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To be a world-class school system.

THE SCHOOL BOARD OF LEE COUNTY
School Board Briefing Meeting – MINUTES
(School Board Meeting Room, 2855 Colonial Blvd., Fort Myers, FL)
Tuesday, February 9, 2010

Attending

Mr. Steven K. Teuber, Chairman	Dr. James W. Browder, Secretary and District Superintendent
Dr. Elinor C. Scricca, Vice Chairman	Mr. Keith Martin, Board Attorney
Mr. Robert D. Chilmonik, Member	
Mrs. Jeanne S. Dozier, Member	Mrs. Donna Lesansky, Recording Secretary
Dr. Jane E. Kuckel, Member	

Dr. Scricca called the Briefing Meeting of February 9, 2010, to order at 2:00 P.M. She announced that Mrs. Dozier would not be attending the meeting due to a family matter.

A. Item(s) with Guests (None)

B. Board Members

1. Special Areas of Board Involvement / Reports

Mr. Chilmonik: stated that he attended the Science Fair on Saturday and participated in a 5K fundraiser run at Oak Hammock; congratulated Debbie Johnston on receiving the NASP Government and Professional Relations Outstanding Advocate Award; commented on an editorial that appeared in the *Cape Coral Breeze* regarding the open records law; asked the Superintendent to address the possibility of a referendum this year to shift funds from Capital to Operating; opined that an audit of the Purchasing Department would be beneficial to the District and requested that the Superintendent address that during his comments; expressed a desire for a future workshop on academics.

Dr. Kuckel: stated that she met with the Federal monitoring team yesterday as they conducted their review of the District's Head Start Program; announced that she would be representing the Board at tomorrow's meeting of the Value Adjustment Board.

Mr. Teuber: stated that he met with a new reporter from the *News-Press*; stated that he attended the Regional Luncheon for Senator Mike Bennett, the farewell party for Charlotte Rafferty, the dedication of James Stephens International Academy, the Horizon Council Annual Meeting, the Cheers to Hope fundraiser for Hope Hospice, the Groundhog Day event at the Shell Factory, the Gumbo Festival, and visited his daughter's class at Diplomat Elementary School.

Dr. Scricca: announced that a ceremony is being planned for April 30th to plant a seedling from the 150 year old Oak tree that used to stand in front of the old Courthouse in Fort Myers; stated that she attended the dedication of James Stephens International Academy, the Horizon Council Annual Meeting, the Gumbo Festival, Fort Myers High School Day, the Southwest Florida United Churches ceremony, and the Construction Advisory Meeting;

opined that the District needs to do more to publicize the good things that are happening in the District.

C. Academic Services – Dr. Constance Jones

1. Summer School Plan

Dr. Jones used a PowerPoint presentation to share the “2010 Summer Plans for Students and Teachers.” (*A copy of the presentation is on file with the official minutes.*) Some of the important dates she highlighted were:

<u>June 1st-18th:</u>	Math adoption overview for teachers (via webcast)
<u>June 21st-30th:</u>	Institute training opportunities and common assessment development for teachers
<u>July 12th-27th:</u>	Elementary Summer Reading Camp for 3 rd graders Middle School Summer Program for grades 6-8
<u>June 21st-July 2nd:</u>	High School Summer Program / Session A
<u>July 12th-27th:</u>	High School Summer Program / Session B

Dr. Scricca expressed a concern regarding the sessions that are scheduled during the time period of July 12th-27th, as that is the heart of family vacation season.

D. Administrative/Support Services – Mr. Michael McNerney

1. Change Orders – January 2010

A packet containing the information was included in the meeting packets for the Board Members’ information and review.

E. Business Services – Mrs. Greta Campbell / Dr. Ami Desamours

1. FTE Audit (Comparison of Data)

Dr. Desamours presented a summary of FTE audit findings for FY2006 and FY2009. She explained that this summary is based on the 2009 preliminary report, as the final report has not yet been received by the District. Dr. Desamours reviewed all of the figures and informed the Board that several of the findings will be appealed and that approval of the appeals could result in a savings of over \$49, 000.

