



School Board Briefing Meeting  
 Mr. Robert Chilmonik, Meeting Chairman  
 Tuesday, January 9, 2007  
 3:30 p.m.

A G E N D A

	Division	Presenter	Time
A.	Board Members 1. Special Areas of Board Involvement/Reports	Board Members	15
B. Ⓜ	Academic Services 1. Proposed ESE Clusters for 2007/08	Dr. Jones/ Dr. Brunick	15
C.	Human Resources		
D. Ⓜ	Administrative/Support Services 1. Change Orders - December 2006	FYI	
E. Ⓜ Ⓜ	Business Services 1. Recommendation - Lee County Public Education Center Data Center Infrastructure 2. FTE Projections	Dr. Browder  Mr. Legutko/ Ms. Desamours	10  5
F. Ⓜ Ⓜ Ⓜ Ⓜ	Executive Services 1. Town Hall Meetings - Finalize 2. Policy 3.11, Parent <del>Involvement</del> <u>Family Support</u> 3. AR-3.61, Transportation of Students in Vehicles Other Than School Buses 4. PIC East 5. Board Member Handbook	Dr. Browder Dr. Browder/ Dr. Jones Mr. Martin  Dr. Browder Dr. Browder	10 10 5  10 5
G.	Public Comment		10
H.	Board Attorney/Board Internal Auditor/Superintendent's Comments		15

Ⓜ Backup material attached

**SPECIAL EDUCATION SERVICES IN LEE COUNTY  
(EXCEPTIONAL STUDENT EDUCATION)  
2007-08**

**Augmentative Communication (AC)**

Students identified for this program have the need and ability to communicate, but lack the development of oral communication skills, possibly due to physically handicapping conditions. The program teaches the use of alternative communication techniques which are closely tied to the development of academic and social skills.

**Autistic (AU)**

Students identified for this highly structured specialized program, from Pre-K through secondary levels, receive educational instruction and therapies targeting behavior, sensory integration, communication and social interaction.

**Intensive Language (IL)**

Students identified for this program have significant communication and learning disabilities. The class is co-taught by the speech/language pathologist and the ESE teacher at elementary and middle school levels.

**Employment Competencies (EC)**

Instruction is focused on life skills academics, social, leisure, and vocational skills. Students work on mastery of the Sunshine State Standards for Special Diploma and participate in community-based non-competitive and competitive employment with support. The goal of the program is to graduate responsible employed adults capable of living independently.

**Gifted - Elementary/Middle (GF)**

Students are provided a differentiated curriculum which allows them to move through the basic and/or enriched curriculum sequentially and at an accelerated pace, as appropriate, in all academic areas.

**Hearing Impaired (HI)**

Students receive instruction in a self-contained classroom with emphasis on language acquisition, speech and language development, auditory training and speech reading. Students can be mainstreamed into general education classes with the help of a signing aide, interpreter or helping teacher, as needed and identified through the student's IEP.

**Life Skills (LS)**

Students receive instruction based on the Sunshine State Standards for Special Diploma in daily living skills, functional academics, self-care skills, motor skills, pre-vocational, and vocational training, social skills, and recreation and the use of leisure time that is age appropriate and community referenced. Community based instruction and vocational education are provided for students as determined relevant for each student.

**Pre-K Varying Exceptionality (PV)**

A full-time program that focuses on the needs of students, ages 3 to 5, who are demonstrating delays in one or more of the following areas: adaptive or self-help, cognitive development, communication development, social or emotional development or physical development including fine, gross or perceptual motor.

**SPECIAL EDUCATION SERVICES IN LEE COUNTY  
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**Pre-K Speech/Language (PS)**

A part-time program students, ages 3 to 5, with communication disabilities which offers a variety of service delivery models depending on the student's specific speech and language needs.

**Pre-K Autism (PA)**

A full-time program that focuses on students, ages 3 to 5, who demonstrate the significant language and social delays frequently associated with children diagnosed with Autism or PDD.

**Profoundly Mentally Handicapped (PM)**

Students receive instruction in a self-contained classroom with emphasis on teaching self-help skills, daily living skills, functional or augmentative communication skills, and pre-vocational skills, as indicated by the student's IEP.

**Cooperative Teaching (CT)**

Students receive instruction in the general curriculum in a typical educational setting for more than 40% of the school day. Instructional methods are likely to incorporate differentiated instruction and the use of accommodations. ESE services may include support facilitation, co-teaching, paraprofessional support and/or pullout services to meet the student's academic needs. Student with disabilities may also receive intensive reading instruction in the general education setting.

**Supported Behavior (SB)**

Students receive instruction in all academic areas and social skills in a highly structured classroom. A behavior program is utilized with the goal of returning the student to the general education setting on a partial or full-time basis.

**Intensive Academics (IA)**

Students receive direct instruction in reading/written language and math in a near full-time ESE classroom in the general curriculum with modifications plus strategies to increase skills in core academics. An intensive reading program is a major component of the IA instructional program. Student's time with non-disabled peers is equal to or less than 40% of the school day and may include general classes for homeroom, electives/specials, or limited academic course participation.

**Visually Impaired (VI)**

Students receive instruction by a resource teacher of the visually impaired, with training in the use of specialized low vision aids, equipment, materials, technology and orientation and mobility, as needed and identified through the student's IEP. The student receives academic instruction in the general education classroom or ESE classroom with assistance from a helping teacher/brailist, as determined by the IEP team.

