



**MISSION:**

*To ensure that each student achieves his or her highest personal potential.*

**VISION:**

*To be a world-class school system.*

**THE SCHOOL BOARD OF LEE COUNTY**

**School Board Meeting / Annual Organization of the Board - MINUTES**

(School Board Meeting Room, 2855 Colonial Blvd., Fort Myers, FL)

**Tuesday, November 14, 2017**

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**Attending**

Ms. Mary Fischer, Member

Mrs. Melisa W. Giovannelli, Member

Mrs. Chris N. Patricca, Member

Mr. Steven K. Teuber, Member

Mrs. Pamela H. LaRiviere, Member

Dr. Jane E. Kuckel, Member

Ms. Cathleen O'Daniel Morgan, Member

Dr. Gregory K. Adkins, Secretary and District Superintendent

Mr. Keith Martin, Board Attorney

Mr. Grant Kaminer, Student Representative

Mrs. Susan Johnson, Recording Secretary

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**Opening Exercises**

**Call to Order** - The School Board of Lee County, Florida, met on Tuesday, November 14, 2017, at 6:01 P.M. in the School Board Meeting Room for a Regular School Board Meeting and the Annual Organization of the Board. Dr. Adkins explained that pursuant to Florida Statute 1001.371, the Superintendent acts as Chairman until the Organization of the Board is completed.

**Special Presentations**

**Organization of the Board**

Election of Chairman.

Dr. Adkins called for nominations for Chairman.

Dr. Kuckel nominated Ms. Morgan for Chairman. The vote was taken for Ms. Morgan to be Chairman. Ms. Morgan was elected Chairman of the Lee County School Board for the coming year by **unanimous vote (7-0)**.

Election of Vice Chairman.

Dr. Adkins called for nominations for Vice Chairman.

Ms. Fischer nominated Mrs. LaRiviere for Vice Chairman. The vote was taken for Mrs. LaRiviere to be Vice Chairman. Mrs. LaRiviere was elected Vice Chairman of the Lee County School Board for the coming year by **unanimous vote (7-0)**.

Establishment of School Board Action Meeting Dates and Times for the Coming Year.

Dr. Adkins recommended that Regular School Board Meetings for the period December 2017 through November 2018 be scheduled at 6:00 P.M. on the following days:

December 12, 2017	June 5, 2018
January 9, 2018	June 26, 2018
January 23, 2018	July 31, 2018
February 13, 2018	August 14, 2018
February 27, 2018	August 29, 2018 (Wednesday)
March 13, 2018	September 11, 2018
March 27, 2018	September 25, 2018
April 10, 2018	October 10, 2018 (Wednesday)
April 24, 2018	October 23, 2018
May 8, 2018	November 7, 2018 (Wednesday)
May 22, 2018	November 20, 2018

*Motion by Ms. Fischer, seconded by Mrs. LaRiviere, and carried 7-0 to accept the Superintendent's recommendation to approve the calendar establishing the meeting dates and times for Regular School Board Meetings for the period December 2017 through November 2018, as presented.*

The Organization of the Board having been completed, Dr. Adkins turned the meeting over to Ms. Morgan, Board Chairman.

**Adoption of the Agenda as the Order of Business.**

*Motion by Dr. Kuckel, seconded by Mr. Teuber, and carried 7-0 to accept the agenda as the Order of Business.*

**Consent Action Items**

None of the Board Members requested that any items be pulled from the Consent Agenda for discussion under the Unfinished Business/Tabled Items portion of the agenda.

*Motion by Mrs. LaRiviere, seconded by Mrs. Giovannelli, and carried 7-0 to approve the Consent Agenda as presented.*

**A. Resolutions**

1. National Inclusive Schools Week: December 4-8, 2017.

**RESOLUTION**

**WHEREAS**, The Inclusive Schools Network has designated the week of December 4-8, 2017, as the National Inclusive Schools Week; and

**WHEREAS**, The School District of Lee County is committed to providing a supportive and quality education in schools and classrooms that are welcoming and capable of educating an increasingly diverse student population; and

**WHEREAS**, the educators of The School District of Lee County recognize that each child is unique, learns differently, and, therefore, learns better if teaching is tailored to his/her individual abilities and interests; and

