



School Board Briefing Meeting  
 Dr. Jane Kuckel, Meeting Chairman  
 Tuesday, October 21, 2008  
 \*2:30 – 4:30 p.m.

(\*To begin immediately following Student Hearings and/or Special Board Meeting, if scheduled)

A G E N D A

	Division	Presenter	Time
A.	Board Members 1. Special Areas of Board Involvement/Reports	Board Members	15
B. Ⓞ	Academic Services 1. Update/Reading Initiative	Dr. Tihen	10
C.	Administrative/Support Services		
D.	Business Services		
E.	Human Resources 1. Update/Negotiations	Dr. Adkins	5
F. Ⓞ	Executive Services 1. Policy 1.18, Community Involvement Opportunities (11/3)	Dr. Browder/ Mr. Martin	10
G.	Public Comment		TBD
H.	Board Attorney/Superintendent's Comments		10

Ⓞ Backup material available

# LCSD K – 12 Reading Program Tiers

Lee County School Board  
Board Briefing

October 21<sup>st</sup>, 2008

# Elementary Reading

	Tier 1	Tier 2	Tier 3
K	<p>CCRP 90 minutes</p> <p>Sopris West Read Well K Spalding Phonics OR Saxon Phonics</p>	<p>CCRCP + SIRP(s) 90 minutes + 30 minutes</p> <p>Sopris West Read Well K Spalding Phonics OR Saxon Phonics</p>	<p>CIRP 120 minutes+</p> <p>Sopris West Read Well K Spalding Phonics or Saxon Phonics</p>
1 <sup>st</sup> – 5 <sup>th</sup> grade	<p>Macmillan Treasures As needed: Spalding Phonics OR Saxon Phonics</p>	<p>Macmillan Treasures Macmillan Triumphs Spalding Phonics OR Saxon Phonics</p>	<p>SRA Reading Mastery (K-3) SRA Corrective Reading (4 &amp; 5)</p>
SRA K-5	<p>SRA Reading Mastery</p>	<p>SRA Reading Mastery Spalding Phonics OR Saxon Phonics</p>	<p>SRA Reading Mastery (K-3) SRA Corrective Reading (4 &amp; 5)</p>

# Middle School Reading Curriculum

	Tier 1 Daily	Tier 2 Single Period	Tier 3 Double Period
6 <sup>th</sup> grade	Content Area Teachers implementing vocabulary development and reading comprehension strategies	<i>Treasures</i>	<b>LANGUAGE!</b> Level A, C, or E
7 <sup>th</sup> grade	Content Area Teachers implementing vocabulary development and reading comprehension strategies	<b>REWARDS Intermediate</b> <b>REWARDS Plus Social Studies</b> <i>Word Wisdom</i> <i>Daybooks of Critical Reading and Writing</i> <i>Six Minute Solution</i>	<b>LANGUAGE!</b> Level A, C, or E
8 <sup>th</sup> grade	Content Area Teachers implementing vocabulary development and reading comprehension strategies	<b>REWARDS Plus Science</b> <i>Word Wisdom</i> <i>Daybooks of Critical Reading and Writing</i> <i>Six Minute Solution</i>	<b>LANGUAGE!</b> Level A, C, or E

# High School Reading Curriculum

	Tier 1 Daily	Tier 2 Single Period	Tier 3 Double Period
9 <sup>th</sup> grade	Content Area Teachers implementing vocabulary development and reading comprehension strategies	Intensive Reading W <i>Reader's Handbook</i> <i>Reading and Writing Sourcebook</i> <i>Vocabulary Through Morphemes</i> <i>TeenBiz 3000</i>	<b>LANGUAGE!</b> Level A, C, or E
10 <sup>th</sup> grade	Content Area Teachers implementing vocabulary development and reading comprehension strategies	Intensive Reading W or X <i>Reader's Handbook</i> <i>Reading and Writing Sourcebook</i> <i>Vocabulary Through Morphemes</i> <i>TeenBiz 3000</i>	<b>LANGUAGE!</b> Level A, C, or E
11 <sup>th</sup> grade	Content Area Teachers implementing vocabulary development and reading comprehension strategies	Intensive Reading W, X, or Y <i>Reader's Handbook</i> <i>Reading and Writing Sourcebook</i> <i>Vocabulary Through Morphemes</i> <i>TeenBiz 3000</i>	<b>LANGUAGE!</b> Level A, C, or E
12 <sup>th</sup> grade	Content Area Teachers implementing vocabulary development and reading comprehension strategies	Intensive Reading W, X, Y or Z <i>Reader's Handbook</i> <i>Reading and Writing Sourcebook</i> <i>Vocabulary Through Morphemes</i> <i>TeenBiz 3000</i>	<b>LANGUAGE!</b> Level A, C, or E

Related Entries: (Not identified at this time)