## 2007-08 ESE CLUSTERS

<b>EAST ELEMENTARY</b>						
	<b>SubZ</b>	<b>IA</b>	<b>LS</b>	<b>SB</b>	<b>GF</b>	<b>DIST</b>
ALVA	3					
BAYSHORE	1					AU
EDGEWOOD	1					
GATEWAY	2	X				IL
HARNS MARSH	2	X				
LEHIGH	3					PM
MANATEE	1	X				
MICHIGAN	1				X	
MIRROR LAKES	3		X	X		
ORANGE RIVER	1			X		
RIVER HALL	2					AU
SUNSHINE	2		X		X	
TICE	1		X			
"TREELINE"	3	X				
VETERAN'S PARK	3			X		AU
<b>SOUTH ELEMENTARY</b>						
	<b>SubZ</b>	<b>IA</b>	<b>LS</b>	<b>SB</b>	<b>GF</b>	<b>DIST</b>
ALLEN PARK	1				X	AC, HI
BONITA SPRINGS	3					
COLONIAL	1		X	X		VI
EDISON PARK	1	X				
FRANKLIN PARK	1					
HEIGHTS	1	X				
ORANGEWOOD	1				X	IL
PINEWOODS	3	X			X	
RAY V POTTORF	1			X		
RAYMA C PAGE	2			X		
SAN CARLOS	2	X				AU
SPRING CREEK	3		X		X	PM
TANGLEWOOD	1					PM
THREE OAKS	2			X		
VILLAS	1		X			AU
<b>WEST ELEMENTARY</b>						
	<b>SubZ</b>	<b>IA</b>	<b>LS</b>	<b>SB</b>	<b>GF</b>	<b>DIST</b>
CALOOSA	2	X				AU
CAPE	3		X		X	
DIPLOMAT	2		X	X		AU
GULF	3	X				AU, PM
HANCOCK CREEK	2		X			
HECTOR A CAFFERATA	2					AU
J COLIN ENGLISH	1			X		
LITTLETON	1	X				
N FORT MYERS ACAD	1				X	
PATRIOT	3	X				
PELICAN	3			X		IL
SKYLINE	3			X		
TRAFALGAR	3			X		
TROPIC ISLES	2				X	PM

2007-08 ESE CLUSTERS

<b>EAST MIDDLE</b>						
	<b>SubZ</b>	<b>IA</b>	<b>LS</b>	<b>SB</b>	<b>GF</b>	<b>DIST</b>
ALVA	3	X				
LEE	1		X	X	X	
LEHIGH	3		X	X	X	
MICHIGAN	1				X	
VARSITY LAKES	2	X	X			
VETERAN'S PARK	3					AU
<b>SOUTH MIDDLE</b>						
	<b>SubZ</b>	<b>IA</b>	<b>LS</b>	<b>SB</b>	<b>GF</b>	<b>DIST</b>
BONITA SPRINGS	3	X	X		X	
CYPRESS LAKE	1			X		
FORT MYERS	1	X				HI, VI
LEXINGTON	2	X	X			
P L DUNBAR	1		X		X	AU, IL
THREE OAKS	2			X		
<b>WEST MIDDLE</b>						
	<b>SubZ</b>	<b>IA</b>	<b>LS</b>	<b>SB</b>	<b>GF</b>	<b>DIST</b>
CALOOSA	2	X	X		X	
CHALLENGER	3	X			X	IL
DIPLOMAT	2			X	X	AU
GULF	3				X	PM
MARINER	2	X	X		X	
N FORT MYERS ACAD	1				X	
TRAFALGAR	3		X	X	X	AU
<b>EAST HIGH</b>						
	<b>SubZ</b>	<b>IA</b>	<b>LS</b>	<b>DIST</b>		
EAST LEE COUNTY	3	X	X			
LEHIGH SR	2	X	X	EC		
RIVERDALE	2	X	X			
<b>SOUTH HIGH</b>						
	<b>SubZ</b>	<b>IA</b>	<b>LS</b>	<b>DIST</b>		
CYPRESS LAKE	1	X	X	PM, AU		
DUNBAR	1	X	X			
ESTERO	3	X	X			
FORT MYERS	1	X		AU, IL, HI, VI, EC		
SOUTH FORT MYERS	2	X	X			
<b>WEST HIGH</b>						
	<b>SubZ</b>	<b>IA</b>	<b>LS</b>	<b>DIST</b>		
CAPE CORAL	3	X	X	AU		
IDA S BAKER	3	X	X			
MARINER	2	X	X	EC, PM		
NORTH FORT MYERS	2	X	X	AU		
ISLAND COAST	1	X				

DRAFT #3

Dear Parent/Guardian,

In the 2007-08 school year, the name of your child's current program, VE, will change to Intensive Academics (IA). IA programs will be located at selected sites in your zone. (See list of sites below.) The purpose of the IA classes is to increase success in the general curriculum for students with disabilities. The IA model will provide direct instruction in reading, math, and written language in a separate class with a teacher certified in special education.

Your child's teacher has recommended an IA class for the 2007-08 school year in order to receive increased support and instruction in academic skills. An IEP meeting may be convened at the request of the teacher or you to discuss the proposed change. This letter serves to notify you of the recommended change and gives you the opportunity to select a new school for 2007-08 in the first batch. If your child's school is offering the IA program next year, he/she can continue at the current school. There is no need to request the assignment.

You may contact your child's ESE teacher for additional information about this recommendation.

The application process for reassignment for the 2007-08 school year opens on January 23<sup>rd</sup> and closes on March 13<sup>th</sup> for Batch #1. You may apply at a Student Assignment office or use the online process. Go to [www.leeschools.net](http://www.leeschools.net) to locate an application.

