



School Board Briefing Meeting
 Mr. Steve Teuber, Meeting Chairman
 Tuesday, February 24, 2009
 *2:30 – 5:00 p.m.

(*To begin immediately following Special Board Meeting)

A G E N D A

	Division	Presenter	Time
A.	Items with Guests None		
B.	Board Members 1. Special Areas of Board Involvement/Reports	Board Members	15
C.	Academic Services – Dr. Jones 1. Update/Partnership with Edison State College	Dr. Jones	10
D. Ⓞ	Administrative/Support Services – Mr. McNerney 1. Design Professional Services for FY10	Dr. Browder/ Mr. Moore	10
E. ✓	Business Services – Mrs. Desamours/Mrs. Campbell 1. Update / FY10 Budget	Mrs. Desamours	15
F. Ⓞ	Human Resources – Dr. Adkins 1. Staffing Timelines – FY10	Dr. Adkins	10
G.	Executive Services – Dr. Browder 1. Hancock Creek Elementary	Dr. Browder	5
H.	Public Comment		TBD
I.	Board Attorney/Superintendent's Comments		10

Ⓞ Backup material available

✓ Backup will be provided at the Table in order to reflect information expected late Friday.

TABULATION FORM
CS239 - Architects - EVALUATION OF DESIGN PROFESSIONAL CONTINUING CONTRACT FIRMS SUBMITTAL QUALIFICATIONS

Committee Member: _____ Date: January 20, 2009

Name of Project: Design Professionals	1. Insurance and Licensing Requirements (yes/no)						TOTAL POINTS
	2. Financial Responsibility (0-10 points)	3. References (0-10 points)	4. Quality and Completeness of Submittal (0-8 points)	5. Experience and Qualifications (0-10 points)	6. Project Staff and Functions (0-15 points)		
Firms							0.00
Alliance Group							0.00
Avalon Engineering							0.00
BRPH							0.00
Fletcher Thompson							0.00
Harvard Jolly							0.00
Parker Mudgett Smith							0.00
Ron Sebring							0.00
RS&H							0.00
Schenkel Shultz							0.00
Sheeley							0.00
							0.00
							0.00

Continuing Contracts for Design Professionals Category Information

Firms being placed in Category 1 will have the following criteria:

Category	Number of Staff	Project Value	Professional Liability Ins	Financial Points
1	1 - 2	\$1 - \$300,000	\$300,000 minimum	3 points

Firms being placed in Category 2 will have the following criteria:

Category	Number of Staff	Project Value	Professional Liability Ins	Financial Points
2	3 - 6	\$300,000 - \$600,000	\$600,000 minimum	6 points

Firms being placed in Category 3 will have the following criteria:

Category	Number of Staff	Project Value	Professional Liability Ins	Financial Points
3	7+	\$600,000 - \$1,000,000	\$1,000,000 minimum	10 points

Company Name	# Of Staff	Financial Points (3)	Review Score	Interview Score	Combined Score	Group 1	Group 2	Group 3
CS#239 Architects								
Alliance Design Group	2	5.00	39.73	47.40	87.13	1		
Avalon Engineering	7+	9.50	46.10	43.40	89.50			2
BRPH	4	8.50	44.83	50.40	95.23		3	
Fletcher Thompson	6	4.00	42.40	45.60	88.00		5	
Harvard Jolly	6	8.00	44.07	52.60	96.67		1	
Parker Mudgett Smith	9	5.50	41.63	47.40	89.03		4	
Ron Sebring	1	2.00	37.40	47.80	85.20	2		
RS&H	10+	8.50	45.37	53.00	98.37			1
Schenkel Shultz	10	5.50	44.90	51.60	96.50		2	
Sheeley Architects	7	7.00	36.93	46.20	83.13			3
CS#240 Civil Engineers								
Avalon Engineering	23	9.50	46.50	49.80	96.30			2
Barraco	7+	8.00	45.60	47.80	93.40			4
Community Eng. Svcs	10	6.50	42.30	47.00	89.30			6
David Douglas	7	7.00	43.40	51.20	94.60			3
Graef Anhalt Schloemer	4	6.00	37.47	50.40	87.87		1	
H.S.A.	7+	6.50	41.70	44.20	85.90			8
Hole Montes	14	6.50	42.23	47.40	89.63			5
Q. Grady Minor	6	3.00	34.40	49.20	83.60	1		
T.Y. Lin International	12	7.50	42.10	45.40	87.50			7
TKW	15	8.50	46.23	52.60	98.83			1
CS#241 Mechanical Engineers								
Graef Anhalt Schloemer	5	6.00	38.47	49.00	87.47		3	
H.S.A.	7+	6.50	39.10	45.40	84.50			2
Matern	7	8.00	45.60	49.60	95.20			1
OCI Assoc	7+	5.00	45.20	54.20	99.40		1	
T.Y. Lin International	6	7.50	40.97	48.80	89.77		2	
CS#242 Electrical Engineers								
Graef Anhalt Schloemer	5	6.00	34.13	49.40	83.53		2	
H.S.A.	7+	6.50	32.17	50.20	82.37			3
Huff Engineering	1	4.00	36.20	45.60	81.80	1		
Matern	7+	8.00	43.20	51.20	94.40			1
OCI Associates	7+	5.00	43.20	54.20	97.40		1	
T.Y. Lin International	7+	7.50	41.70	48.40	90.10			2
CS#243 Structural Engineers								
DeVries	4	7.50	46.70	51.80	98.50		1	
Graef Anhalt Schloemer	6	6.00	41.80	50.80	92.60		2	
H.S.A.	5	6.50	39.57	50.20	89.77		4	
Karins Engineering	6	3.00	39.20	46.00	85.20	1		
T.Y. Lin International	6	7.50	43.10	49.00	92.10		3	
CS#244 Roofing Consultants								
Alliance	4	5.00	39.33	49.40	88.73		2	
Karins Engineering	7+	3.00	34.73	35.80	70.53	1		
Parker Mudgett Smith	7+	5.50	41.03	51.80	92.83		1	
PSI	7+	7.00	38.87	38.40	77.27			2
RS&H	7+	8.50	44.57	54.20	98.77			1

