



THE SCHOOL DISTRICT OF LEE COUNTY

Finance Advisory Committee

March 20, 2019

Meeting Minutes

Committee Members Present: Kenneth Boyd, Paul Cohen, Ramie Hall, David Moreland, MaryBeth Mouriz, Terence Phillips, (by phone), Lance Pullen, John Shannon, Jeff Werderman, Shawn Williams

Committee Members Absent: Shanelle Cruz, Jonathan Heiland, Julie Martinez, Daryl Teblum, Raul Toledo

Student Liaison: Will Holderfield

Board Member: Chris Patricca

Lee County School Personnel Present: Dr. Greg Adkins, Greg Blurton, Kelly Letcher

Recording Secretary: Barb Gill

Public: Gwynetta Gittens

WELCOME

Paul Cohen welcomed everyone to the meeting at 4:05 p.m. He then recognized Will Holderfield, our Student Liaison, who was awarded a Golden Futures Scholarship from Florida SouthWestern State College for all four years. He also receives a four year teaching position at the School District of Lee County upon graduation.

APPROVAL OF MINUTES

A motion was made to approve the February minutes. The motion passed unanimously.

PUBLIC COMMENT (3 MINUTE LIMIT)

No public comment.

BOARD MEMBER'S REPORT

Chris Patricca began by introducing Board Member, Gwynetta Gittens, to everyone. She then explained that she had requested the following item to be added to the agenda: *Internal Auditor, Discuss Job Description*.

INTERNAL AUDITOR, DISCUSSION OF JOB DESCRIPTION

The following items were discussed regarding the Internal Auditor position for the School District.

- The first discussion was regarding the word "hire". Whether it means hiring someone who will be "on staff" or if it will be contracted out.

- Possibly outsource, with a *Memorandum of Understanding*, with the Clerk of Courts, to manage the workload. A question arose, “Would the auditor have the experience in IT, Financials, Human Resource, etc., to handle the audit?”
- The challenge of needing to fill the position by July 1, 2019.
- Even though the District is audited every year, the State is demanding the District to “hire” an Internal Auditor.
- Regarding the cost of the audit, David Moreland stated, “An outside auditor will add in a lot more “fluff,” (expense), than the cost of an in-house Internal Auditor.”
- Dr. Adkins questioned how this new position would “dovetail” with the District’s current scheduling of audits which are a State audit every three years and an external auditing firm the other two years.
- Some districts are hiring out where others are hiring within to fulfill the directive.
- Dr. Adkins shared with the committee that Miami Dade is able to comply with this requirement due to the fact that they employ 16 attorneys, where our District employs 2; one Board Attorney and one Staff Attorney.
- Greg Blurton stated that we would have to find someone or a team of individuals that would have the expertise and understand of the whole scope of the District, and then determine the cost.

The committee then reviewed the two Internal Auditor job descriptions. Paul Cohen gave suggestions on various areas within the description.

The meeting ended with a discussion of the Gibson Report regarding the Maintenance Department. Dr. Adkins stated that he has the desire to look into the business processes that are used in the Maintenance Department. He then continued by stating that he would like the Board to consider contracting with Newport Board Group (consulting firm), to advise us relative to Operation Division. They would also help the District in the recruitment of the Chief Operating Officer and look at the management structure and how that integrates with the other divisions.

GOOD OF THE ORDER

The meeting was adjourned at 6:30 p.m. The next meeting is scheduled for April 17, 2019, in the Intervention Training Room, which is located in Room 01-0202, located right beside our regular meeting room, at 2855 Colonial Boulevard, Fort Myers, Florida.