

	<p style="text-align: center;">THE SCHOOL BOARD OF LEE COUNTY <i>Compliance Advisory Committee</i> Dr. James A. Adams Public Education Center Monday, June 12, 2006 6:00 p.m.</p>
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Committee Members Present: Dr. Timothy Butts, Mr. Jack Eikenberg (Chairman), Mr. James Hebner, Ms. Lynne Lampila, Mr. Orin Opperman, Mr. Richard Young

Committee Members Absent: Ms. Arlene Franklin (Vice-Chairman), Mr. Gary Griffin, Mr. Charles Gutekunst, Mr. Raymond Rhodes, Ms. Vicki Santini, Ms. Patricia Ward

Board Liaison: Dr. Jane Kuckel

District Staff Liaison: Mrs. Greta S. Campbell

Guests: Mrs. Linda Boyle; Mr. Joe Donzelli, Mrs. Julie Nieminski

Recording Secretary: Mrs. Lisa Meo

Welcome

The Chairman opened the meeting at 6:05p.m., welcomed everyone and made the following reports:

- He will be presenting the Committee’s next Quarterly Report to the School Board at the June 20, 2006 Board Briefing Meeting and will go on record with reports on the Call Center and spending caps.

Public Comment (Agenda Items only)

None

Approval of Minutes

(April 24, 2006)

The Chairman asked if there were any further changes/ corrections to the Minutes of the April 24, 2006 and May 8, 2006 meetings. Hearing none he called for a Motion to approve the Minutes as corrected. Motion was made, seconded, and carried 6-0.

Board Member Comments

None

Board Auditor Comments

Mrs. Nieminski reported that she has reviewed 108,000 invoices under \$25,000 each, totaling over \$7 million. It is an extensive process and she will be submitting a report to the Board after analyzing all of the data. Mr. Eikenberg stated that Board Member Bob Chilmonik has recommended that all purchase orders of \$5,000 or more should be approved by the School Board, rather than the current threshold of \$25,000. Dr. Kuckel stated that, rather than changing the amount of the purchase order, it is the procedural policy that needs to be reviewed; and, as a matter of fact, some districts are actually moving to a \$50,000 threshold. So far, she has perceived no wrongdoing and is not willing to rush ahead with the \$5,000 threshold recommendation. After general discussion, the Chairman called for a motion recommending maintaining current \$25,000 threshold and revisiting the subject after receiving the Board Auditor’s final report. Motion made, seconded, and carried 6-0.

New Business

OPPAGA Update

Mrs. Linda Boyle, Teacher-on-Assignment for Quality, Continuous Improvement, and Planning, reported that the yearly update to OPPAGA and the Legislature regarding progress in areas of recommendation was due soon and that there were just a couple more things to finish up. She joined the Committee in a general discussion on compliance and progress; distinctions between the OPPAGA report and the Strategic Plan (two distinctly separate documents that are not related to one another – OPPAGA Report created by the State and contains recommendations regarding fiscal management practices; Strategic Plan created internally and contains goals we want to reach/achieve as a District); and how to measure and track cost-saving measures, among other things. Mrs. Boyle also took some time to explain that, when the OPPAGA report first came out, the District’s management structure was different and some of the recommendations no longer “fit” when things changed later. The District actively worked with the OPPAGA folks to “re-fit” the recommendations to the new structure so that they were workable and this is why it may seem that some of the recommendations were not implemented.

Mrs. Boyle shared that the Strategic Plan is being reviewed for changes/ revisions and she will be giving a report to the School Board at the July 31st Briefing Meeting.

Communications Plan; Call Center/ Hotline

Communications Plan: Mr. Joe Donzelli, Director of Communications, reported that his Department has been working diligently to improve all aspects of the District’s internal and external communications systems. He explained that the goal is to increase effective communication at all levels within the District and the community and to make information readily available in a number of formats. He shared a handout summarizing the new Communications Plan, which will “reflect current and future technologies...used to disseminate information...and support the District’s Strategic Plan.” Among the topics discussed were the District’s website (new web address, new look, web channel for news videos, photo gallery, PodCasts, online chats); standardization (business cards, e-mail addresses, printed materials); the District logo; communication and interaction with the media; and community outreach. The Committee asked Mr. Donzelli how they could be of assistance and he shared that the Committee Members could ask people in the community what they like/ don’t like about the website and how they get their news, explaining that this sort of feedback will help guide the direction and implementation of improvements.

Call Center/ Hotline: Mr. Donzelli then spent time further discussing the Committee’s issues concerning the Call Center/ Hotline. After general discussion on the intent and structure, among other things, it was the consensus of the Committee to table the topic for now and re-visit it at a future meeting. In the meantime, the Chairman would summarize the Committee’s concerns in the June Quarterly Report to the Board.

Public Comment

None

FINAL – Approved 08/14/06

Good of the Order

The Chairman announced that the Committee would not meet in July and that the next meeting would be on August 14, 2006.

Next Meeting Date

The next meeting of the Compliance Advisory Committee is scheduled for **Monday, August 14, 2006**, at 6:00 p.m. in the Superintendent's Conference Room on the third floor of the Dr. James A. Adams Public Education Center, 2055 Central Avenue, Fort Myers, Florida.

Adjournment

The Chairman adjourned the meeting at 8:20 p.m.

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