**WHEREAS**, the educators and families of The School District of Lee County work continuously to ensure that classrooms and schools are characterized as being high performing and inclusive; and

**WHEREAS**, by their efforts to make schools and classrooms high performing and inclusive, the educators and families of The School District of Lee County have contributed significantly to building a stronger and more inclusive community; and

**WHEREAS**, the educators and families of The School District of Lee County deserve to celebrate their successes and wish to reflect on how they might even further improve;

**NOW, THEREFORE, BE IT RESOLVED** that The School Board of Lee County, Florida, in recognition of School District personnel and community members who have dedicated themselves to promoting inclusive education for all students, hereby proclaims the week of December 4-8, 2017, as

**NATIONAL INCLUSIVE SCHOOLS WEEK**

***"Stand Up, Sit Tall for Inclusion!"***

Adopted at a regular meeting of The School Board of Lee County, Florida,  
This Fourteenth day of November 2017

**B. Executive Services – Dr. Gregory Adkins**

1. Approval of minutes of School Board Meetings:
  - November 1, 2017, School Board Student Hearing
  - November 1, 2017, School Board Briefing Meeting
  - November 1, 2017, School Board Regular Meeting
2. Approval of the appointment of Alexandra Galante to the Continuous Systemic Improvement Advisory Committee, through September 2018, effective November 15, 2017.

**C. Academic Services – Dr. Wanda Creel**

1. Approval of the revised agreement with the Lee County Mosquito Control District effective July 1, 2017 through June 30, 2018, at no cost to the District.
2. Approval of the Academic Affiliation Agreement with Punta Gorda HMA, LLC (FL) d/b/a: Bayfront Health Punta Gorda to provide adequate facilities for the clinical preparation of Surgical Technician students. This Agreement shall be effective upon execution by parties and may be renewed upon the parties' mutual agreement and shall continue for a term of three years. There is no cost to the District for this Agreement. Approval authorizes the Superintendent to execute all related documents.
3. Approval of the Head Start Quality Improvement Plan.
4. Approval of the 2017-2018 School Improvement Plans and the District Improvement and Assistance Plan, as submitted.

**D. Business Services – Dr. Ami Desamours**

1. Approval to remove from the Official Property Records the 3147 items listed on the reports titled Property Records Asset Retirement by Bar Code/Tag Number. Approval authorizes the Superintendent or designee to execute all related documents.
2. Approval of the estimated expenditure in the amount of \$100,000.00, for investment advisory services, RFP No. R167283CN awarded to Public Trust Advisors LLC and Wertz York Capital Management Group d/b/a Water Walker Investments, for the period of December 1, 2017 through November 30, 2018, pursuant to the same terms and conditions as previously approved by the Board. Approval authorizes the Superintendent to execute all related documents.
3. Approval to reject all proposals for ITN No. N177307TA for legislative consultant services.
4. Approval to award Bid No. B177311JC for trash can liners for District Warehouse Operations to All American Poly, All Florida Paper LLC, Calico Industrial Supply of Florida, Central Poly-Bag Corporation, Imperial Florida dba Peninsular Paper Company, Interboro Packaging Corp., Supply Works and Unipak Corp. as indicated on the attached tabulation sheet. The bid will be effective for the one year period of November 14, 2017 through November 13, 2018, at the estimated expense of \$250,000.00, with renewal options for two additional one year periods, upon the written agreement of the vendors and the District. Approval authorizes the Superintendent to execute all related documents.
5. Approval to renew RFP No. R137127IS, for uniforms for support personnel, with Itchin' to Bee Stitchin' d/b/a Singlesource Imagewear, for the final renewal period of January 28, 2018 through January 27, 2019, at the estimated expenditure of \$200,000.00, pursuant to the same terms and conditions as previously approved by the Board. Approval authorizes the Superintendent to execute all related documents.

**E. Human Resources – Dr. Angela Pruitt**

1. Approval of the general personnel recommendations including administrative, certificated, support, substitute staff, out-of-field appointments and annual reappointments.
2. Approval of the Job Description, Position and Employee Transfer for Senior Program Manager, Construction and the revision of the Administrator Salary Schedule.
3. Approval of the 2018-2019 Instructional Calendar, as presented, and authorization for the Superintendent to amend, as needed, in the event of a declared emergency.