2. Governor’s Proposed Budget – FY11

Dr. Browder observed that the Governor’s proposed budget deal with a number of nonrecurring funds, which is a source of apprehension regarding what will happen when the funds expire.

Dr. Desamours reviewed the figures and noted that: the Governor’s proposal reflects an approximate \$88 increase in the base student allocation and an approximate \$25 million increase in total funding for the District.

Dr. Browder explained that while the Governor recognizes the budget difficulties that the District is experiencing, there is basically no change in the class size allocation which could make it extremely difficult to meet the requirements of the Class Size Amendment. He added that additional information on the budget will be passed along to the Board as soon as it is available.

F. Human Resources – Dr. Greg Adkins

1. 12-Month Employee Calendar (Draft)

Dr. Browder explained that this calendar mirrors the instructional calendar with regard to days off and is similar to what has been done in the past. He added that it is his intention to bring the calendar to the February 23rd Board Meeting for approval.

Dr. Adkins added that they worked very closely with the bargaining units and the Payroll Department in creating this 12-month employee calendar.

2. Update / Open Enrollment (Insurance & Benefits)

Ms. Susan Strong, Director of Insurance and Benefits, informed the Board that the benefits open enrollment period is half over and that the response to doing it on the PeopleSoft system has been very positive. She explained that of the approximate 9,000 employees who are eligible for benefits, a little over 8,000 are 24-pay period employees. She added that only these employees are participating in the enrollment via PeopleSoft, while the remaining 1,000 are using the paper enrollment process. However, the latter will utilize the PeopleSoft system next year.

Ms. Strong stated that the two major fiscal advantages of using the PeopleSoft system is the reduction in paper and printing costs and a labor savings. She elaborated that the latter will be realized more in coming years because a lot of staff time was devoted this year to creating the module. Ms. Strong concluded by sharing some of the methods that are being used to communicate with and assist employees.

G. Executive Services – Dr. James Browder

1. Renewal of Agreement / Charlie Green's Office

Dr. Browder informed the Board that Mr. Charlie Green (Lee County Clerk of Courts) has asked that, should the Board wish to continue the Interlocal Agreement with his office for auditing services, a written request stating such be provided to him by the Board Chairman.

It was the consensus of the Board to continue the agreement for an additional year and that the letter as requested by Mr. Green be prepared for Mr. Teuber's signature.

H. Public Comment (None)**I. Board Attorney's / Superintendent's Comments**

Mr. Martin referred to the *Cape Coral Breeze* editorial referenced earlier by Mr. Chilmonik. He clarified that pursuant to Florida Statute 119.07(4)(d), an agency may impose a special service charge in addition to the cost of duplication "(i)f the nature or volume of public records requested to be inspected, examined, or copied...is such as to require extensive use of information technology resources or extensive clerical or supervisory assistance by personnel of the agency involved..." He added that School Board Policy 2.21 has defined extensive as more than one hour. Mr. Martin noted that, in contrast, the Department of Corrections considers more than 15 minutes to be extensive.

Dr. Browder stressed the importance of continual reminders to employees that the benefits open enrollment period ends on February 19th; stated that he, too, attended the Southwest Florida United Churches ceremony and also spoke briefly at the James Stephens International Academy Dedication Ceremony.

Dr. Scricca adjourned the February 9, 2010, Briefing Meeting at 3:52 P.M.

Elinor C. Scricca, Ph.D., Meeting Chairman

ATTEST:

James W. Browder, Ed.D., Secretary and District Superintendent

An audio-visual recording of this meeting has been produced to provide a verbatim record of the proceedings and may be viewed on the School District's Website at www.leeschools.net/board/stream/welcome.htm. Members of the public wishing to obtain a copy of the recording of this or any meeting of the School Board must make a request through the District's Communications Department at (239) 337-8327.