### Community Involvement Opportunities

The administrative authority for the operation of schools is vested in the Superintendent and school principals. While the most important kind of parent/guardian involvement is in the home, supporting the learning and development of his/her children, parents/guardians are key stakeholders in the overall program design, goals and priorities of our schools. Community members are also key stakeholders in various District support services to schools including District-wide initiatives, curriculum, financial, construction, and compliance issues. While the Superintendent and school principals shall always be open to parents'/guardians', community members', and students' comments, the following are formal opportunities to provide input, advice, and support to the mission and goals of the School District of Lee County and to the individual schools. School Board advisory committees shall consist of qualified members from the community or students whose purpose shall be to provide input, advice and support to the School Board on topics identified by the School Board as specific to each committee. In order to enable advisory committee members to share information at the school level including at SAC meetings, informational staff presentations concerning various aspects of the operation of the School District may be provided at Committee meetings.

- In forming advisory groups, councils, and committees, the Board shall make every effort to reflect the racial and ethnic composition of the current Lee County community population whenever possible.
- All meetings of any advisory group must be open to the public at all times and all minutes of such meetings shall be promptly recorded and open to public inspection. Each committee shall be subject to the Sunshine Law. The agenda for every advisory committee meeting shall include an opportunity for public comment. The committee may, by vote, limit the time allowed for comment and the subject of comment. The committee will also decide whether public comment will be at the end or beginning, or both
- With the exception of requirements for a quorum, all advisory committees shall follow Roberts Rules of Order to ensure effective operation of its meetings. Committee meetings may proceed without a quorum of the membership present. Whenever a recommendation or input from a committee is presented to the School Board, the presentation will include the number of members present at the committee meeting at which the recommendation or input was provided.

- 43 • Any individual wishing to assume membership on an advisory committee  
44 must provide information to the School Board concerning any business  
45 he/she, or any entity he/she has a contractual or employment relationship  
46 with, is doing with the School Board in advance of being appointed to  
47 membership on an advisory committee. "Doing business" with the School  
48 District does not include being employed by the School District. Members of  
49 advisory committees will abstain from voting as an advisory committee  
50 member on any matter which may personally benefit the committee member,  
51 his or her employer, or any entity he or she presently has a contract with.  
52
- 53 • Except as otherwise stated in this policy, each committee's membership shall  
54 be selected and appointed by the School Board.  
55
- 56 • When vacancies occur in a committee, the Board Chair will bring such to the  
57 attention of the Board and the Board will take action to fill the vacancy for the  
58 remainder of the term. Members who miss three consecutive meetings of the  
59 committee shall be removed from membership, unless the member has  
60 advised the committee chair of the absence at least three days in advance of  
61 the meeting.  
62
- 63 • Board appointments shall be made in the summer and effective in  
64 September for one-year terms. SAC representatives serving on the District  
65 Advisory Council shall be appointed for one year terms beginning in  
66 September of each school year.  
67
- 68 • Citizens may be appointed to serve multiple terms on the same committee.  
69
- 70 • Each committee shall make a report to the Board on at least a quarterly basis  
71 at a Board briefing meeting.  
72
- 73 • A School Board Member shall be assigned to each committee as a liaison.  
74
- 75 • Each advisory committee shall annually, at the first meeting after the  
76 September Board appointment of membership, select a chair from among its  
77 membership. Each committee shall also select from its membership a vice  
78 chair. The chair will be responsible for directing the work of the committee  
79 and guiding the conduct of each committee meeting. The chair will ensure  
80 that the committee, at each of its meetings, maintains its focus and  
81 completes the work set forth for it upon its agenda. The chair will meet with  
82 the School Board Member assigned as liaison to the committee in advance  
83 of each committee meeting. The purpose of this meeting will be to set the  
84 agenda of the committee for its next meeting. A portion of the agenda of  
85 each committee meeting shall be assigned to the Board liaison. During this  
86 portion of the meeting, the Board liaison may bring forth issues for  
87 discussion, advice and input by the committee.

88 • All advisory committee meetings will be conducted with a professional  
89 decorum that is supportive of the School Board's mission to provide a quality  
90 education in a safe, well-managed environment. All committee members will  
91 be expected to conduct themselves at meetings in a manner that contributes  
92 to the committee's support of the School Board's accomplishment of its  
93 mission. Committee members who fail to meet this responsibility and whose  
94 conduct detracts from the accomplishment of the mission of the advisory  
95 committee will be removed from membership.