**F. Information Systems – Mr. Trey Davis**

1. Approval to piggyback Hillsborough County Public Schools ITB No. 14115-EST for TV Studio – Purchase, Installation, Repair and Related Parts, awarded to multiple vendors for the period of November 14, 2017 through January 20, 2018, at an estimated expenditure of \$200,000.00, with an option to cancel if deemed to be in the

best interest of the District. Approval authorizes the Superintendent to execute all related documents.

2. Approval to piggyback PEPPM Technology Bidding and Purchasing Program Liebert Corporation Contract No. 527029, for cooling management systems and UPS systems, awarded to Liebert Corporation and JBN and Associates, for the period of November 14, 2017 through December 31, 2017, at the estimated expenditure of \$400,000.00, with an option to cancel if deemed to be in the best interest of the District. Approval authorizes the Superintendent to execute all related documents.

**G. Operations – Mr. William Law**

1. Approval of the final payment for Riverdale High School Kitchen Remodel GT17-03 to Chris Tel Construction Company in the amount of \$24,538.29. Approval authorizes the Superintendent to execute all related documents.
2. Approval of the Indemnification and Hold Harmless Agreement between Lee County Board of County Commissioners and the School District for the purpose of debris storage in the event of a local emergency. The vacant land is located at 214 David Ave in Lehigh. Approval authorizes the Superintendent to execute all necessary documents.
3. Approval for the following ranking for Construction Management Services, for RFQ No. CQ17-0003TA, Ida S. Baker High School, Centralized Energy Plant, Multi-Phase Project:
  1. Suffolk Construction Company, Inc.
  2. Manhattan Construction (FL), Inc.
  3. Owen-Ames-Kimball Company (OAK)
  4. Wright Construction Group, Inc.Approval authorizes the District to enter the negotiation process, and authorizes the Superintendent to execute all related documents. In the event negotiations with the top ranked firm are not successful, approval is recommended to proceed with negotiation and execution of a contract according to the order of the ranking.
4. Approval of the estimated expenditure in the amount of \$65,000.00, for RFP No. R157235KM, for cafeteria hood ventilation systems/clean, inspect and repair hoods, for the period of November 17, 2017 through November 16, 2018, pursuant to the same terms and conditions as previously approved by the Board. Approval authorizes the Superintendent to execute all related documents.
5. Approval to extend, by 180 days, Bid No. B147193JC for fire extinguishers and hood suppression systems: inspection, maintenance and repair for the Maintenance Services Department, with Fyr-Fyter, Inc., for the period of November 22, 2017 through May 21, 2018, and approve the estimated expenditure of \$70,000.00, pursuant to the same terms and conditions as previously approved by the Board. Approval authorizes the Superintendent to execute all related documents.
6. Approval to piggyback City of Naples Bid/Proposal No. 16-003 for the purchase of Heavy-Duty Large Commercial Trucks, awarded to Steele Truck Center, Inc., for the period of November 14, 2017 through May 14, 2018, for the one-time expenditure of \$148,675.27, with an option to cancel if deemed to be in the best

interest of the District. Approval authorizes the Superintendent to execute all related documents.

7. Approval to piggyback Florida Sheriff's Association Contract FSA17-VEH15.0, for the purchase of Cab & Chassis Trucks and Other Fleet Equipment, awarded to multiple Florida dealers, for the period of November 14, 2017 through May 14, 2018, for the one-time expenditure of \$70,550.00, with an option to cancel if deemed to be in the best interest of the District. Approval authorizes the Superintendent to execute all related documents.