Sincerely,

\_\_\_\_\_, Principal

#### SCHOOL SITES FOR IA CLASSES 2007-08

##### WEST ZONE

Caloosa Elementary  
Gulf Elementary  
Robinson-Littleton Elem.  
Patriot Elementary\*\*

Caloosa Middle  
Challenger Middle  
Mariner Middle

##### SOUTH ZONE

**ELEMENTARY**  
Edison Park Elementary  
Heights Elementary  
Pinewoods Elementary  
San Carlos Elementary

##### MIDDLE SCHOOLS

Bonita Middle  
Ft. Myers Middle  
Lexington Middle

##### EAST ZONE

Gateway Elementary  
Harns Marsh Elementary  
Manatee Elementary\*\*  
Treeline Elementary\*\*

Alva Middle  
Varsity Lakes Middle

\*\*Opens Aug. 2007

## QUALITY DESIGNS FOR INSTRUCTION

### WEST ZONE

J. Colin English Elementary  
Skyline Elementary  
Trafalgar Middle  
North Fort Myers High

Gulf Elementary  
Gulf Middle  
NFMAFA K-8  
Tropic Isles Elementary

Caloosa Elementary  
Hancock Creek Elementary  
Pelican Elementary

Littleton Elementary  
Pine Island Elementary  
Mariner High  
Cape Coral High

Diplomat Elementary

Caloosa Middle  
Diplomat Middle  
Ida Baker High  
Mariner Middle  
Trafalgar Elementary

Cape Elementary

Hector Cafferata Jr. Elementary

### EAST ZONE

#### 1999-2000

Mirror Lake Elementary

#### 2000-2001

Gateway Elementary  
Lee Middle  
Riverdale 6-12

#### 2001-2002

Edgewood Academy Elementary  
Michigan Montessori Elementary/Middle  
Lehigh Elementary

#### 2002-2003

Tice Elementary  
Lehigh High  
ALC Middle/High  
Academy at New Directions

#### 2003-2004

Lehigh Acres Middle

#### 2004-2005

Alva Elementary  
Alva Middle  
Varsity Lakes Middle  
Veterans Park K-8

#### 2005-2006

Harns Marsh Elementary  
Orange River Elementary  
Sunshine Elementary

#### 2006/2007

Bayshore Elementary

### SOUTH ZONE

Spring Creek Elementary  
Orangewood Elementary

Tanglewood/Riverside  
The Sanibel School K-8

Heights Elementary  
Colonial Elementary

P.L. Dunbar Middle  
Three Oaks Middle  
Three Oaks Elementary

Bonita Elementary  
Edison Park Elementary  
Estero High  
Pinewoods Elementary  
Rayma Page Elementary  
South Ft. Myers High  
Villas Elementary

Allen Park Elementary  
Cypress Lake Middle  
Ft. Myers Middle  
San Carlos Elementary

**Remaining District Schools  
Requested to Attend  
February 2007 QDI Training**

**Elementary**

Franklin Park Elem.  
Ray Pottorf Elem.  
River Hall Elem.

**Middle**

Bonita Middle  
Challenger Middle  
Lexington Middle

**High**

Cypress High  
Dunbar High  
East Lee County  
Fort Myers High

**New Schools  
Projected Training  
2007/2008**

Manatee Elementary  
Patriot Elementary  
Treeline Elementary

Oak Hammock Middle

Island Coast High

**Administrator Participation in QDI or Overview**

Updated 1/4/2007

<b>Name</b>	<b>Current School</b>	<b>Location of Initiation</b>
Adams Alane	Tanglewood	Tice
Adams Nancy	Gateway	
Bell Holly	Orange River	Orangewood
Bishop Winston	Harns Marsh Elementary	Tice
Boiger Beth	Paul Laurence Dunbar Middle	
Bromby Carol	Cafferata Elementary	
Brunick Carl	Exceptional Student Education	Tanglewood
Bryant Don	Tropic Isles	
Buckley Linda	Villas	Mirror Lakes
Bueno Kristen	Fort Myers High	Staff Development Center
Bumstead Tyler	Lee Middle	North High
Bursztyn Mike	Exceptional Student Education	
Cannady Teri	Challenger Middle	Caloosa Middle
Caputo Susan	Rayma Page Elem	
Carlin Denise	Pinewoods	Edgewood
Carson Michael	Three Oaks Middle	
Cort-Mora Michelle	District Equity	Dunbar Middle
Curry Cheryl	Caloosa Elementary	
Dailey Charles	Transportation West	ALC Middle
Davis Karyl	LAMP	Cape High
DeMarchena Gina	Pinewoods	
Diggs Debbie	Baker High	Staff Development Center
Dobbins Jeff	Sunshine	Orangewood
Donmoyer Jim	Colonial	Director
Druskis John	Cypress High	ALC Middle
Durham Nancy	Edgewood	Mariner High
Duttko Julie	Varsity Lakes Middle	
Edward Lynn	Mariner High	Staff Development Center
Ericson Kandace	Staff Development Center	
Fain Bob	High Tech North	Mariner High
Fallon Holly	Three Oaks Middle	
Ferreria Lyn	Exceptional Student Education	
Flecha Shanna	Tanglewood	
Folares Jeanne Ann	Cypress Middle	
Folsom Dana	San Carlos Elem	
Foust Steve	Skyline	
Frink Robin	Exceptional Student Education	
Haring Margaret	Orange River	Lee Middle
Herrell Leona	Veterans Park	Lehigh Elem
Holliday Karen	Mirror Lakes	
Hollins Louise	Fort Myers Middle	
Hopko Darcy	Out of District	Gulf Middle
Hopper Donnie	Trafalgar Elem	Trafalgar Middle
Houchin Dale	Mariner High	Atva Middle
Hughes Judy	Lehigh Senior	Director
Humfleet Alan	River Hall Elem	Mirror Lakes Elem
Idelette Mary	Tropic Isles	
Ivill Linda	Skyline	
Jackson Jim	Tice	Littleton
Johnson Jim	Bayshore	
Jones Connie	Chief Academic Officer	

