



THE SCHOOL BOARD OF LEE COUNTY

Compliance Advisory Committee

Lee County Public Education Center

Monday, August 13, 2007

6:00 p.m.

Committee Members Present: Nicholas Alexander, Mike Arno, Lynne Lampila, Vicki Santini, Richard Young

Committee Members Absent (Excused): Lynn James, James Hebner

Committee Members Absent (Unexcused): Arlene Franklin, Charles Gutekunst, Tim Loughren, Patricia Ward

Board Liaison Present: Dr. Jane Kuckel

School District Personnel Present: Julie Nieminski, School Board Auditor, Bob Brown, Assistant Director of Internal Audit

Guests:

Recording Secretary: Sarah Cox

Welcome and Opening Remarks

Richard Young opened the meeting at 6:00pm.

Board Member Comments

Dr. Kuckel stated she would like to progress in tonight's meeting and establish a topic which the Committee can dig into. She shared with the Committee that the Board will be reappointing and selecting new Committee members in September.

Dr. Kuckel stated she would get an update from Dr. Browder on the progression of the Call Center.

Public Comment (Agenda Items only)

N/A.

New Business

Bob Brown described to the Committee his duties as the Assistant Director of Internal Audit. Most of his duties include managing compliance of school internal funds to ensure they are reporting and using their funds correctly and efficiently. Bookkeepers are provided a handbook which describes District procedures and Florida Board of Education rules. The District has eighty one schools whose cash disbursements and cash receipts are audited by the Internal Audit Department monthly.

Julie Nieminski described her duties as School Board Auditor. She ensures compliance in several areas, and the efficiency and effectiveness of District operations and finances. This year one of her projects includes taking a closer look at the Property & Records Department. She is also looking at the language provided in the District's Consultant Contract and may make revisions for better clarification. From the several topics discussed, the Committee decided to look into audit findings from last year which will be provided by Mrs. Nieminski and Mr. Brown.

Approval of Minutes

(June 11, 2007)

The minutes were approved as presented.

Public Comment (Open)

N/A.

Good of the Order

APPROVED – 9/10/2007

N/A

Next Meeting Date

The next meeting date of the Compliance Advisory Committee will be Monday, September 10, 2007 at 6pm at the Lee County Public Education Center located at 2855 Colonial Blvd., Fort Myers, in conference room number 842.

Adjournment

The meeting was adjourned at 7:30pm.