### **Superintendent's Recommendations**

- A. **Good Cause (None)**
- B. **Approval to Authorize Bank Signatures – Board Chairman, Board Vice Chairman and School Superintendent.**

*Motion by Mrs. Giovannelli, seconded by Mr. Teuber, and carried 7-0, to accept the Superintendent's recommendation that the Board approve to authorize the Board Chairman, Vice Chairman, and Superintendent of Schools to sign checks on the following School Board of Lee County bank accounts:*

- *Service Account with SunTrust Bank*
- *Accounts Payable Imprest with SunTrust Bank*
- *Payroll Imprest with SunTrust Bank*
- *UPIC Account with SunTrust Bank*
- *Food Service Account with SunTrust Bank*
- *Tax Shelter Annuity with Wells Fargo*
- *Vending Account with SunTrust Bank*

*And if a new Board Chairman and/or Vice Chairman of the Board are elected, approval to continue using the former Chairman's and Vice Chairman's signatures until a new facsimile is received.*

- C. **Approval to Renew RFP No. R137144BC – HVAC Repair Services.**

*Motion by Mrs. LaRiviere, seconded by Dr. Kuckel, and carried 7-0, to accept the Superintendent's recommendation that the Board approve to renew RFP No. R137144BC, for HVAC Repair Services awarded, to B & I Contractors, Inc. and Page Mechanical Group, Inc. as primary vendors and Air Mechanical & Service Corporation as secondary vendor, for the final renewal period of January 28, 2018 through January 27, 2019 at the estimated expenditure of \$1,600,000.00, pursuant to the same terms and conditions as previously approved by the Board. Approval authorizes the Superintendent to execute all documents.*

- D. **Approval of Expenditure for RFP No. R167287CN – Painting Services.**

*Motion by Ms. Fischer, seconded by Mrs. Giovannelli, and carried 7-0, to accept the Superintendent's recommendation that the Board approve the estimated expenditure in the amount of \$1,200,000.00, for RFP No. R167287CN painting services, awarded to Florida Painters of Lee County, Inc., Hein Brothers LLC, Karras Painting Company, Steve's Painting, Inc. and Vic's Painting & Reconstruction, for the period of December 7, 2017*

through December 6, 2018, pursuant to the same terms and conditions as previously approved by the Board. Approval authorizes the Superintendent to execute all related documents.

**E. Approval to Piggyback National Joint Powers Alliance RFP No. 082114 – Indoor-Outdoor Athletic Surfacing with Related Equipment Products, Supplies, Installation and Services.**

*Motion by Dr. Kuckel, seconded by Mrs. LaRiviere, and carried 7-0, to accept the Superintendent's recommendation that the Board approve to piggyback National Joint Powers Alliance (NJPA) RFP No. 082114, for the purchase of Indoor-Outdoor Athletic Surfacing with Related Equipment, Products, Supplies, Installation and Services awarded to multiple vendors, for the period of November 14, 2017 through September 18, 2018, for the District estimated expenditure of \$1,200,000.00, with an option to cancel if deemed to be in the best interest of the District. Approval authorizes the Superintendent to execute all related documents.*

**F. Approval to Piggyback State of Florida Contract No. 405-000-10-1 – Bulk Fuel, Gasoline and Diesel.**

*Motion by Mr. Teuber, seconded by Ms. Fischer, and carried 7-0, to accept the Superintendent's recommendation that the Board approve to piggyback State of Florida Contract No. 405-000-10-1 for the purchase of Bulk Fuel, Gasoline and Diesel, awarded to multiple vendors, from November 14, 2017 through November 13, 2018, at the estimated expenditure of \$7,500,000.00, with an option to cancel if deemed to be in the best interest of the District. Approval authorizes the Superintendent to execute all documents.*

**G. Approval of Suspension of the Competitive Solicitation Process and Purchase of Emergency Orders due to Conditions Caused by Hurricane Irma.**

*Motion by Mr. Teuber, seconded by Dr. Kuckel, and carried 7-0, to accept the Superintendent's recommendation that the Board approve suspension of the requirements for competitive solicitation for the period September 6, 2017 through October 23, 2017, and approval of the estimated expenditure of \$19,299,619.00 for emergency purchases during the emergency conditions caused by Hurricane Irma throughout the District. Approval authorizes the Superintendent to execute all related documents.*

