



**VISION:**  
*To be a world-class school system.*

**THE SCHOOL BOARD OF LEE COUNTY**  
**School Board Briefing Meeting – MINUTES**  
**(School Board Meeting Room, 2855 Colonial Blvd., Fort Myers, FL)**  
**Tuesday, December 14, 2010**

---

**Attending**

Mr. Thomas Scott, Chairman	Dr. Lawrence D. Tihen, Interim Superintendent/Secretary
Ms. Mary Fischer, M.A., Vice Chairman	Mrs. Heather Hawkins, School Support Attorney
Mrs. Jeanne Dozier, Member	
Dr. Jane E. Kuckel, Member	
Mr. Don Armstrong, Member	Mrs. Susan Johnson, Recording Secretary

---

Ms. Fischer called the Briefing Meeting of December 14, 2010, to order at 3:11 P.M. Mrs. Heather Hawkins, the School Support Attorney, was present in Mr. Martin's absence.

**A. Item(s) with Guests**

1. Board Advisory Committee Chair Reports

Representatives from the five Board Advisory Committees delivered an update on their respective committee's activities:

Continuous Systemic Improvement Advisory Committee – Mr. Todd Rinehart, Chairman, stated that in September the CSI Advisory Committee reviewed the revised Strategic Plan Goals targeted through 2012-13. The committee considers the plan to be very dynamic. In October the Transportation Audit was reviewed as was an overview of the Schools' Safety Plan and Procedures. In November, recommendations were made to improve questioning on school surveys.

Finance Advisory Committee – David Hall, Chairman (*report submitted*). Mr. Hall stated that he has concerns with attendance at meetings. It was agreed that the process for handling Board Advisory Committee attendance/absences will be shared with the Board.

District Advisory Committee – Andy Erickson, Chairman (*handout provided*). Mr. Erickson requested that themes/topics for discussion by the council be established and shared.

Construction Advisory Committee – Gary Griffin, Chairman (*handout provided*)

Curriculum Advisory Committee – Patti Lochner, Chairman (*handout provided*). Parental involvement was discussed. Mrs. Dozier requested that the Board consider developing policy to enhance parent involvement. Mr. Scott suggested that it be identified what the Board can and cannot do with regard to establishing policy requiring parental involvement. Dr. Kuckel suggested that this topic be scheduled for a future workshop.

2. School District Financing

Mrs. Greta Campbell, Mr. Jerry Ford, and Mr. Bob Gang shared information with the Board regarding the transfer of certain proceeds remaining in prior Certificates of Participation (COPs); Qualified School Construction Bonds; and Refunding of the School Board's Certificates of Participation (COPs), Series 2002A.

---

**B. Board Members**

## 1. Special Areas of Board Involvement / Reports

Mr. Scott: attended the Quality Improvement Advisory Committee meeting, the CSI Committee meeting, the Foundation Grants Award reception, Reconnecting Lee Building meeting and visited High Tech-Central. Mr. Scott suggested that the District consider expanding the “urban” farming concept in middle schools.

Mr. Armstrong: noted that he is proud of our school grades and that he is visiting schools. He had a meeting with a Cape Coral City Councilman, staff, LCEC and FPL representatives regarding streetlights at bus stops. Another meeting is to be scheduled in the next few months and he will keep the Board updated.

Dr. Kuckel: stated that she is looking forward to working with the Finance Advisory Committee. She thanked everyone for their expertise in the two productive workshops that have been held. Dr. Kuckel suggested that the Board again discuss at a future workshop the process for handling requests from Board Members for information.

Mrs. Dozier: requested that if a Board Member reviews files, etc., that the request to do so be shared with all Board Members so all may have the opportunity to review the information. Mrs. Dozier noted that about 35 schools participated in the Edison Home Christmas Tree Party. Classrooms that participated received a \$25 contribution from the Edison Home. She thanked the District’s Food Service Department for providing cookies. Mrs. Dozier provided a handout on Onsite Employer Clinics (handout on file) that she received at the December FSBA meeting. She requested that the Board give direction to the Superintendent to move forward with establishing a District Health Clinic.

**Consensus – to gather information from the Sheriff’s Office, other districts etc., for discussion at a future workshop. The purpose of the workshop is to hear presentations to identify and establish what the District’s needs are for inclusion in an RFP.**

Mrs. Dozier suggested that the Board consider joining the FSBA Purchasing Consortium. She noted the opportunity to meet the Legislative Delegation at Edison State College on Dec. 15<sup>th</sup>. Mrs. Dozier asked for a volunteer to be the alternate Legislative liaison, as well as the alternate for the FSBA Board of Directors. Dr. Kuckel agreed to do both.

Ms. Fischer: thanked Mrs. Dozier and Dr. Kuckel for helping the new Board Members with their transition to the Board. Ms. Fischer noted that she has attended meetings for DAC, SHAC, and Learning for Life.

**C. Academic Services – Dr. Constance Jones**

## 1. School Improvement Plans 2010/11

Dr. Connie Jones noted that each Board Member was provided a disk with the School Improvement Plans. It was noted that these plans are required by statute and they serve in guiding schools to pursue appropriate goals and are also used in the spring for reviews/evaluations. She explained the process of getting the School Improvement Plans into final form. She thanked Dr. Richard Itzen and Mrs. Linda Boyle for making sure the District is in compliance.

**D. Administrative/Support Services – Mr. Bill Moore (None)****E. Business Services – Mrs. Greta Campbell / Dr. Ami Desamours (None)****F. Human Resources – Dr. Greg Adkins (None)****G. Executive Services – Dr. Larry Tihen**

1. School Bell Times 2011-12 (*Memo sent December 13, 2010-Respond to Questions*)

There was discussion regarding changing morning bell times for high schools and second start elementary schools and adding 25 minutes of instructional time to high schools. Dr. Jones shared the reasoning behind these proposed changes. After some discussion, Mrs. Dozier suggested that start times for high schools remain the same as last year and the recommended additional 25 minutes of instructional time be added to the end of the day.

2. Board Policies

With regard to new draft Policy 4.10, *Teen Dating Violence or Abuse*, Ms. Fischer requested that a training plan for administrators and school-based staff be brought back to the Board for discussion.

With regard to Policy 4.16, *Student Attendance for Grades PreK-12*, Mr. Scott suggested considering adding language regarding contract, students coming to school prepared, etc, starting with section identified as line 179.

**H. Public Comment** (*None*)

**I. Board Attorney's / Superintendent's Comments**

**Mrs. Hawkins** (*None*)

**Dr. Tihen** noted the hard work of the Board Advisory Committees.

Ms. Fischer adjourned the December 14, 2010, Briefing Meeting at 5:15 P.M.

---

---

---

**Mary Fischer, M.A.**, Meeting Chairman

ATTEST:

---

**Lawrence D. Tihen, Ph.D.**, Interim Superintendent/Secretary

An audio-visual recording of this meeting has been produced to provide a verbatim record of the proceedings and may be viewed on the School District's Website at [www.leeschools.net/stream](http://www.leeschools.net/stream) Members of the public wishing to obtain a copy of the recording of this or any meeting of the School Board must make a request through the District's Communications Department at (239) 337-8327.