



THE SCHOOL DISTRICT OF LEE COUNTY

Facility Development & Programming Services

3308 Canal Street, Fort Myers, FL 22916 ❖ Phone (239) 479-4206

Construction Advisory Committee | MINUTES

WEDNESDAY, FEBRUARY 5, 2020 – 4:30 PM
2855 COLONIAL BLVD. - TRAINING ROOM "D"

Attendees

Art Castellanos	Tania Prophet
Anthony Cherubin	Ryan Richards, Chair
Blanca Edwards	Robert Taylor
Dr. Ellis English	Rochelle Thimlar
Hoard, Steven	Scott Wolf
John Huether	
Jack McStravic	
John Montoya	

Absent

Jacqueline Brown
Darren Watkins

LCPEC Staff

Scott Reichenbacher, Staff
Liaison & Director
Melisa Giovannelli, Board
Member Liaison

Visitors

Fredrick Ross, Director of
Procurement Services
Tracey Adams, Coordinator of
Procurement Services

Recording Secretary

Julie Harper

AGENDA TOPICS

Welcome

Mr. Ryan Richards, called the meeting to order at 4:30 p.m. He called for introductions around the room to welcome new members.

Public Comment

None

Approval of Minutes

Mr. Richards called for a vote to approve the January 8, 2020. **Motion** was made by Mr. McStravic and **Seconded** by Ms. Prophet. **Carried 10-0** (Ms. Edwards, Mr. Hoard, and Mr. Wolf arrived after the motion was made.)

Board Member Update – Mrs. Melissa Giovannelli

Pursuant to the discussion regarding the RFQ process, Mrs. Giovannelli stated she thought it was important that minorities and local companies be considered for projects since this benefits the local economy.

Public Comment

Gordon Glover from Suffolk Construction stated his interest in attending the meeting was to learn more about the procurement process.

Procurement RFQ Questions & Concerns

Frederick Ross and Tracey Adams from Procurement attended the meeting to answer questions and concerns about the Procurement RFQ. Mr. Ross asked for recommendations from the CAC for making potential changes to the process. The following suggestions and concerns were discussed:

Scoring:

Mr. Richards talked about scoring. In the past the process entailed scoring on the written form (the book) and an oral presentation. Currently, scoring is solely based on the oral presentation. He would like to see a middle ground established for the process. A lengthy discussion took place among committee members regarding the scoring process for projects and getting access to the scores. Mr. Ross made note of their request to access the scores.

Minority Contracts:

Mr. Castellanos stated he would like to see an equity-based system and more minority participation. Dr. English agreed with Mr. Castellanos that minority participation is important because it benefits the local economy. He asked Mr. Ross if Procurement has a minority subcontractor code in place for contractors bidding on jobs. Mr. Ross responded there is no minority subcontractor code, but contractors are asked to submit a minority outreach plan.

Hiring Local Firms/Seven Year Requirement:

Mr. Taylor expressed concerns about hiring firms that are not from Lee County. He recommended contracting firms who have had an office in Lee County for at least one year prior to bidding on work. Additionally, he referred to an RFQ selection criterion, which requires submitting project history no greater than seven years in age and suggested rescinding this requirement. Mr. Ross suggested establishing standards a firm would be required to meet in order to qualify as a local contractor.

Project Grading:

Mr. McStravic asked Mr. Reichenbacher if construction projects are graded after completion. Mr. Reichenbacher responded that his team grades the project with the principal and construction manager to evaluate the service that was done. Project managers in his division are also evaluated as part of the KPI process. He commented evaluations were previously documented in books and presented to RFQ. He offered to resume providing this information to them if they are interested.

Town Hall Meeting:

Mr. Ross stated he will bring recommendations from the CAC membership to a public town hall meeting. Items to be covered will include local vendors, minority vendors, and scoring of presentations. He stated additional recommendations from the CAC can be emailed. Combined recommendations from the CAC and the public will be presented formally to the Board.

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Good of the Order

Mr. Richards discussed two state bills he anticipates will pass. House Bill 441 and Senate Bill 506 will increase the maximum limit of continuing service contracts to 4 million dollars. Mr. Reichenbacher expressed appreciation for the good job Procurement is doing.

Adjournment

Motion was made by Mr. Taylor to adjourn at 5:35 p.m. and **Seconded** by Mr. Wolf.
Carried 13-0.

NEXT MEETING: March 4, 2020 at 4:30 p.m. – Training Room “01-0202” (near lobby desk)

BOARD MEMBERS MARY FISCHER, Chair, District 1 | DEBBIE JORDAN, Vice Chair, District 4 | GWYNETTA S. GITTENS, District 5
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