**H. Approval to Award ITN No. N177281RC – Computer Hardware, Software and Services.**

*Motion by Ms. Fischer, seconded by Mrs. LaRiviere, and carried 7-0, to accept the Superintendent's recommendation that the Board approve to award ITN No. N177281RC for computer hardware, software and services for Category 1 to United Data Technologies, Inc. as primary vendor and Arey Jones Educational Solutions as secondary vendor; and for Category 2 to Arey Jones Educational Solutions; CDW Government LLC; Insight Public Sector, Inc.; PCMG, Inc.; SHI International Corporation; United Data Technologies, Inc.; and Virtucom, Inc., as indicated on the attached tabulation sheet, for three years beginning November 15, 2017 through November 14, 2020, with renewal options for three additional one year periods at an estimated expenditure for the first year of \$25,000,000.00, upon the written agreement of the vendors and the District. Approval authorizes the Superintendent to execute all related documents.*

**I. Approval of Annual Expenditure for the Purchase of Instructional Materials, Professional Development, Testing Materials, Computer Software, and Textbooks.**

*Motion by Mrs. LaRiviere, seconded by Mr. Teuber, and carried 7-0, to accept the Superintendent's recommendation that the Board approve the estimated annual expenditure of \$31,617,500.00, for the purchase of instructional materials, professional development, testing materials, computer software, textbooks, library books and additional materials as needed for instruction, from the Florida School Book Depository, direct from the publisher, direct from the producer or authorized dealer representatives for the period of December 6, 2017 through December 5, 2018. Approval authorizes the Superintendent to execute all necessary documents.*

**Public Hearing**

Dr. Adkins presented this evening's Public Hearing items.

**A. Approval of the revision to Policy 1.11, Board Meetings.**

**B. Approval of the revision to the 2018-2019 Plan for Student Assignment.**

Ms. Morgan recessed the Board Meeting and opened the Public Hearing at 7:02 P.M. She asked if anyone would like to address the Board regarding the two items on the agenda for Public Hearing.

There were no requests to address the Board. Ms. Morgan closed the Public Hearing and reconvened the Board Meeting at 7:03 P.M.

**A. Approval of the revision to Policy 1.11, Board Meetings.**

*Motion by Ms. Fischer, seconded by Dr. Kuckel, and carried 7-0, to accept the Superintendent's recommendation that the Board approve the revision to Policy 1.11, Board Meetings. The purpose of the revision is to revise the deadline for distribution of the agenda and materials to the School Board for budget hearings. The effective date of this adoption shall be Wednesday, November 15, 2017.*

**B. Approval of the revision to the 2018-2019 Plan for Student Assignment.**

*Motion by Mrs. LaRiviere, seconded by Mrs. Giovannelli, and carried 7-0, to accept the Superintendent's recommendation that the Board approve the revision to the 2018-2019 Plan for Student Assignment. The Plan for Student Assignment is reviewed and updated annually, if necessary, and presented to the Board for adoption. The recommended revisions include updates to school program selection processes and proximity preferences. The effective date of this adoption shall be Wednesday, November 15, 2017.*

**Board Members' Comments/Reports**

*Motion by Mrs. Giovannelli, seconded by Ms. Fischer, that the School Board direct the Board Attorney to draft a resolution in support of the filing of a bill by Representative Caldwell authorizing school boards to place the proposition of school board member term*



limits on the ballot in the format determined by the Board, and bring a recommendation to the next Regular School Board meeting that the School Board consider adoption of the resolution.

**Motion** by Mrs. LaRiviere, **seconded** by Ms. Fischer, to table this motion.

**Motion to table this item carried 6-1**, with Mrs. Patricca casting the dissenting vote.

**Adjournment**

There being no further business to come before the Board, Ms. Morgan called for a motion to adjourn.

**Motion** by Ms. Fischer, **seconded** by Mrs. LaRiviere, and **carried 7-0** to adjourn the November 14, 2017, School Board Meeting.

Ms. Morgan adjourned the November 14, 2017, School Board Meeting at 7:35 P.M.

  
Cathleen O'Daniel Morgan, Board Chairman

APPROVED  
DEC 12 2017  
SCHOOL BOARD OF  
LEE COUNTY

ATTEST:

  
Gregory K. Adkins, Ed.D., Secretary and District Superintendent

An audio-visual recording of this meeting has been produced to provide a verbatim record of the proceedings and may be viewed on the School District's Website at [www.leeschools.net/board-meeting-videos](http://www.leeschools.net/board-meeting-videos). Members of the public wishing to obtain a copy of the recording of this or any meeting of the School Board must make a request through the District's Communications Department at (239) 337-8327.