96  
97 • All committees shall meet at least once during the months of September,  
98 October, November, January, February, March and April.  
99

100 (1) Process to establish work of School Board advisory committees.  
101

102 Prior to the beginning of each academic quarter, the Superintendent shall establish  
103 and inform the School Board of the quarterly input subject. At the first monthly  
104 meeting in the corresponding quarter, each School Board advisory committee shall  
105 receive information on that quarterly input subject. In addition to the responsibilities  
106 established for each committee in the following paragraphs, each of the committees  
107 shall consider, discuss, and provide input to the School Board on the quarterly input  
108 subject.  
109

110 (2) The following School Board advisory committees are established.  
111

112 (a) District Advisory Council  
113

114 The School Board shall establish a District Advisory Council (DAC). The  
115 Council membership shall consist of one representative from each District  
116 school as selected and appointed by the School Advisory Council. There will  
117 also be one principal representative from each level, selected and appointed  
118 by the principal groups. Individuals will hold only one membership and one  
119 vote. Members will not accept membership on the Council in a different  
120 capacity. The District Advisory Council shall meet monthly at a time and  
121 location convenient to the members. The purpose of the District Advisory  
122 Council shall be to disseminate information concerning the operation of the  
123 School District to school staff, students and parents, and at meetings of the  
124 SAC. The purpose of such information sharing is to improve the  
125 understanding of various aspects of the operation of the School District and  
126 assist the SAC in its decision-making. To enable the DAC to accomplish this  
127 purpose, the DAC shall regularly receive informational staff presentations  
128 concerning various aspects of the operation of the School District. The  
129 presentations shall include distribution of documents or other  
130 communication tools designed to assist DAC members to share the  
131 information presented. The District Advisory Council may divide into Sub-  
132 Councils at any of its monthly meetings as members deem necessary. The  
133 Superintendent shall assign no more than three staff members to act as  
134 liaisons with the District Advisory Council.

135  
136  
137  
138  
139  
140  
141  
142  
143  
144  
145  
146  
147  
148  
149  
150  
151  
152  
153  
154  
155  
156  
157  
158  
159  
160  
161  
162  
163  
164  
165  
166  
167  
168  
169  
170  
171  
172  
173  
174  
175  
176  
177  
178

(b) Finance Advisory Committee

The Finance Advisory Committee shall consist of fifteen members. The Board will appoint fifteen members to the Finance Advisory Committee, three selected by each School Board Member. Each Board Member will make reasonable efforts to ensure that at least one of his/her appointees resides in that Member's residence area and at least one is a minority. The Superintendent shall assign no more than three appropriate District staff as liaisons. The purpose of the finance committee shall be to provide input, advice and support in the preparation of the operating and capital budget for the School District of Lee County.

(c) Construction Advisory Committee

The Construction Advisory Committee (CAC) shall consist of sixteen members. The Board will appoint fifteen members to the Construction Advisory Committee, three selected by each School Board Member. Each Board Member will make reasonable efforts to ensure that at least one of his/her appointees resides in that Member's residence area and at least one is a minority. One member shall be appointed by the head of the Fire Chief's Association to serve for a two-year appointment. The Superintendent shall assign no more than three appropriate District staff as liaisons. The purpose of the construction committee shall be to provide input, advice and support to the five-year capital plan. This committee shall also review proposed new construction and renovation projects and review plans for compliance with safety-to-life issues.

(d) Curriculum Advisory Committee

The Curriculum Advisory Committee shall consist of fifteen members. The Board will appoint fifteen members to the Curriculum Advisory Committee, three selected by each School Board Member. Each Board Member will make reasonable efforts to ensure that at least one of his/her appointees resides in that Member's residence area and at least one is a minority. The Superintendent shall assign no more than three appropriate District staff as liaisons. The Superintendent may also appoint additional members to this committee to ensure that the interests of exceptional students are represented. The purpose of the curriculum committee shall be to provide input, advice and support to curriculum content, materials and assessment instruments and to the school improvement process. The committee will also provide input, advice and support to District-wide technology issues and promote the integration of technology into the home and school learning environments.

179 (e) Compliance Continuous Systemic Improvement Advisory Committee

180

181

182

183

184

185

186

187

188

189

190

191

192

193

194

195

196

197

198

199

200

201

202

203

The Compliance Continuous Systemic Improvement (CSI) Advisory Committee shall consist of fifteen members. Each School Board Member shall select three members to be appointed by the Board. Each Board Member will make reasonable efforts to ensure that at least one of his/her appointees resides in that Member's residence area and at least one is a minority. The Superintendent shall assign no more than three appropriate District staff as liaisons. The purpose mission of the committee shall be to systematically review components of the District's Strategic Plan for the purpose of providing input to the School Board concerning the content and implementation of the Plan. The committee shall determine which component of the plan to review after receiving a recommendation from the Board member liaison and Committee Chair. ~~provide input, advice and support to the performance of periodic audits to ensure compliance with statutory, regulatory and policy directives, and the development and implementation of continuous improvement initiatives.~~

**STATUTORY AUTHORITY:** 1001.41, 1001.42, 1001.43, 1001.452, F.S.

Adopted: 2/27/07 (Formerly: Policy 3.31)

Revised: 7/31/07

Revised: 12/11/07

DRAFT: 9/25/08