Whann, Nancy

From: Gutekunst, Charlie [Charles.Gutekunst@rsandh.com]
Sent: Friday, February 13, 2009 9:24 AM
To: Whann, Nancy
Cc: Snell, Reginald; Bottaro, John J.; Periling, John; Ellrod, Louise
Subject: RE: CS239 Design Professional Continuing Contracts - Interview Rankings for Group 3 - Architect

Nancy

Thanks very much to you and the District for your support for our firm. We look forward to working with you.
Charlie Gutekunst

From: Whann, Nancy [mailto:NancyW@LeeSchools.net]
Sent: Friday, February 13, 2009 7:50 AM
To: rm@avaloneng.com; tom@avaloneng.com; Gutekunst, Charlie; peter@sheeleyarchitects.com
Subject: CS239 Design Professional Continuing Contracts - Interview Rankings for Group 3 - Architect
Importance: High

Good Morning,

Attached please find Rankings for CS239 Architect - Group 3.

Interview Tabulation Sheets will be posted under the "Presentation Rankings" portion our website by noon today.

If you have any questions, please contact me via e-mail.

Kindest regards,

Nancy Whann
Construction Services
239-479-4237

Whann, Nancy

From: Ron Gruninger [rgruninger@matern.net]
Sent: Friday, February 13, 2009 9:41 AM
To: Whann, Nancy
Cc: Ronald J. Gruninger Jr. (E-mail)
Subject: RE: CS241 Design Professional Continuing Contracts - Interview Rankings for Group 3 - Mechanical Engineers

Looking forward to working with The School District of Lee County.

Thanks

Ronald J. Gruninger Jr.
Senior Electrical Designer/Business Development
Matern Professional Engineering, Inc.
7680 Cambridge Manor Place
Fort Myers, FL 33907
(P) 239-332-1187 EXT. 307
(C) 239-340-0116
(F) 239-332-5195
MEP/FP Engineering Consultants - A Solutions Based Firm
rgruninger@matern.net
www.matern.net

.....Original Message

From: Whann, Nancy [mailto:NancyW@LeeSchools.net]
Sent: Friday, February 13, 2009 8:32 AM
To: kmiller@hsa-env.com; rgruninger@matern.net
Subject: CS241 Design Professional Continuing Contracts - Interview Rankings for Group 3 - Mechanical Engineers
Importance: High

Good Morning,

Attached please find Rankings for CS241 Mechanical Engineering - Group 3.

Interview Tabulation Sheets will be posted under the "Presentation Rankings" portion our website by noon today.

If you have any questions, please contact me via e-mail.

Kindest regards

Nancy Whann
Construction Services
239-479-4237

Whann, Nancy

From: Linda Cavalieri [lc@keg-engineering.com]
Sent: Friday, February 13, 2009 10:39 AM
To: Whann, Nancy
Subject: RE: CS243 & CS244 - Interview Rankings for Group 1

Nancy,

Your emails to Karins Engineering Group, Inc. this morning regarding the final rankings for continuing service contracts CS243 and CS244 in the \$0-\$300,000 range were very much appreciated.

OK, that was an understatement.

We are *thrilled* to be ranked first by The School District of Lee County Construction Services to provide (1) structural engineering services/CS243 on projects in the \$0-\$300,000 range, and (2) roofing consulting services/CS244 on projects in the \$0-\$300,000 range. We understand the Board will be provided the rankings at their March 10th meeting and will look for your further direction as to protocol after that.