Change Orders Processed  
by Construction Services  
12/1/2006 - 12/31/2006

General Contractor		Project	CO#	Amount	Reason for Change Order		
Gates McVey	Bayshore ES - Additions		2	\$ 12,881.00	Removed & legally disposed of (3) portables, concrete sidewalk & rough grade area		
			3	\$ (4,845.00)	Provide & install 170ft of 4" fire main along canopy, including parts, installation, flow test and painting in lieu of going underground.		
					Coastal Fire	\$ 8,700.00	
					Gulf Coast Painting	\$ 2,250.00	
					GMB Profit & Overhead	\$ 1,095.00	
					Bateman Contracting (Credit)	\$ (16,890.00)	
						<b>Total for Change Order #3: \$ (4,845.00)</b>	
					4	\$ 825.00	Removal of existing sidewalk
					5	\$ 1,045.00	Repair existing 12" storm pipe in the parking area addition
					6	\$ 10,648.00	Added 11 drain connections to improve exterior design
					7	\$ 294.80	Routing and installation of primary conduit runs to the transformer pad
					8	\$ -	DENIED
					9	\$ 2,554.20	Fingerprinting fees for Jessica Lundsford Act (not originally required)
					10	\$ 8,309.15	Provide and install an oversized mechanical pad to support masonry screen wall with stucco finish to reduce sound
					11	\$ -	DENIED
		12	\$ 8,000.00	Changed countertop & sinks to comply with new district specifications			
		13	\$ 332.81	Provide and install access panel underneath stairwell on first floor (done for maintenance purposes)			
		14	\$ -	DENIED			
		15	\$ 4,521.55	Installed additional sidewalks to improve student flow			
			<b>Total Change Orders for Bayshore ES - Classroom Additions: \$ 44,566.51</b>	Amount spent was included in the total project cost estimate			
Gates McVey	Caloosa ES - Additions		1	\$ 6,781.50	Provide and install type 'H' inlet to improve site drainage		
			2	\$ 6,627.50	Added 11 drain connections to improve exterior design		
			3	\$ 2,623.50	Fingerprinting fees for Jessica Lundsford Act		
			4	\$ 29,343.38	Routing and installation of primary conduit runs to the transformer pad		
			5	\$ -	PENDING		
			6	\$ 6,945.52	Sealed longitudinal duct in a manner of mastic/mesh/mastic		
			7	\$ -	DENIED		
			8	\$ -	DENIED		
			9	\$ -	DENIED		
			10	\$ -	DENIED		
			11	\$ 4,416.53	Relocated low voltage junction box due to safety concerns on sidewalk		
			12	\$ 3,360.00	Relocated storage shed		
			13	\$ 2,530.00	Installed yard drainage on each side of sidewalks to minimize sidewalk flooding		
			14	\$ 8,000.00	Changed countertop & sinks to comply with new district specifications		
			15	\$ 332.81	Provide and install access panel underneath stairwell on first floor (done for maintenance purposes)		
		<b>Total Change Orders for Caloosa ES Classroom Additions: \$ 70,960.74</b>	Amount spent was included in the total project cost estimate				

Change Orders Processed  
by Construction Services  
12/1/2006 - 12/31/2006

Change Orders (NOT an Object Material Purchase)		CO#	Amount	Reason for Change Order
General Contractor	Project			
Gates McVey	Diplomat ES - Additions	1	\$ 993.30	Routing and installation of primary conduit runs to the transformer pad
		2	\$ 2,554.00	Fingerprinting fees for Jessica Lundsford Act (not originally required)
		3	\$ 6,627.50	Added 11 drain connections to improve exterior design
		4	\$ 1,166.00	Added a culvert under sidewalk for drainage
		5	\$ (5,131.00)	Reduction in sidewalks from original bid quantity
		6	\$ -	DENIED
		7	\$ 7,907.90	Sealed longitudinal duct in a manner of mastic/mesh/mastic
		8	\$ 8,818.70	Provide & install an oversized mechanical pad to support masonry screen wall with stucco finish to reduce sound
		9	\$ 1,083.50	Install rip rap around mired ends and install bar grates to improve student safety
		10	\$ 8,000.00	Changed countertop & sinks to comply with new district specifications
		11	\$ 332.81	Provide and install access panel underneath stairwell on first floor (done for maintenance purposes)
			\$ 32,352.71	Amount spent was included in the total project cost estimate
<b>Total Change Orders for Diplomat ES Classroom Additions:</b>				
Gates McVey	Hancock ES - Additions	14	\$ 5,842.10	Additional work for kitchen renovation (converted dish washroom to dry storage)
			\$ 5,842.10	Amount spent was included in the total project cost estimate
<b>Total Change Orders for Hancock ES Classroom Additions:</b>				
Gates McVey	Tropic Isles ES - Additions	1	\$ 3,426.50	Fingerprinting fees for Jessica Lundsford Act (not originally required)
		2	\$ 45,216.55	Addition of lift station and components due to lack of existing facility capacity
		3	\$ 45,401.40	Due to Southwest Florida Water Management permitting comments, we were required to add a retention pond
		4	\$ 6,355.25	Provide and install primary conduit runs to the transformer pad
		5	\$ 7,941.88	Sealed longitudinal duct in a manner of mastic/mesh/mastic
		6	\$ -	DENIED
		7	\$ 63,086.00	Provide and install a fire main, back flow and tamper switch because existing facility could not support
		8	\$ 7,262.75	Provide & install an oversized mechanical pad to support masonry screen wall with stucco finish to reduce sound
		9	\$ 3,100.63	Provided additional sidewalks
		10	\$ 330.56	Provide and install access panel underneath stairwell on first floor (done for maintenance purposes)
			\$ 182,121.52	Amount spent was included in the total project cost estimate
<b>Total Change Orders for Tropic Isles ES Classroom Additions:</b>				
Gulf Paving	Ida Baker Athletic Fields	2	\$ 27,557.00	Installed additional concrete apron that was required by City of Cape Coral for road safety
		41	\$ 363,400.58	Grand total for all Non-DMP Change Orders
<b>Total Number of Non-DMP Change Orders</b>				

