

Approved 9/25/06

THE SCHOOL DISTRICT OF LEE COUNTY

*District Advisory Council  
Executive Committee Meeting Notes  
August 28, 2006*



Present: Peggy Bos, Donna Butts, Andy Erickson, Orlando Figueroa, Cynthia Lott, Michael McNerney, Elinor Scricca

Recording Secretary: Susan Johnson

### **Welcome**

Dr. Lott called the meeting to order at 5:34 p.m., and welcomed everyone back for another school year.

### **Meeting Dates**

The meeting dates for DAC and Executive DAC were reviewed. It was noted that the only date that might be an issue is Wednesday, February 14, 2007 (regular DAC meeting).

### **Review of May 10, 2006 Meeting Minutes**

The Committee asked Mrs. Johnson to display all of the voting results from the Strategic Listening Survey in the minutes of May 10, 2006.

### **Strategic Listening Results**

The Committee decided that Mrs. Johnson should put a link for the Strategic Listening Survey results in the minutes of the May 10<sup>th</sup> meeting and then the DAC Committee Members could all have a copy to view at any time. It was also decided that the PowerPoint presentation could be displayed on the screen as the results are reviewed. Mrs. Johnson was asked to check with Tonya Asfour to see if she would be available to handle this request. Dr. Scricca shared that there is a Board Workshop scheduled for September 12<sup>th</sup> to discuss School Board Advisory Committee membership and the results of the survey will be reviewed at that time. She will bring this back to the District Advisory Council the next day (September 13<sup>th</sup>) at the regular DAC Meeting. It was decided that survey questions/ results #1, #10, and #12 would be brought up to DAC for input.

### **Chairperson Responsibilities**

The document "Board Advisory Committee Chairperson Duties" was distributed. It was decided that a nominating committee would be selected at the next DAC meeting. Mrs. Johnson will send out an e-mail that all name submissions for elections will be submitted to her at [SusanMJ@leeschools.net](mailto:SusanMJ@leeschools.net). Election of new officers will take place at the October meeting when the new Board-appointed members are on-board.

### **Selecting Representatives for Calendar Committee**

It was noted that obtaining representatives for the Calendar Committee needs to be added to the agenda.

### **DAC Notebooks**

It was agreed that the chairpersons for the breakout group subcommittees need to stick to their agenda and guidelines. There will be new chairpersons for subcommittees at the October meeting. Mrs. Johnson was asked to look in last year's minutes for guidelines.

It was noted that there should be a break-out group for new members to get them up-to-speed. It was decided that Mrs. Johnson would check with Mr. Martin to see if he is planning to have an orientation workshop for new members.

### **Other Items for Discussion**

There was discussion about promoting the District Advisory Council within the community so that it has support. Mr. McNerney stated that he will speak with Dr. Browder on appropriate ways to advertise/ promote DAC. Mr. McNerney noted that the Parent Guide that is distributed to all parents should have a section about DAC. It was also noted that a SAC brochure was created and that next year it would be beneficial to have a paragraph explaining DAC or a separate brochure.

It was noted that a statement from Dr. Browder in support of DAC that could be shared at one of the first meetings would be beneficial. Also, it would be a positive way to start the new school year, if he could welcome the group and express appreciation for their time and commitment to DAC at the first or second meeting.

The Executive Committee drafted the agenda as follows for the September 13, 2006, District Advisory Council meeting:

- I. Call to Order
- II. Approval of Minutes of the 5/ 10/ 06 Meeting
- III. Public Comment (Agenda Items)
- IV. Board Member Update
- V. Dates for DAC Meetings – Possible Conflict with February 14, 2007
- VI. Representatives for Calendar Committee
- VII. Nominating Committee
- VIII. Strategic Listening Results
- IX. Breakout Group Discussions: Charges - Questions/ Responses to #1, #10, #12 of the Strategic Listening Survey
- X. Breakout Group Reports
- XI. Public Comment (Non-Agenda Items)
- XII. Good of the Order
- XIII. Adjourn

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The District Advisory Council Executive Committee meeting adjourned at 7:37 p.m., with a motion by Orlando Figueroa and a second by Donna Butts.

**The next meeting of the Executive Committee is scheduled for Monday, September 25, 2006, at 5:30 p.m., in the Superintendent's Conference Room on the third floor of the Dr. James A. Adams Public Education Center, located at 2055 Central Avenue, Ft. Myers, Florida.**

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Respectfully submitted,  
Susan M. Johnson