



**VISION:**  
*To be a world-class school system.*

**THE SCHOOL BOARD OF LEE COUNTY**  
**School Board Briefing Meeting – MINUTES**  
**(School Board Meeting Room, 2855 Colonial Blvd., Fort Myers, FL)**  
**Wednesday, July 29, 2009**

---

**Attending**

Mr. Steven K. Teuber, Vice Chair	Dr. James W. Browder, Secretary and District Superintendent
Mr. Robert D. Chilmonik, Member	Mr. Keith Martin, Board Attorney
Dr. Elinor C. Scricca, Member	Mrs. Donna Lesansky, Recording Secretary

---

Mr. Teuber called the Briefing Meeting of July 29, 2009, to order at 2:52 P.M. He stated that neither Dr. Kuckel nor Mrs. Dozier would be attending the meeting, as the former was out of town and the latter was tending to family matters.

**A. Item(s) with Guests** (*None*)

**B. Board Members**

1. Special Areas of Board Involvement / Reports

Mr. Chilmonik: offered congratulations to Treeline Elementary for hosting the Governor's visit in connection with Adoption Awareness Week; stated that he attended the Editorial Board Meeting of the News-Press; reminded everyone that this is storm season and that an All Hazards Guide is available in the LCPEC cafeteria; congratulated Dr. Browder on his appointment to the Florida Association of School District Superintendents' Board of Directors.

Dr. Scricca: stated that she spoke to the Fort Myers Beach Chamber of Commerce and participated in their distribution of scholarship money; stated that she also attended a meeting of the Republican Women Federated where she presented an overview of the District; stated that she attended the Golden Apple Consortium Meeting on Captiva; stated that she attended the Estero Chamber of Commerce's Annual Meeting and that Meg Judge spoke very positively about the School Board.

Mr. Teuber: no comments.

**C. Academic Services** – Dr. Constance Jones (*None*)

**D. Administrative/Support Services** – Mr. Michael McNerney

1. Change Orders – June 2009

A packet containing the information was included in the Briefing Meeting packets for review by the Board Members.

**E. Business Services** – Mrs. Greta Campbell / Dr. Ami Desamours (*None*)

**F. Human Resources** – Dr. Greg Adkins (*None*)

**G. Executive Services – Dr. James Browder**

1. Policies / Rules
  - a. Policy 5.26, Managerial Discipline Guidelines for Transportation Employees (revised) (8/11)
  - b. Policy 5.09, Substitute Teachers (revised) (8/11)
  - c. Athletic Manual for FY10 (8/11)
  - d. FY10 Middle School Program of Studies (8/11)
  - e. FY10 High School Program of Studies (8/11)
  - f. FY10 Student Progression Plan (8/11)

Dr. Browder briefly reviewed some of the changes to the above documents.

**H. Public Comment (None)****I. Board Attorney's / Superintendent's Comments**

**Mr. Martin** presented a *School Law Minute* dealing with Public Records Law, particularly personnel files. He stated that: (1) there is no requirement to notify an employee when a request to review his/her personnel file is received, but that a log of such requests must be maintained; (2) compliance with the request may not be delayed until such time that the employee is notified or can be present; (3) personnel files are a matter of public record, unless an exemption exists such as information pertaining to: annuity accounts, direct bank deposits, drug test results, Employee Assistance Program participation, performance evaluations (for a specified time), medical records, Social Security numbers, and investigations (until completed); and (4) all records maintained in the District on an employee are consider to be part of that individual's personnel file and that no separate, "confidential" files may be maintained.

Mr. Martin responded to Mr. Chilmonik's questions regarding application of the Public Records Law to accounts on Facebook and Twitter.

**Dr. Browder:** informed the Board that he would be sending them a memorandum regarding Salary Schedule "N" and the Administrative Salary Schedule, both of which will be brought to them for approval at the August 11<sup>th</sup> Board Meeting; he added that there were no material changes to either; stated that he was working with the Chair regarding dates for next year's Board meetings and that information would be presented to them shortly; reminded the Board that he would be leaving after the 6:00 P.M. Board Meeting and would return to the District late tomorrow; he added that Mr. McNerney would be in charge of the District in his absence.

The July 29, 2009, Briefing Meeting adjourned at 3:09 P.M.

---

---

---

**Steven K. Teuber, J.D.,** Meeting Chair

ATTEST:

---

**James W. Browder, Ed.D.**, Secretary and District Superintendent

*An audio/visual tape of this meeting has been produced to provide a verbatim record of the proceedings. Members of the public may obtain a copy of the tape of any meeting by making a request for such through the Communications Department and paying the actual cost of copying the tape. Members of the public may view any Board meeting tape at the Communications Department at no cost. Anyone wishing to view a Board meeting tape should contact the Communications Department at 337-8327 to make such a request.*