Change Orders Processed  
by Construction Services  
12/1/2006 - 12/31/2006

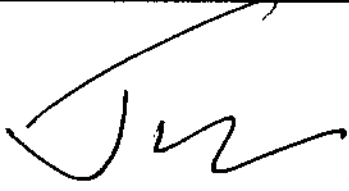
DIRECT MATERIAL CHANGES							
General Contractor	Project	CO#	Amount	Vendor	Material	PO Amount	Tax Savings
Gates McVey	Patriot Elementary (Y)	6	\$ 366,000.00	Hollimyer Insulation ESSI	Cancelled PO# D31741 for installation of HVAC Controls Cancelled PO# D31744 for installation of duct insulation	\$ (212,500.00) \$ (153,500.00)	\$ (12,750.00) \$ (9,210.00)
					Total Change Order Amount & Tax Savings Reduction:	\$ (366,000.00)	\$ (21,960.00)
Gulfpoint Construction	Manatee Elementary (U)	7	\$ (111,276.00)	Graybar Electric Graybar Electric	Cat 6 LAN Cable & misc. material Site Lighting Fixtures	\$ 87,150.00 \$ 24,126.00	\$ 5,229.00 \$ 1,447.56
					Total Change Order Amount & Tax Savings:	\$ 111,276.00	\$ 6,676.56
Gulfpoint Construction	Manatee Elementary (U)	8	\$ (35,714.81)	The Phone Line	Telephone Equipment	\$ 35,714.81	\$ 2,142.89
Gulfpoint Construction	Oak Hammock Middle (KK)	2	\$ (730,732.00)	Commercial Air Management Florida Air Solutions George Israel	Kitchen Fans & other fans Dust collectors & silencers Pumps Chillers, Air Handlers, Electric Duct Heaters, Fan Coil Units, VAV Boxes, & Ice Storage Tanks	\$ 64,315.00 \$ 26,355.00 \$ 13,562.00	\$ 3,858.90 \$ 1,581.30 \$ 813.72
				Trane Company		\$ 626,500.00	\$ 37,590.00
					Total Change Order Amount & Tax Savings:	\$ 730,732.00	\$ 43,843.92
Gulfpoint Construction	Oak Hammock Middle (KK)	3	\$ (141,463.00)	MISSCO Contract Sales	Laboratory Fume Hood & Casework	\$ 141,463.00	\$ 8,487.78
Modtech	Hector Cafferata	6	\$ (119,348.67)	Tropical Windows	Windows	\$ 119,279.47	\$ 7,156.77
Walbridge-Aldinger	East Lee County (GGG)	25	\$ (79,500.00)	Hughes Supply Genex	Nails/laserforms/wire mesh/pipe fitting/rebar Concrete	\$ 25,000.00 \$ 50,000.00	\$ 1,500.00 \$ 3,000.00
					Total Change Order Amount & Tax Savings:	\$ 75,000.00	\$ 4,500.00
Walbridge-Aldinger	East Lee County (GGG)	26	\$ (357,327.41)	Lee's Carpet Cain & Bultran Johnson Wholesale Tullex	Carpeting VCT Rubber Cove Coil Rubber Tile	\$ 238,325.50 \$ 51,687.80 \$ 35,380.08 \$ 11,707.95	\$ 14,299.53 \$ 3,101.27 \$ 2,122.80 \$ 702.48
					Total Change Order Amount & Tax Savings:	\$ 337,101.33	\$ 20,226.08
Walbridge-Aldinger	East Lee County (GGG)	27	\$ (16,006.00)	National Waterworks Creative Pipe	Pipe & Fittings - Increase to original PO amount Bike Rack - Increase to original PO amount	\$ 15,000.00 \$ 100.00	\$ 900.00 \$ 6.00
					Total Change Order Amount & Tax Savings:	\$ 15,100.00	\$ 906.00

Change Orders Processed  
by Construction Services  
12/1/2006 - 12/31/2006

DIRECT MATERIAL PURCHASES							
General Contractor	Project	CO#	Amount	Vendor	Material	PO Amount	Tax Savings
Walbridge-Aldinger	East Lee County (GGG)	28	\$ (185,881.60)	Aljx Paving Rinker Materials	Type S-3 Asphalt Baserock	\$ 95,000.00 \$ 80,360.00	\$ 5,700.00 \$ 4,821.60
					Total Change Order Amount & Tax Savings:	\$ 175,360.00	\$ 10,521.60
Walbridge-Aldinger	East Lee County (GGG)	29	\$ 154,097.92	Comtec Industries Imperial Fastener American Flagpole South Larsen's Manufacturing World Dryer Bobrick Washroom Equipment	Cancelled PO# D19236 for toilet compartments Cancelled PO# D19251 for cubicle track Cancelled PO# D19247 for flagpole Cancelled PO# D19241 for fire extinguishers Cancelled PO# D19246 for hand dryers Cancelled PO# K01301 for bathroom accessories	\$ (63,000.00) \$ (2,120.00) \$ (2,117.50) \$ (18,801.49) \$ (11,916.00) \$ (47,420.41)	\$ (3,780.00) \$ (127.20) \$ (127.05) \$ (1,128.09) \$ (714.96) \$ (2,845.22)
					Total Change Order Amount & Tax Savings:	\$ (145,375.40)	\$ (8,722.52)
Number of DMP Change Orders:		11	\$ (1,257,151.57)	Grand total of ALL DMP Purchase Orders for December, 2006 & Resulting Tax Savings:		\$ 1,229,651.21	\$ 73,779.08

## MEMO FROM ...

**JAMES W. BROWDER, ED.D.**  
Superintendent




DATE: January 2, 2007

TO: Jeanne Dozier, Chairman  
School Board Members

RE: Recommendation to Award RFP R066495RG – “Lee County Public Education Center Data Center Infrastructure”

On January 9, 2007, I plan to bring forward the recommendation to award RFP R066495RG “Lee County Public Education Data Center Infrastructure”. This memo will serve as the briefing for this agenda item.

