services to be furnished.

I certify:

- 1. To the best of my knowledge, the elements of information provided herein are accurate and true as of this date;
2. I understand that it is my responsibility to advise the Procurement Department in writing of any changes of information on this form;
3. My organization shall not provide any product or service without first having in our possession an authorized purchase order issued by the District Procurement Services Department.

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Signature, Printed Name, Title, and Date fields.