Thank you again for providing notice to us of these continuing service contracts rankings. We stand ready to begin work with Construction Services immediately. Sincerely, Linda Cavalieri

KARINS ENGINEERING GROUP, INC.
Business Development Executive Assistant

From: Whann, Nancy [mailto:NancyW@LeeSchools.net]
Sent: Friday, February 13, 2009 8:47 AM
To: Arthur Schoenewaldt; Linda Cavalieri
Subject: CS244 Design Professional Continuing Contracts - Interview Rankings for Group 1 - Roofing Consultants
Importance: High

Good Morning,

Attached please find Rankings for CS244 Roofing Consultant - Group 1.

Interview Tabulation Sheets will be posted under the "Presentation Rankings" portion our website by noon today.

If you have any questions, please contact me via e-mail.

Kindest regards

Nancy Whann
Construction Services
239-479-4237

Whann, Nancy

From: Arthur Schoenewaldt [as@keg-engineering.com]
Sent: Friday, February 13, 2009 10:40 AM
To: Whann, Nancy
Cc: Linda Cavalieri
Subject: RE: CS244 Design Professional Continuing Contracts - Interview Rankings for Group 1 - Roofing Consultants

Nancy,

Thank you to you and the committee for selecting Karins Engineering as one of your roofing consultants. We look forward to working with the School District again.

Regards, Art

From: Whann, Nancy [mailto:NancyW@LeeSchools.net]
Sent: Friday, February 13, 2009 8:47 AM
To: Arthur Schoenewaldt; Linda Cavalieri
Subject: CS244 Design Professional Continuing Contracts - Interview Rankings for Group 1 - Roofing Consultants
Importance: High

Good Morning,

Attached please find Rankings for CS244 Roofing Consultant - Group 1.

Interview Tabulation Sheets will be posted under the "Presentation Rankings" portion our website by noon today.

If you have any questions, please contact me via e-mail.

Kindest regards

Nancy Whann
Construction Services
239-479-4237

Whann, Nancy

From: Beaudin, James [JBeaudin@ftae.com]

Sent: Friday, February 13, 2009 10:45 AM

To: Whann, Nancy

Subject: RE: CS239 Design Professional Continuing Contracts - Interview Rankings for Group 2 - Architect

Nancy, thank you very much. We look forward to working on our first project with the district. Jim

James A. Beaudin AIAI President

Fletcher-Thompson Architecture Engineering, LLC
6645 Willow Park Drive
Suite 200
Naples, Florida 34109
Tel: 239.687.1220 Ext.6510
Toll Free: 1.800.201.5592 | Fax: 239.687.1221
Mobile: 239.776.6587

■ FLETCHER THOMPSON

www.fletcherthompson.com

From: Whann, Nancy [mailto:NancyW@LeeSchools.net]

Sent: Friday, February 13, 2009 7:47 AM

To: shough@brph.com; Beaudin, James; m.johnson@harvardjolly.com; t.patak@harvardjolly.com; wam@pmsarch.com; mlg@pmsarch.com; abordeaux@schenkelshultz.com

Subject: CS239 Design Professional Continuing Contracts - Interview Rankings for Group 2 - Architect

Importance: High

Good Morning,

Attached please find Rankings for CS239 Architect - Group 2.

Interview Tabulation Sheets will be posted under the "Presentation Rankings" portion our website by noon today.

If you have any questions, please contact me via e-mail.

Kindest regards.

Nancy Whann
Construction Services
239-479-4237

STAFFING TIMELINE	
FY10	
Date	Activity
02/27/09	Seniority lists posted
03/02/09	Provide Intent Forms to employees
03/18/09	G. Weaver Hipps and James Stephens International Academy submit FY10 vacancies to Personnel Services
03/20/09	Intent Forms due to Principals/Supervisors
03/20/09	DRA allocations provided to locations
03/23/09-03/27/09	FY10 advertisements posted for G. Weaver Hipps and James Stephens International Academy (voluntary transfers only)
03/25/09	All locations submit FY10 vacancies to Personnel Services
03/30/09-04/17/09	FY10 advertisements posted for all locations (voluntary transfers only)
04/16/09	Deadline to notify surplus employees
04/16/09	Provide names of surplus employees to HR
04/20/09	Surplus lists available
05/04/09	Deadline to provide names of employees recommended for non-reappointment to HR
05/04/09	Employment Status Forms completed to recommend employees for Initial Professional Service Contracts
05/04/09 (tentative)	Employment Status Forms completed to recommend employees for Annual Contracts
05/08/09	Employment Status Forms and assessment material for employees recommended for Initial Professional Service Contracts due to Personnel Services
05/08/09	All assessment material due to Personnel Services
05/08/09	Deadline to notify annual contract teachers of their reappointment recommendation
06/10/09	Teachers provided tentative FY10 assignment
06/10/09 (targeted)	Placement of surplus employees completed
06/16/09 (tentative)	Board Meeting for Reduction in Force