**Background:**

The District issued RFP R066495RG to solicit proposals from vendors to provide the data center infrastructure for the Lee County Public Education Center. Proposers were required to provide a solution for:

1. Server cabinets, data cabinets, and related hardware.
2. Redundant power backup systems (uninterruptible power supplies).
3. Internal electrical and data wiring.
4. Software to monitor and manage electrical systems within the data center.
5. Installation, configuration, and training for all equipment and software provided in proposal.
6. Services to break down, move, and physically install all network servers, switches, and related items.

Five proposals were received from four vendors:

1. BCI – Two proposals. Total cost: \$679,870.00 and \$887,450.00 respectively.
2. **CDW Government – One proposal. Total cost: \$499,565.31.**
3. Compserv – One proposal. Total cost: \$535,680.00.
4. Lee Technologies – One proposal. Total Cost: \$1,545,266.00.

Proposals were reviewed by an interdepartmental team consisting of staff from Information Technology Support, Information Systems, and Construction Services staff, as well as a contracted data center design consultant and a contracted electrical engineer.

The evaluation team selected CDW Government’s proposal at a total cost of \$499,565.31. The total cost of the project is within the budget allocated in the LCPEC construction budget.

If you have any questions, please call me.

FY08 FTE PROJECTION ANALYSIS

Program	01/02 Total FTE	02/03 Total FTE	03/04 Total FTE	04/05 Total FTE	05/06 Total FTE	06/07 Original FTE Estimate	06/07 Updated FTE Estimate	07/08 District Est Sent to DOE
Basic K-3 (101)	12,995.04	13,418.70	15,085.10	16,610.85	18,048.04	19,149.74	19,307.82	20,419.95
Growth in #'s		423.66	1,666.40	1,525.75	1,437.19		1,259.78	1,112.13
Growth in %		3.26%	12.42%	10.11%	8.65%		6.98%	5.76%
Basic 4-8 (102)	15,227.33	15,966.97	17,418.99	18,875.55	19,833.92	21,103.00	21,071.91	22,136.04
Growth in #'s		739.64	1,452.02	1,456.56	958.37		1,237.99	1,064.13
Growth in %		4.86%	9.09%	8.36%	5.08%		6.24%	5.05%
Basic 9-12 (103)	11,105.45	11,647.27	12,119.72	12,874.73	13,236.48	13,936.50	13,502.09	13,907.16
Growth in #'s		541.82	472.45	755.01	361.75		265.61	405.07
Growth in %		4.88%	4.06%	6.23%	2.81%		2.01%	3.00%
Basic K-3 with ESE Services (111)	3,321.42	3,355.30	3,642.03	3,744.11	3,965.73	4,283.97	3,980.07	4,039.77
Growth in #'s		33.88	286.73	102.08	221.62		14.34	59.70
Growth in %		1.02%	8.55%	2.80%	5.92%		0.36%	1.50%
Basic 4-8 with ESE Services (112)	7,228.02	7,052.67	6,726.48	6,553.53	6,650.29	7,081.59	6,515.54	6,500.00
Growth in #'s		(175.35)	(326.19)	(72.95)	(3.24)		(134.75)	(15.54)
Growth in %		-2.43%	-4.63%	-1.08%	-0.05%		-2.03%	-0.24%
Basic 9-12 with ESE Services (113)	2,094.71	2,363.16	3,154.63	4,078.07	4,626.14	4,930.49	5,067.13	5,472.50
Growth in #'s		268.45	791.47	923.44	548.07		440.99	405.37
Growth in %		12.82%	33.49%	29.27%	13.44%		9.53%	8.00%
ESOL (130)	3,960.05	4,364.96	4,166.56	4,553.19	5,415.87	6,331.85	5,999.53	6,719.48
Growth in #'s		404.91	(198.40)	386.63	862.68		583.66	719.95
Growth in %		10.22%	-4.55%	9.28%	18.95%		10.78%	12.00%
ESE Level IV (254)	592.10	654.98	668.00	659.18	665.15	709.14	718.27	775.73
Growth in #'s		62.88	13.02	-8.82	5.97		53.12	57.46
Growth in %		10.62%	1.99%	-1.32%	0.91%		7.99%	8.00%
ESE Level V (255)	182.55	194.72	199.17	177.80	175.35	192.37	163.03	180.00
Growth in #'s		12.17	4.45	(21.37)	(2.45)		(12.32)	16.97
Growth in %		6.67%	2.29%	(10.73%)	(1.38%)		(7.03%)	10.41%
Career Education (300)	2,894.55	3,096.24	2,513.26	2,196.24	2,091.61	2,181.76	1,949.68	1,949.68
Growth in #'s		211.69	(582.98)	(317.02)	(104.63)		(141.93)	0.00
Growth in %		7.34%	(18.83%)	(12.61%)	(4.76%)		(6.79%)	0.00%
Total	59,591.22	62,114.97	65,693.94	70,423.25	74,708.58	79,900.41	78,275.08	82,100.31
Growth in #'s		2,523.75	3,578.97	4,729.31	4,285.33	5,191.83	3,566.50	3,825.23
Growth in %		4.24%	5.76%	7.20%	6.09%	6.95%	4.77%	4.69%

BRIEFING DISCUSSION

January 9, 2006

RE: Town Hall Meetings

Town Hall Meetings in Board Member Districts – 6:30 p.m.

- **Mr. Teuber** – January 16 at North Fort Myers High School
- **Mr. Chilmonik** – February 26 at Ida S. Baker High School
- **Dr. Kuckel** – March 15 at Rayma C. Page Elementary
- **Mrs. Dozier** – April 23 at Edison Park Creative & Expressive Arts
- **Dr. Scricca** – TBD (September 20 at Lehigh Senior High School suggested)

Suggested Agenda Topics:

- Schedule for Graduations in Future Years

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Needs

- Podium w/Microphone
- Taped?
- Strategic Listening?
- Refreshments?

