



THE SCHOOL BOARD OF LEE COUNTY

2007-2008 AUDIT PLAN WORKSHOP

Minutes (Approval 7/31/07) -- **Monday, June 18, 2007 - 3:30 p.m.**
Superintendent's Conference Room

Present:

Mrs. Jeanne S. Dozier, Chairman

Dr. Jane E. Kuckel, Ph. D., Vice President

Mr. Robert Chilmonik, Board Member

Mr. Steven K. Teuber, J. D., Board Member

Dr. Elinor C. Scricca, Board Member

Dr. James W. Browder, Ed. D., Superintendent

Mr. Keith Martin, Board Attorney

Mrs. Julie Nieminski, Board Auditor

Ms. June Halladay, Recorder

Order of Business

I. Welcome/Call to Order

Mrs. Dozier, Board Chairman, called the workshop to order at 3:30 p.m.

II. Introductions

All attendees and guests were asked to introduce themselves. Mrs. Dozier then introduced Mrs. Julie Nieminski, the School Board Auditor, and asked her to present her 2007—2008 Audit Plan Presentation and give her suggestions about which departments she thought would be most appropriate.

III. 2007—2008 Audit Plan Presentation—Mrs. Julie Nieminski

Mrs. Nieminski started by referring to a handout from the previous Board Meeting, that listed suggestions for topics from individual Board Members and herself. She began going over the list, starting with Grants, and stated that 194 projects were listed as grants. She suggested that a sample of grants be reviewed each year to verify District, State and Federal compliance. She also stated that several Board Members had expressed interest in auditing the Exceptional Student Education program (ESE).

IV. Discussion, 2007—2008 Audit Plan

A Board Member questioned how long an audit on Grants would take, to which Mrs. Nieminski replied that it depended on the scope of the audit. It was also brought up that some grants are already being audited by outside auditors, which should preclude them from being audited by Mrs. Nieminski.

It was the consensus of the Board that grants should not be audited if they are already audited by State or Federal Auditors.

It was the consensus of the Board that the two main areas of interest for the 2007-2008 Audit Plan would be an ESE program audit, and Grants. The other suggestions on the handout could be used as a starting point if more suggestions are needed during the finalizing of the audit plan.

Another discussion item was concerning construction contracts related to the 17 renovations, and the Cuthill Eddy Contract

V. Follow-Up Issues

- Mrs. Nieminski will research the ESE, and bring her findings to the Board in a workshop in August.
- Dr. Browder should get the Cuthill & Eddy reports that are finished, and distribute them to the Board by next week

- Dr. Browder and Mr. Martin should find out if Cuthill and Eddy will add renovations to the Piggyback bid that we have with them for new construction.
- Mr. Martin should look at the Cuthill Eddy contract, and decide if it needs to go up for bid to audit renovation projects.
- Dr. Browder will bring information on smaller projects to the Board.
- Mr. Chilmonik will bring research to the Board in August.
- Ms. Halladay will work with Mrs. Lesansky to set up another workshop in August.

VI. Good of the Order

Mr. Martin handed out Dr. Browder's evaluation a day early, because there had been a public request for the information.

There was a question about the high school policies regarding outside organizations recruiting students. Dr. Browder said that all organizations must check in with the Guidance Office, but that each school handles it for itself. There was a question as to why the policies were not consistent from school to school.

It was the consensus of the Board that Dr. Browder should have the high school principals get together and see if there is any rationale for scheduling a consistent process for all schools. He should present their recommendations to the Board at a future Briefing Meeting.

Mrs. Dozier stated that Board Members should be thinking of ideas for the Legislative Platform in August, and that they will talk about it at a future Briefing Meeting.

Mrs. Dozier presented the Legislative Changes to the Board and they were accepted. Mr. Martin said that, as in the past, he will present individual affects of individual Bills as part of the School Law Minute at upcoming Briefing meetings over the next few months.

VII. Adjournment

Mrs. Dozier adjourned the Board Workshop of June 18, 2007, at 4:25 p.m.

MINUTES BOOK NO. 44 - FY07

Jeanne S. Dozier, Chairman

ATTEST:

James W. Browder, Ed.D., Secretary and District Superintendent

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