



THE SCHOOL DISTRICT OF LEE COUNTY

Audit Committee

**February 3, 2023 Meeting
6:00 PM**

Committee Members

Present:

Butch Swank
Jim Ward
Andrew Sund
Gerard Carrington

Jeffrey Davis
Paul Cohen
Dan Severson

Board Member Present: Armor Persons, Board Liaison

Lee County School District Personnel Present:

Kathy Dupuy-Bruno, Board Attorney
Dr. Christopher Bernier, Superintendent
Dave Newlan, Executive Director of Safety & Security

Recording Secretary: Dawn Revels

Public: n/a

WELCOME

The meeting was called to order by Dave Newlan, Executive Director for Safety & Security and Staff Liaison at 6:05 PM.

INTRODUCTIONS:

All present introduced themselves.



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ELECTION OF OFFICERS:

Nominations for Chairman:

Paul Cohen was nominated by Butch Swank
Dan Severson nominated Andrew Sund; Andrew deferred to Paul Cohen and withdrew his name from the nominations.
Paul Cohen was elected Chair by a unanimous vote of 7-0

Nominations for Vice-Chair:

Butch Swank was nominated by Paul Cohen.
No others were nominated and Butch was elected with a 7-0 vote.

REVIEW OF PARLIAMENTARY PROCEDURES, SUNSHINE LAW AND BOARD POLICIES 1.17, 1.171, AND 1.172

Kathy Dupuy-Bruno went over the Parliamentary Procedures, Sunshine Law, and Board Policies as they relate to the Audit Committee.

BOARD MEMBER'S REPORT

Mr. Persons stated his appreciation of all the hard work the Audit Committee is doing and he looks forward to working with the committee.

SUPERINTENDENT'S COMMENTS

The Superintendent commended the committee for their past work. This committee serves a purpose to the district and the audits are necessary for the district to improve and grow.

PLANNING SESSION FOR THE COMMITTEE

PUBLIC COMMENT: Andrew Sund Motioned for the public comment time continue as previously done-21 minutes totals time with 1-7 speakers having 3 minutes to speak; 8-14 having 2 minutes to speak; and 14-21 having 1 minute to speak.



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Gerard Carrington seconded the motion. Motion carried 7-0.

START TIME: Gerard Carrington made a motion for the meetings to start at 5:30 PM. This allows for those that work to be able to attend without interruption to their work day. Jeff Davis seconded the motion. Motion Carried 7-0

IN-PERSON OR ZOOM MEETINGS:

Andrew Sund made a motion to hold meetings via ZOOM unless there is a need for an in-person meeting. Jim Ward seconded the motion. After discussion, the motion was passed with a 6-1 vote. Dan Severson was the dissenting vote.

FREQUENCY OF MEETINGS

A motion was made by Andrew Sund to hold meetings monthly with the Chair having the discretion to request additional meetings if necessary. Jim Wad seconded the motion. Motion Carried 7-0.

PUBLIC COMMENT (3-MINUTE LIMIT)

No public comment.

GOOD OF THE ORDER:

Mr. Ward requested information and an explanation of the types of audits RSM performs for the district and the difference between the Finance Advisory Committee and the Audit Committee.

Kathy Dupuy-Bruno asked if the Audit Committee would be willing to attend a joint meeting with RSM and the School Board in June. All agreed they would be willing to attend.

Paul Cohen asked the extension requests be made through Dawn if RSM is not ready to present at the meeting.

Dawn will reach out to RSM on their availability for a meeting in late February or early March.

ADJOURNMENT:

A motion to adjourn the meeting was made by Jim Ward and seconded by Andrew Sund. Motion Carried 7-0



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Meeting adjourned at 7:36 PM.

The next meeting is scheduled for TBA

Minutes approved on 5/1/2023