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

## **Town Hall Meeting**

### **Location**

**Time: 6:30 p.m. to 8:00 p.m.**

## **A G E N D A**

(Proposed)

**Purpose Statement:** *Created by the Board Member of the host District*

### **Order of Business**

- I. Call to Order by the Board Member of the host District (5 minutes)
- II. Presentation by Board Member [as indicated by the strategic listening questions prior to the meeting] (40 minutes)
- III. Responses to Submitted Questions [from audience on 3" x 5" cards] (20 minutes)
- IV. Good of the Order (10 minutes)
- V. Public Comment (Time Permitting - no longer than 15 minutes)
- VI. Adjournment promptly at 8:00



THE SCHOOL DISTRICT OF LEE COUNTY  
**PROCESS DOCUMENTATION**

Division:	Superintendent
Department:	Superintendent
Originator:	Linda K. Boyle

Process Name:	Board Town Hall Meeting Scheduling
Process Purpose:	Organization and scheduling of Board Town Hall Meetings
Date of Orgination:	11/2005
Date of Revision:	

**Part A: Process Description**

Description Documentation Method:	Step-by-step procedure (see table below)
-----------------------------------	--

Step	Description	Responsibility
1.	Contact school to get on the calendar	Superintendent
2.	Advertise meeting; News-Press, school newsletters, Lee in the Loop; Web page	Superintendent
3.	Arrange for custodial help	School Principal
4.	Arrange for Security	Superintendent And Safety Dept.
5.	Board Members may solicit community input using the Strategic Listening phone system	Superintendent
6.	Arrange for Strategic Listening phone system to run standard questions for community input	Superintendent
7.		
8.		
9.		
10.		

**Part B: Process Cycle**

Process Cycle	Choose one...
Start Date:	11/2005
End Date:	On going

**Part C: Process Automation**

Automation Status:	Automation not required
--------------------	-------------------------

Automation Target Date:	<input checked="" type="checkbox"/> <i>Not applicable</i>
Automation Completion Date:	<input checked="" type="checkbox"/> <i>Not applicable</i>

**Part D: Process Authorization and Approval**

Board Approval Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Board Approval Date:	<input checked="" type="checkbox"/> <i>Not applicable</i>
Related Authority Type (s):	<input type="checkbox"/> Federal law, regulation, code, rule, <i>etc.</i> <input type="checkbox"/> State law, regulation, code, rule, <i>etc.</i> <input type="checkbox"/> Board policy <input type="checkbox"/> District administrative regulation <input type="checkbox"/> Agreement or contract <input type="checkbox"/> Other
Related Authority Reference:	
Other References:	

Rules for Consideration

- Revisions to **AR-3.61, Transportation of Students in Vehicles Other Than School Buses**, are being recommended to clarify the students to which the Administrative Regulation applies. (1/23)
- Revisions to **Policy 3.11, Parent Family Support ~~Parent Involvement~~**, are being recommended to include language regarding training of school personnel, notification and policy evaluation.

**CHAPTER 3.00**  
**COMMUNITY ENGAGEMENT/CUSTOMER RELATIONS**

**DRAFT POLICY: 3.11**

**Parent Involvement Family Support**

The School Board of Lee County believes that a framework of family involvement supports the learning of students children and assists ~~educators~~ schools to develop comprehensive programs of school-family-community partnerships. Parent Family Support strives to build and strengthen the partnership between schools and families by developing trust, a sense of belonging, and sharing of common goals. Parent Family Support is defined as research-based practices that include parenting, communicating, volunteering, learning at home, decision making and collaborating that enhance parent involvement and reflect the specific needs of students and their families. Parent Family Support builds school and community partnerships to improve student achievement, to increase opportunities for families to be more involved in their child(ren)'s learning at school and at home, and to support the goals of the District's Strategic Plan. The District supports programs, activities, and procedures that are planned and operated with meaningful consultation with the parents and families of participating children.

A student's achievement in school is supported by the family that:

- (1) Creates a home environment that instills the value of education.
- (2) Expresses high expectations for their children's achievement and future careers.
- (3) Becomes involved in their children's education. Each school must identify practices that shall improve student learning and meet the needs of its families. ~~The framework includes:~~

Parent Family Support practices include:

**Parenting**

Each school promotes parenting and child-rearing skills, understanding child and adolescent development, and setting home conditions that support students' children's learning. Staff members shall strive to understand families and appreciate the diversity of approaches to child rearing. In addition, each school shall promote programs that enable parents and families to be full partners in the education of their child(ren). Schools shall assist parents and families in understanding their role as their child (ren)'s first and most important teacher.

46 **Communicating**

47  
48 Each school communicates with families about school programs and student  
49 progress through effective school-to-home and home-to-school communications.  
50 Parent/teacher conferences should reasonably accommodate the schedules of  
51 both teachers and parents. Communications from the school shall be clear,  
52 timely, ongoing, and written in parent-friendly language. Communications, in  
53 written, electronic, technology-based or other format, should reasonably  
54 accommodate parents and families, including those who are economically  
55 disadvantaged, are disabled, have limited literacy or English proficiency, or are  
56 of any racial or ethnic minority background.

57  
58 **Volunteering and Mentoring**

59  
60 Each school supports efforts to improve recruitment, training, activities and  
61 schedules to involve families as volunteers and audiences at the school or at  
62 other events. A volunteer is defined as anyone who supports school goals and  
63 children's learning and development. Volunteers serve the district and children  
64 not just during the school day or in the school building.

65  
66 **Learning at Home**

67  
68 Each school creates conditions that involve families with their children in learning  
69 activities at home, including homework. Schools shall involve families with their  
70 children's homework and other curriculum-related activities and decisions.  
71 Learning at home may include goal-setting, encouraging, guiding, reacting, and  
72 discussing. Schools shall provide information and ideas on ways to improve  
73 academic achievement, recognizing the needs of those families with limited  
74 literacy or English proficiency.

75  
76 **Decision Making**

77  
78 ~~The Lee County School District includes families as participants in school~~  
79 ~~decisions, governance, and advocacy through parent groups, school advisory~~  
80 ~~councils, committees and other parent/guardian organization. Each school shall~~  
81 ~~actively encourage parents and families to become full partners in the decisions~~  
82 ~~and practices of the school that affect children and families. Examples include~~  
83 ~~the school improvement process, the School Advisory Council (SAC), PTA/PTO,~~  
84 ~~and other decision-making groups. Each school shall have a Family Partnership~~  
85 ~~Team that shall strive to meet the goals of the Strategic Plan for Parent Family~~  
86 ~~Support.~~

87 **Collaborating with the Community**

88  
89 Each school collaborates with businesses and other community groups to  
90 coordinate resources. Community is defined as all those who are interested in  
91 and affected by the quality of education, not just families of children in schools.  
92 Community resources strengthen school programs, parenting, and academic  
93 achievement. Schools shall inform families of community-based programs for  
94 children, such as mentoring, tutoring, and business partnerships. Schools shall  
95 actively recruit community members to serve as role models and mentors.  
96 Businesses shall be encouraged to provide flexible or release time for  
97 employees to visit their children's school.

98  
99 **Training of School Personnel**

100  
101 All school personnel shall receive training on the importance of Parent Family  
102 Support. This training shall assist administrators, teachers, and other school  
103 personnel in acquiring skills and techniques that promote effective  
104 communication and cultivates a parent friendly school culture.

105  
106 **Notification and Dissemination**

107  
108 Parents and families shall be notified of this Board Policy in clear,  
109 understandable, and uniform format and should reasonably accommodate all  
110 parents and families, including those with limited literacy or English proficiency.

111  
112 **Policy Evaluation and Effectiveness**

113  
114 The content and effectiveness of the Parent Family Support policy shall be  
115 annually reviewed. Using the results from the climate surveys, The District shall,  
116 with the involvement of parents, identify barriers to parent participation and the  
117 effectiveness of parent involvement activities. Information regarding Parent  
118 Family "Best Practices" shall be shared with the schools.

119  
120 **STATUTORY AUTHORITY:** 1001.41; 1001.42; 1001.43; F.S.

121  
122  
123 **HISTORY:** Adopted: 8/1/00 DRAFT 11/28/06  
124 Revision Date(s):  
125 Formerly: New



# The School District of Lee County

**DRAFT  
AR-3.61**

## **Administrative Regulation**

Related Policies:

Adopted: 8/1/00  
Revised: 10/10/06  
DRAFT: 11/27/06

### **Transportation of Students in Vehicles Other Than School Buses**

1  
2  
3 Students of the Lee County School District shall be transported to and from  
4 school activities in school buses whenever practical. When transporting  
5 students to such events in a school or charter bus is not practical, the  
6 following requirements shall apply:

7  
8 (1) When students are being transported in a vehicle other than a  
9 school bus or charter bus and that vehicle is owned, operated,  
10 rented, contracted, or leased by the School District, the following  
11 provisions shall apply:

12  
13 (a) The vehicle must be a passenger car or multipurpose  
14 passenger vehicle or truck, as defined in Title 49 C.F.R. part  
15 571. The vehicle must be designed to transport fewer than  
16 10 students. The Safety, Security and Inspections  
17 Department shall maintain a web site with updated  
18 guidelines. Students must be transported in designated  
19 seating positions and must use the occupant crash  
20 protection system.

21  
22 (b) The vehicle may not be driven by a student.

23  
24 (c) The driver of an authorized vehicle transporting students  
25 must be a school employee, hold a valid driver's license and  
26 comply with the requirements of the safe driver plan.

27  
28 (2) When students are transported to or from school activities in  
29 privately-owned vehicles, the following requirements shall apply:

30  
31 (a) The requirements of paragraphs (1)(a) and (1)(b) above must  
32 be complied with.

- 33 (b) The owner of the privately-owned vehicle must provide proof  
34 of insurance and a driver's license.  
35
- 36 (c) If a privately-owned vehicle is driven by a student, the  
37 student must be at least a tenth grader and may only  
38 transport him or herself and siblings, and must provide  
39 written parental permission to do such. Transportation in a  
40 vehicle driven by a student in this manner is not considered  
41 transportation approved by the school for purposes of the  
42 liability provisions of Paragraph (3). The School Board will  
43 not be liable for any claims arising out of such  
44 transportation.  
45
- 46 (3) Liability. When approval is granted to transport students in a  
47 privately-owned vehicle, the School Board shall be liable for tort  
48 claims arising out of such transportation to the extent allowed by  
49 Section 768.28, Florida Statutes, except that all claims or  
50 judgments arising out of this transportation shall not exceed an  
51 amount equal to \$5,000 multiplied by the rated seating capacity of  
52 the vehicle, or \$100,000, whichever is greater.  
53
- 54 (4) Consequences for Violations. Private citizens who transport  
55 students to or from school activities in a privately-owned vehicle in  
56 a manner not in compliance with this regulation do so at their own  
57 risk and shall be liable for any tort claims arising out of  
58 transportation of a student in this manner. Employees of the  
59 School District who transport students to or from school activities  
60 in a manner not in compliance with the policy do so at their own  
61 personal risk, and shall be personally liable for any tort claims  
62 arising out of such provision of transportation to a student. An  
63 employee acting in such a manner shall not be considered to be in  
64 the performance of their duties and shall be appropriately  
65 disciplined considering all the factors of the employee's actions.  
66 School administrators shall not give approval for private citizens  
67 nor employees to transport student to or from school activities in a  
68 manner not in compliance with this policy.  
69
- 70 (5) The word "students" in this regulation means students enrolled in  
71 the District's PreK-12 educational program.  
72

73 **STATUTORY AUTHORITY:** 1001.42, 1001.43, 1006.22, 1006.24, F.S.